

## **FLORHAM PARK BOARD OF EDUCATION**

Regular Public Meeting, April 24, 2018

Ridgedale Middle School Auditorium

67-71 Ridgedale Avenue

### **MINUTES**

(Formal action will be taken on the following)

**Executive Session 6:30pm**

**Public Session 7:00pm**

Mission Statement: The Florham Park Schools are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement. This results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Student Learning Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

#### **2017-2018 Board Goals**

- Ensure that all funds are used in an effective and efficient manner to achieve the Board and District goals and meet the long-range facilities and curricular needs.
- Support effective and transparent communication with the community.
- Monitor the effectiveness of our instructional programs based on student achievement data.
- To fortify and strengthen the unification of the Board team with a focus on individual and Board training.
- To assist in developing an engaged, connected, and growing environment within the community of local organizations and businesses.

#### **2017-2018 District Goals**

- To create a learning environment that maximizes student access to 21st Century Tools.
- Conduct a comprehensive program review for mathematics grades 5-8.
- Improve community relations and communications by providing community forums and exchanges that will effectively allow for parent/community input, provide accurate and timely information about our schools and programs and further foster ownership by the community of our schools.
- Continue to focus on English Language Arts and Reader's/Writer's workshop for all students. Ensure that teachers are being trained on all aspects of the workshop model partnering with Teacher's College of Columbia University.

**A. CALL TO ORDER:**

**B. ROLL CALL:**

<b>BOARD MEMBER</b>	<b>PRESENT</b>	<b>ABSENT</b>
Ms. Crimi (Fabienne)	<b>X</b>	
Ms. Cali (Yvonne)	<b>X</b>	
Ms. Rozek(Linda)	<b>X</b>	
Mr. Shanley (Skip)	<b>X</b>	
Ms. Heinold (Kristina)	<b>X</b>	
Ms. Thomas (Alita)	<b>X</b>	
Mr. Ritrivi (Nicholas)	<b>X</b>	

**C. EXECUTIVE SESSION:**

**WHEREAS**, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

**WHEREAS**, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

**BE IT RESOLVED**, that the Florham Park Board of Education adjourns to Executive Session; and

**BE IT FURTHER RESOLVED**, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; AT Second; YC

7 yes, 0 no

**D. RECONVENE PUBLIC SESSION:**

Motion by Ms. Thomas to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at 7:04p.m. Said motion was seconded by Ms. Cali.

**E. FLAG SALUTE:**

**F. SUNSHINE STATEMENT:**

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

**G. SUPERINTENDENT'S REPORT - Dr. Varley reported the following:**

- Enrollment as of this meeting date is 992 Students
- HIB Report - the district conducted three investigations since the last meeting. One incident at Briarwood School was classified as HIB.
- Drill Report - All required drills were conducted for the month.
- New Jersey School Boards Association Board Academy Program New Board Member Certification: Yvonne Cali, Nicholas Ritrivi, Linda Rozek - Dr. Varley recognized the board members and congratulated them on the achievement.

- Budget Presentation - Dr. Varley and Mr. Csatlos presented the 2018/19 budget presentation which focuses on the process of budget building and its content. Upon completion the Dr. Varley and Mr. Csatlos opened the floor for public comment. Mr. Winters asked for more information on the vehicles, construction projects contained in the budget. Mr. Csatlos provided details on the need, costs and funding of the items. Mr. Winters asked for information on the current level of debt service, the status of a new referendum and its impact. Mr. Csatlos stated the board's remaining debt service extends through July of 2022. The board is committed to a March 2019 referendum date. Mr. Winters asked for more information on the separate proposal question. Dr. Varley described the communications between her and Chief Orlando culminating in the recommendation to use the proposal process. There were no further questions. The public hearing on the budget was closed.

