

FLORHAM PARK BOARD OF EDUCATION

Regular Public Meeting, June 25, 2018

Ridgedale Middle School Auditorium

67-71 Ridgedale Avenue

MINUTES

(Formal action will be taken on the following)

Executive Session 6:30pm

Public Session 7:00pm

Mission Statement: The Florham Park Schools are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement. This results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Student Learning Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

2017-2018 Board Goals

- Ensure that all funds are used in an effective and efficient manner to achieve the Board and District goals and meet the long-range facilities and curricular needs.
- Support effective and transparent communication with the community.
- Monitor the effectiveness of our instructional programs based on student achievement data.
- To fortify and strengthen the unification of the Board team with a focus on individual and Board training.
- To assist in developing an engaged, connected, and growing environment within the community of local organizations and businesses.

2017-2018 District Goals

- To create a learning environment that maximizes student access to 21st Century Tools.
- Conduct a comprehensive program review for mathematics grades 5-8.
- Improve community relations and communications by providing community forums and exchanges that will effectively allow for parent/community input, provide accurate and timely information about our schools and programs and further foster ownership by the community of our schools.
- Continue to focus on English Language Arts and Reader's/Writer's workshop for all students. Ensure that teachers are being trained on all aspects of the workshop model partnering with Teacher's College of Columbia University.

A. CALL TO ORDER:

B. ROLL CALL:

BOARD MEMBER	PRESENT	ABSENT
Ms. Crimi (Fabienne)	X	
Ms. Cali (Yvonne)	X	
Ms. Rozek(Linda)	X	
Mr. Shanley (Skip)		X
Ms. Heinold (Kristina)		X
Ms. Thomas (Alita)	X	
Mr. Ritrivi (Nicholas)	X	

C. EXECUTIVE SESSION:

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; YC Second; FC

5 yes, 0 no

D. RECONVENE PUBLIC SESSION:

Motion by Ms. Rozek to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at 7:03p.m. Said motion was seconded by Ms. Cali.

E. FLAG SALUTE:

F. SUNSHINE STATEMENT:

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

A	Varley, Melissa	Qualitative Merit Goal #1	DIST	Superintendent / GAP.001.CSA.01	n/a	n/a	\$3,812.50	11-000-230-100	6/30/18	n/a
A	Varley, Melissa	Qualitative Merit Goal #2	DIST	Superintendent / GAP.001.CSA.01	n/a	n/a	\$3,812.50	11-000-230-100	6/30/18	n/a
A	Varley, Melissa	Quantitative Merit Goal #1	DIST	Superintendent / GAP.001.CSA.01	n/a	n/a	\$5,078.25	11-000-230-100	6/30/18	n/a
A	Varley, Melissa	Quantitative Merit Goal #2	DIST	Superintendent / GAP.001.CSA.01	n/a	n/a	\$5,078.25	11-000-230-100	6/30/18	n/a
A	Varley, Melissa	Quantitative Merit Goal #3	DIST	Superintendent / GAP.001.CSA.01	n/a	n/a	\$5,078.25	11-000-230-100	6/30/18	n/a
B	Christ, Peter	Additional compensation	RMS	Washington DC Trip	n/a	Non-contract	\$300.00	11-216-100-106	6/12/18	n/a
B	Smoot, Kathlyn	Additional compensation	RMS	Washington DC Trip	n/a	Non-contract	\$300.00	11-130-100-101	6/12/18	n/a
B	Russo, Richard	Additional compensation	RMS	Washington DC Trip	n/a	Non-contract	\$300.00	11-130-100-101	6/12/18	n/a
B	Stein, Karen	Additional compensation	RMS	Washington DC Trip	n/a	Non-contract	\$300.00	11-130-100-101	6/12/18	n/a
B	Foster, Robert	Additional compensation	RMS	Washington DC Trip	n/a	Non-contract	\$300.00	11-130-100-101	6/12/18	n/a
B	Kentner, Marian	Additional compensation	RMS	Washington DC Trip	n/a	Non-contract	\$300.00	11-000-213-100	6/12/18	n/a
B	Harris, Michaela	Additional compensation	RMS	Washington DC Trip	n/a	Non-contract	\$300.00	11-130-100-101	6/12/18	n/a
B	Lavalle, Joseph	Additional compensation	RMS	Washington DC Trip	n/a	Non-contract	\$300.00	11-130-100-101	6/12/18	n/a

C. Leave of Absences:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Volpe, Christe	Maternity Leave	BKL	Gr. 3-5 Resource Room / SED.001.RRM.08	1	MA / 19	87,395.00	11-213-100-101	9/7/18	4/19/19

D. Substitutes:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
D	Wagner, Kaitlynn	Appoint	DIST	Substitute Teacher	n/a	Per Contract	Per Contract	11-1XX	6/25/18	n/a
D	Pastena, Donna	Appoint	BWD	ESY Substitute Aide	n/a	n/a	n/a	n/a	7/5/18	8/8/18
D	Cochario, Lindsay	Appoint	BWD	ESY Substitute Aide	n/a	n/a	n/a	n/a	7/5/18	8/8/18
D	Williver, Katie	Appoint	RMS	ESY Substitute	n/a	n/a	n/a	n/a	7/5/18	8/8/18
D	Visaggio, Carrie	Appoint	DIST	Substitute Teacher	n/a	Per Contract	Pre Contract	11-1XX	6/21/18	6/30/19
D	Brown, Magdalena	Appoint	DIST	Substitute Teacher	n/a	Per Contract	Per Contract	11-1XX	6/21/18	6/30/19
D	Chakraborty, Purnima	Appoint	DIST	Substitute Teacher	n/a	Per Contract	Per Contract	11-1XX	6/21/18	6/30/19