#### **H. PUBLIC COMMENT-AGENDA ITEMS**

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.) Mr. Chris Perruso, FPEA president stated his associations concern for the budgetary cuts made to balance the districts budget. Mr. Perruso asked the board if they felt the budget was in the best interest of students and staff. Dr. Varley thanked Mr. Perruso and stated the district has a process and plan to meet the goals the district has developed. Tough decisions must be made and the district's budget meets the needs of the students and staff.

#### **I. COMMITTEE REPORTS**

Policy- Ms. Thomas reported on the meeting of 4/16/18. All resolutions were advanced. The revised calendar for FY19 now contains 5 emergency days.

Personnel- Ms. Thomas reported on the meeting of 4/16/18. The meeting contain a review of all superintendent renewal and non-renewal recommendations. All resolutions and personnel items were discussed and advanced.

Finance/Facility- Mr. Ritrivi stated the meeting of 4/16/18 focused on the budget resolutions post approval of the county. Mr. Ritrivi stated the board will award a contract for the Ridgedale Roof his evening based on a very competitive bid. Ms. Rozek recognized Mr. Csatlos and the other administrators for their hard work and decision making relating to the budget.

Transportation - Ms. Crimi stated the committee met on 4/16/18. They reviewed the misconduct log and recent positive inspection of vehicles by the NJMVC.

H.P.R.H.S Articulation- Ms. Crimi stated she attended two meeting which highlighted student athletic awards, student service projects and parent/student presentations on dangers of opioids and vaping.

Teacher Administrator Board- Ms. Cali stated the committee will meet on May 14, 2018.

Project Community Pride- Ms. Rozek stated she and Dr. Varley met with Ms. Sprague to finalize the particulars of a student community service program in the district. Ms. Rozek reminded everyone of the May 16, 2018 "The Mind Matters" 5k/1k fundraiser.

Borough Liaison- Mr. Shanley stated he attended the Borough's budget hearing. The borough also recognized officer Kevin . The community has much to be proud of its Borough Police Department. Mr. Shanley commented on the increase of the Borough's tax base through property development. He has concerns about the impact on the school system.

**J. RESOLUTIONS:**

**POLICY**

**Upon recommendation of the Superintendent, move to:**

1. **Approve** the minutes of the March 26, 2018 Regular Board Meeting.  
Motion; AT      Second; YC      7 yes, 0 no
2. **Approve** the minutes of the March 26, 2018 Regular Board Meeting Executive Session.  
Motion; AT      Second; YC      7 yes, 0 no
3. **Approve** the minutes of the April 16, 2018 Curriculum Work Session Meeting.  
Motion; AT      Second; YC      7 yes, 0 no
4. **Approve** the minutes of the April 16, 2018 Curriculum Work Session Meeting Executive Session.  
Motion; AT      Second; YC      7 yes, 0 no
5. **Approve** the revised 2018-2019 school calendar.

Discussion: Ms. Heinold asked for clarification of how many snow days were included in the revision. Dr. Varley stated there were 5 snow days included.

Motion; AT      Second; YC      7 yes, 0 no

6. **Approve** the following fundraisers for the 2017-2018 school year:

Fundraiser	School	Organization/Staff Member	Dates
Field Day T-Shirt Day	BKL	PTA/Jenn Casola	5/2/18-5/18/18
8th Grade Bake Sale	RMS	PTA/Lynn TenBroeck	5/9/2018

Motion; AT      Second; YC      7 yes, 0 no

**PERSONNEL:**

1. **Upon recommendation of the Superintendent, move to approve the following Personnel Items:**

**A. Appointments/Resignations:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
D	Cannon, Charles	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/9/18	8/17/18
D	Constant, Seth	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/9/18	8/17/18
D	DeFranco, Thomas	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/9/18	8/17/18
C	Depsee, Jonathan	Appoint LTR (FB)	DIST	Exec. Asst. LTR / GAP.999.LTR.01	1		\$42,000.00	11-000-230-105	4/13/18	TBD
D	Hahn, Jeffrey	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/9/18	8/17/18
C	Harris, Yolanda	Appoint	BWD	Staff Assistant / SED.999.CLA.24	0.75	Step 1	\$13,415.81	11-216-100-106	TBD	
D	Haynes, Alan	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/9/18	8/17/18
B	Hollingsworth, Jessica	Resignation	RMS	Special Education Teacher					6/30/18	6/30/18

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D	Jannicelli, John	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/9/18	8/17/18
B	Kasmin, Matine	Appoint LTR(CV)	BKL	Special Education (Grade 4) R/R ICS (ELA/Math)			\$56,175		4/24/18	6/22/19
D	Malec, Wayne	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/9/18	8/17/18
D	MacNaught, Malcom	Appoint	DIST	Summer Maintenance-Painting			\$18.00/HR	11-000-262-100	7/9/18	8/17/18
B	Manno, Donna	Resignation	BWD	IPS-PT Preschool Teacher					6/30/18	6/30/18
B	Mlynarski, Lisa	Resignation	RMS	Mathematics (Grades 6-7)					6/30/18	6/30/18
A	Pascal, Gary	Resignation	DIST	Sup. of Special Ed./SSP.001.SUP.01					6/30/18	
D	Rokes, Timothy	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/9/18	8/17/18
D	Santos, Julia	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/9/18	8/17/18
D	Timmons, Daniel	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/9/18	8/17/18
D	Timmons, Ryan	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/9/18	8/17/18
D	Welby, Sean	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/9/18	8/17/18

**B. Leave of Absences:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Abdy, Camille	Dock/Unpaid Leave	RMS	Teacher / REG.001.TWL.03					4/6/18	4/6/18
C	Alves, Lauren	Dock/Unpaid Leave	BKL	Staff Assistant / SED.999.CLA.36					5/21/18	5/30/18
C	Bilis, Fallon	Revised Maternity Leave	RMS	Exec. Asst.					4/10/18	10/3/18
B	Bernstein, Cheryl	Dock/Unpaid Leave	BKL	Counselor / SSP.001.GUI.03					4/5/18	4/6/18
C	Capuano, Amanda	Dock/Unpaid Leave	BWD	Staff Assistant / SED.999.CLA.09					3/29/18	3/29/18
B	Couto, Sonia	Rescind Dock/Unpaid Leave	RMS	Teacher / REG.001.TWL.03					4/5/18	4/6/18
B	Micone, Kacey	Maternity Leave	BKL	Teacher/					9/4/18	2/1/19
B	Rinaldi, Katherine	Dock/Unpaid Leave	RMS	Psychologist / SED.001.PSY.03					4/5/18	4/9/18
B	Roberts, Kerin	Maternity Leave	RMS	Teacher/					9/4/18	1/2/19
B	Volpe, Christie	Leave of Absence	BKL	Teacher/					3/14/18	6/4/19

**C. Substitutes:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
D	Allocca, Saverio	Add to 17-18 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/18
D	Frasso, Christina	Add to 17-18 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/18
D	Frasso, Marissa	Add to 17-18 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/18
F	Lane, Matthew	Add to 17-18 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/18
D	Seubert, Alexis	Add to 17-18 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/18
D	Walker, Nathalie	Revise Start Date	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/18

**D. College Student Placements:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
F	Gorman, Brendan	Student Teaching	RMS	SU (Grades 6-8) 40 Hours					5/12/18	6/22/18
F	Gorvin, Hanna	Student Teaching	BWD	FDU (Grade 2)					9/6/18	5/3/19
F	Levy, Sarah	Student Teaching	BKL	MSU (Grade 3-5)					9/6/18	12/22/18
F	Noblesala, Emily	Student Teaching	RMS	FDU (Grade 6-8) Math					9/4/18	5/3/19

**F. Revisions:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
C	Capuano, Amanda	Transfer	BKL	Staff Assistant					4/23/18	
C	Pasquarosa, Marlena	Transfer	BWD	Staff Assistant					4/23/18	