E. College Student Placements:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
F	Buscamera, Victoria	Appoint	BKL	Clinical Practice Student Teaching(Gr.3C)	n/a	n/a	n/a	n/a	9/1/18	6/30/19

2. **Approve** the certificated and non-certified staff assignments, salaries and other compensation for the 2018-2019 school year. *(On file in Administration Offices)*

Motion; YC Second; FC

4 yes, 0 no

3. **Approve** the following District financial reports and submission to the Executive County Business Administrator. *(On file in Administration Office)*

Board Secretary's (A148) Report for the Month (s) of May 2018 Business Administrator / Board Secretary

Treasurer's (A149) Report for the Month(s) of May 2018 Business Administrator / Board Secretary

Motion; LR Second; YC 4 yes, 0 no

4. **Approve** the Report of Transfers submitted by the Business Administrator/Board Secretary for May 31, 2018 in the amount(s) of \$56,736.24. *(On file in Administration Office)*

Motion; LR Second; YC 4 yes, 0 no

5. **BE IT RESOLVED**, that the Florham Park Board of Education approves, that as of May 31, 2018 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

Motion; LR Second; YC 4 yes, 0 no

6. **Approve** the cancellation/removal of "stale" checks on Treasurer account#xxxxxxx, as follows;

6/30/2017	30344	\$79.00
6/30/2017	30360	\$175.00
6/30/2017	30369	\$1,600.00
9/28/2017	30759	\$334.00

Motion; LR Second; YC 4 yes, 0 no

7. **Approve** the following Out of District Tuition Contracts;

<u>Case#</u>	<u>Placement</u>	<u>ESY Amount</u>	<u>SY Amount</u>
18/19-001	Valley View School	\$ 9,288.40	\$46,442.00
18/19-002	Mt. Lakes Public Schools	\$ 6,420.00	\$68,000.00
18/19-003	P.G. Chambers	\$ 11,590.80	\$69,544.80
18/19-004	The Craig School	\$ 0.00	\$51,700.00
18/19-005	Winston Prep	\$ 0.00	\$65,900.00

Motion; LR Second; YC 4 yes, 0 no

8. **Approve** the submission of the Certification of Implementation of Corrective Action Plan related to the 2016-2017 Annual Audit Findings to the State of New Jersey.

Motion; LR Second; YC 4 yes, 0 no

9. **Approve** the Occupancy Agreement with New Horizons for the period FY2019 - FY2021 at a cost of \$32,500.00/year and Custodial Fees.

Motion; LR Second; YC 4 yes, 0 no

10. **Approve** the Occupancy Agreement with The Work Family Connection, LLC for the period FY2019 - FY2021 at a cost of \$35,000.00/year..

Motion; LR Second; YC 4 yes, 0 no

11. **Approve** the submission of the FY18 Extraordinary Aid Applications with total eligible special education costs of \$514,323.00.

Motion; LR Second; YC 4 yes, 0 no

12. **WHEREAS**, NJSA18A:7F-41, NJAC 6A:23A-14.4 (a)(1) and NJAC 6A:23A-14.1 provide guidance and permit a Board of education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Florham Park Board of Education wishes to deposit anticipated current year surplus into the Maintenance Reserve Account at year end, and

WHEREAS, the Florham Park Board of Education has determined that approximately \$150,000.00 is available for such purpose of transfer;

NOW, THEREFORE, BE IT RESOLVED, by the Florham Park Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations, specifically Maintenance Reserve (Not to exceed) \$150,000.00

Motion; LR Second; YC 4 yes, 0 no

13. **Approve**, as required by statute, to exceed the 120% threshold of budgetary estimate for the FY18 for Legal Services.

Motion; LR Second; YC 4 yes, 0 no

14. **Approve**, upon the recommendation of Arthur J. Gallagher & Co., Broker of Record, the acceptance of the insurance renewal quote of New Jersey School Insurance Group for all lines of coverage for FY 2019 in the amount of \$237,992.00 lowest responsive quote and,

Furthermore, approve the execution of the New Jersey Schools Insurance Group Educational Risk & Insurance Consortium – West Indemnity and Trust Agreement

Motion; LR Second; YC 4 yes, 0 no

K. OLD BUSINESS/NEW BUSINESS: Dr. Varley communicated the success of graduation. Thank you to the PTA would funded the portable sound system used for the event.

L. CORRESPONDENCE/COMMUNICATIONS:

M. PUBLIC COMMENT-OPEN: Ms. Rhodes commented on FY19 selection of languages. Dr. Varley stated move to French did not produce part time candidates. New full time teacher will introduce cultures of France and Spain to grades K - 2. A parent, as a fellow NJ School teacher thanked the district for communicating directly to parents regarding thoughts on keeping kids safe. Ms. Brown asked for details of measures being done at schools in anticipation of SLEO proposal vote in November. Dr. Varley provided details on a few measures and process moving forward beginning in July. Ms. Brown continued to express concern regarding tightening access during public events for the next school year. Councilman Zuckerman asked if the district received word on additional funding from the State of NJ. Dr. Varley stated she received a call from Senator Codey. Estimated were between \$80,000 and \$90,000, however not official.

N. ADJOURNMENT

Ms. Rozek motioned to adjourn the regular public meeting at 7:54pm. The motion received a second from Ms. Cali and passed by unanimous vote.

Respectfully submitted,



John Csatos
Business Administrator/Board Secretary