Motion; AT      Second; YC      7 yes, 0 no

2. **Approve** the renewal list of non-tenured staff for the 2018-2019 school year.  
(On file in Administration Office)

Motion; AT      Second; YC      7 yes, 0 no

3. **Approve** the following positions for the 2018 Extended School Year Program (ESY18):

**Summer 2018- Child Study Team Positions**

It is anticipated that the CST will require the following summer day allotment to meet NJAC 6A:14 requirements and coordinate/prepare for the 2018-2019 school year. These days will be used as required for summer evaluations, IEP meetings, program evaluations, Principal/CST/Parent meetings, etc.

<b><u>Position</u></b>	<b><u>Total Days (Max)</u></b>
A. LDT-C	50 hours
B. Psychologist	40 hours
C. Psychologist	40 hours
D. Psychologist	40 hours
E. Social Worker	40 hours
F. Speech/Language	30 hours
G. Teacher (s) (to attend IEP meetings)	18 hours

**Summer 2018- Anti-Bullying Coordinator/Guidance**

In order to meet the needs of district HIB issues, and building 504/I&RS summer requirements (mtgs, etc.)

- A. Anti-Bullying Coordinator/Guidance up to 50 hours

**ESY18 – Teacher & Staff Assistant Positions**

In order to meet the needs of the district's Extended School Year 2018 students, it is anticipated that the following staff positions will need to be posted. Hours are based on 25-day ESY Calendar.

<b><u>Position</u></b>	<b><u>Total Days (Max)</u></b>
A. Teacher(s)	112.5 hours
B. Teacher(s)	75 hours
C. Staff Assistant(s)	137.5 hours (AM/PM Bus for spec. students)
D. Staff Assistant(s)	100 hours
E. Staff Assistant(s)	75 hours
F. Speech/Language Therapist	100 hours
G. Speech/Language Therapist	24 hours - out of district services
H. Occupational Therapist	100 hours
I. Physical Therapist	40 hours
J. Nurse	112.5 hours
K. Behaviorist	75 hours

**ESY18 – Bus Aide Positions**

In order to meet the transportation needs of the district's Out-of-District Extended School Year 2018 students, it is anticipated that the following staff positions will need to be posted:

A. Bus Aides for up to 180 hours (30 days up to 6.0 hours/day)

Motion; AT      Second; YC      7 yes, 0 no

4. **Approve** seven curriculum council member positions for the 2018-2019 school year.

Motion; AT      Second; YC      7 yes, 0 no

5. **Approve** summer technology assistant position for the 2018-2019 school year.

Motion; AT      Second; YC      7 yes, 0 no

**CURRICULUM**

**Upon recommendation of the Superintendent, move to:**

1. **Be It Resolved**, that the board accepts and approved the Superintendent's current to date bullying report.

Motion; AT      Second; YC      7 yes, 0 no

2. **Approve** the St. Claire's Home Instruction Contract for student J.B. for the 2017-2018 School Year.

Motion; AT      Second; YC      7 yes, 0 no

3. **Be It Resolved**, that the board accepts and approves to pilot LinkIt! For data analytics and online math benchmark assessments for the district.

Discussion: Ms. Heinold asked for clarification on the term of the pilot and those involved. Dr. Varelly stated that this is just for the remained of the 2017-18 fiscal year and piloted by the middle school math teachers.

Motion; AT      Second; YC      7 yes, 0 no

4. **Approve** and accept the SSDS (Student Safety Data System) Report for the 2017-2018 school year. *(On file in Administration Offices)*

Motion; AT      Second; YC      7 yes, 0 no

**FINANCE**

**1. Professional Development/Travel:**

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board member's' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Date	Full Name	Notes to Administrator	Admin. Approval Date
5/23/18	Ritrivi, Nicholas	Morris County Spring Meeting Mountain Lakes, NJ Cost \$0 + Mileage \$6.82	4/6/18
6/14/18	Erickson, Lauren	Emotional Freedom Techniques-EFT (Tapping) Denville, NJ Cost \$0 +Mileage \$15.00	4/11/18
4/16/18	Harris, Michaela	TC Workshop Historical Fiction Reading Club Manhattan, NYC Cost \$70 + tolls/mileage \$35.50	4/11/18
05/09/18	O'Connor, Christy	TC End of Year Principals Conference Gala, NYC Cost \$0 + tolls/mileage \$150.00	4/16/18
05/09/18	Silkensen, Brian	TC End of Year Principals Conference Gala, NYC Cost \$0 + tolls/mileage \$150.00	4/16/18
05/09/18	Varley, Melissa	TC End of Year Principals Conference Gala, NYC Cost \$0 + tolls/mileage \$150.00	4/16/18
05/19/18	Ritrivi, Nicholas	NJ Delegate Assembly, West Windsor, NJ, Fee \$0 + approx. mileage \$31.00	4/19/18
5/23/18	Cali, Yvonne	Morris County Spring Meeting, Mountain Lakes, NJ, Fee \$0 + approx. mileage \$6.82	4/19/18
5/23/18	Crimi, Fabienne	Morris County Spring Meeting, Mountain Lakes, NJ, Fee \$0 + approx. mileage \$6.82	4/23/18

Motion; LR      Second; AT      7 yes, 0 no

**2. Approve** the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through March 31, 2018 in the amount(s) of \$2,335,821.37. *(On file in Administration Office)*

Motion; LR      Second; AT      7 yes, 0 no

**3. Approve** the following District financial reports and submission to the Executive County Business Administrator. *(On file in Administration Office)*

Board Secretary's (A148) Report for the Month (s) of March 2018      Business Administrator / Board Secretary

Treasurer's (A149) Report for the Month(s) of March 2018      Business Administrator / Board Secretary

Motion; LR      Second; AT      7 yes, 0 no

**4. Approve** the Report of Transfers submitted by the Business Administrator/Board Secretary for March 31, 2018 in the amount(s) of \$44,671.48. *(On file in Administration Office)*

Motion; LR      Second; AT      7 yes, 0 no



5. **BE IT RESOLVED**, that the Florham Park Board of Education approves, that as of March 31, 2018 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

Motion; LR      Second; AT      7 yes, 0 no

6. **FY19 APPROVED BUDGET-TRAVEL AND RELATED EXPENSE REIMBURSEMENTS**

**BE IT RESOLVED**, that in accordance with Board of Education Policy and N.J.A.C.6A:23A-7.1 provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2018-2019 School Year;

**NOW, THEREFORE BE IT RESOLVED**, that the Florham Park School District Board of Education, in the County of Morris, New Jersey hereby adopts the school district travel and expense reimbursement maximum for the 2018-2019 School Year at a sum of \$6,700.00; and

**BE IT FURTHER RESOLVED**, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Motion; LR      Second; AT      7 yes, 0 no

7. **FY19 APPROVED BUDGET-CAPITAL RESERVE ACCOUNT WITHDRAWAL**

**BE IT RESOLVED**, that the Florham Park Board of Education includes in the approved 2018-2019 budget and requests adoption of a Capital Reserve withdrawal in the amount of \$359,047.00 for the purpose of providing the local share of the following approved Project(s);

- #1530-015-18-1000 Parking Lot Repaving Briarwood School      \$142,486.00
- #1530-020-18-1000 Parking Lot Repaving Brooklake School      \$162,061.00
- #1530-020-18-2000 Install CO Detectors at Brooklake School      \$27,250.00
- #1530-030-18-1000 Install CO Detectors at Ridgedale School      \$27,250.00

Motion; LR      Second; AT      7 yes, 0 no

8. **FY19 APPROVED BUDGET-CAPITAL PROJECTS**

**BE IT RESOLVED**, that the Board of Education adopt the following capital projects for the 2018-2019 school year;

- #1530-015-18-1000 Parking Lot Repaving Briarwood School      \$142,486.00
- #1530-020-18-1000 Parking Lot Repaving Brooklake School      \$162,061.00
- #1530-020-18-2000 Install CO Detectors at Brooklake School      \$27,250.00
- #1530-030-18-1000 Install CO Detectors at Ridgedale School      \$27,250.00

Motion; LR      Second; AT      7 yes, 0 no

9. **FY19 APPROVED BUDGET-ADJUSTMENT FOR HEALTH BENEFITS**

**BE IT RESOLVED**, that the Florham Park Board of Education includes in the approved 2018-2019 budget the adjustment for increases in the cost of health benefits in the amount of \$251,135.00. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.

Motion; LR      Second; AT      7 yes, 0 no

**10. FY19 APPROVED BUDGET - ADJUSTMENT FOR ENROLLMENT**

**BE IT RESOLVED**, that the Florham Park Board of Education includes in the approved 2018-2019 budget the adjustment for increases in enrollment in the amount of \$54,870.00. The additional funds are included in the base budget and will be used to pay for the additional increases in instructional supplies and materials.

Motion; LR      Second; AT

7 yes, 0 no

**11. FY19 APPROVED BUDGET-PROFESSIONAL SERVICES**

**WHEREAS, N.J.A.C. 6A:23A-5.2** (a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year; and

**WHEREAS**, the approved budget includes the following appropriations Legal \$ 37,500.00 Auditor \$26,500.00 School Physician \$ 21,500.00 Financial/Other Advisory \$ 8,500.00: and

**WHEREAS**, the administration needs to notice the board if there arises a need to exceed said maximums, upon which the board may adopt a dollar increase in the maximum amount through formal board action; and

**WHEREAS**, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

**NOW, THEREFORE BE IT RESOLVED**, that the Florham Park School District Board of Education adopts maximums for professional services listed above at a level of 120% of the amounts listed for the 2018-2019 school year.

Motion; LR      Second; AT

7 yes, 0 no

**12. FY19 APPROVED BUDGET-TAXING AUTHORITY**

**BE IT RESOLVED**, the district adopt the use of its taxing authority for the 2018-2019 school year totaling \$18,034,307 and calculated as follows:

2% increase over prior year adjusted levy	\$348,614.00
Automatic Enrolment Adjustment	\$54,870.00
Automatic Health Benefits Cost Adjustment	\$251,135.00
Prior Year Banked Cap Adjustment	<u>\$3,841.00</u>
Total Increase	\$658,460.00
Prior Year Levy	<u>\$17,375,847.00</u>
Total FY19 General Fund Tax Levy	<u>\$18,034,307.00</u>

Motion; LR      Second; AT

7 yes, 0 no

**13. APPROVED 2018-2019 BUDGET**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent, that the Florham Park School District, in the County of Morris, New Jersey approves the following resolution:

**BE IT RESOLVED**, that the approved budget be adopted for the 2018-2019 school year using the 2018-2019 State Aid figures and the Secretary to the Board of Education be authorized to submit the following adopted budget to the Executive County Superintendent of Schools:

	<u>General Fund</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Total</u>
Expenditures	\$19,693,233.00	\$260,398.00	\$1,045,344.00	\$20,998,975.00
Less:				
Revenue	<u>\$ 1,658,926.00</u>	<u>\$260,398.00</u>	<u>\$0.00</u>	<u>\$ 1,919,324.00</u>
Taxes to Be Raised	<u>\$18,034,307.00</u>	<u>\$0</u>	<u>\$1,045,344.00</u>	<u>\$19,079,651.00</u>

And,

**BE IT FURTHER RESOLVED**, that a public hearing was held this evening, at the Regular Public Meeting of the Board of Education, Tuesday, April 24, 2018 at 7:00pm at the Ridgedale Middle School Auditorium for the purpose of conducting a public hearing on the budget for the 2018-2019 School Year.

Motion; LR      Second; AT      7 yes, 0 no

**14. APPROVED SEPARATE PROPOSAL - SCHOOL LAW ENFORCEMENT OFFICERS**

**BE IT RESOLVED**, that In addition to the regular advertised budget, the board of education will seek approval from the district's legal voters to raise an additional \$120,000 for the enhancement of our district security program. The additional levy will provide funds for the establishment and payment of an Interlocal Agreement with the Borough of Florham Park. The agreement will provide for Three(3) School Law Enforcement Officers as created and compliant with P.L.2016, c.68. The taxes, if raised, will be used exclusively for this purpose. Approval of these taxes will result in a permanent increase in the district's tax levy. These proposed additional expenditures are in addition to those necessary to achieve a thorough and efficient education set forth pursuant to 18:7F-39.

Motion; LR      Second; AT      7 yes, 0 no

**15. WHEREAS**, the State of New Jersey, Department of Education permits the appropriation of reserved, undesignated 2016-2017 Excess Extraordinary Aid and Non-Public Transportation Aid, and

**WHEREAS**, the school business administrator has indicated that for the period ending June 30, 2017 such funding in the amount of \$64,188.00 and 8,798.00 exists respectively and can be designated for any general fund purpose,

**NOW, THEREFORE BE IT RESOLVED**, that the Florham Park Board of Education approves the appropriation of said funding to the 2017-2018 budget, specifically as follows;

12-000-260-730      Capital Outlay - Equipment Grounds Vehicles      \$72,986.00

Motion; LR      Second; AT      7 yes, 0 no

**16. WHEREAS**, the State of New Jersey, Department of Education permits the appropriation of additional State Entitlement Aid, and

**WHEREAS**, the Florham Park School District was notified on 7/14/2017, by the State of New

Jersey, Department of Education, of additional 2017- 2018 Entitlement Aid in the amount of \$33,949,

**NOW, THEREFORE BE IT RESOLVED**, that the Florham Park Board of Education approves the appropriation of said funding to the 2017-2018 budget, specifically as follows;

12-000-260-730	Capital Outlay - Equipment Grounds Vehicles	\$12,697.00
11-190-100-640	General Instruction Textbooks	\$18,152.00
11-213-100-640	Resource Room Textbooks	\$ 2,635.00
11-230-100-640	Basic Skills Textbooks	\$ 465.00

Motion; LR      Second; AT      7 yes, 0 no

17. **BE IT RESOLVED**, that the Florham Park Board of Education approves the purchase of two(2) Ford F350 Pickup trucks for the maintenance/grounds department to vendor Winner Ford, Cherry Hill NJ in compliance with State of New Jersey Contract #A88758/T2101 at a cost of \$85,683.00, and

**BE IT FURTHER RESOLVED**, that the Florham Park Board of Education approves the disposal of two(2) pick up trucks(as is), specifically,

- 2004 Ford F350 Vin#xxxxxxxxx65917 Est. Mileage 23,000
- 2004 Ford F350 Vin#xxxxxxxxx12155 Est. Mileage 34,500

through public bid and/or the use of public auction GovDeals, Inc.

Motion; LR      Second; AT      7 yes, 0 no

18. **WHEREAS**, the Florham Park Board of Education advertised for bids for the project known as Project#1530-030-17-1000 Ridgedale Middle School Partial Roof Replacement, and

**WHEREAS**, on March 27, 2018, the Board of Education received seven (7) bids for the Project, as reflected on the bid tabulation sheet; and

**WHEREAS**, the lowest responsible bid for this Project was submitted by Integrity Roofing, Inc. Rahway NJ, with a base bid in the amount of \$398,340.00 and a total bid of \$480,340.00 plus allowances for any unforeseen necessary masonry/decking repairs at \$20/sq. ft. and

**WHEREAS**, the bid submitted by Integrity Roofing, Inc. is responsive in all material aspects upon review of the district Architect of Record, LAN Associates, LLC and the board is desirous of awarding the contract for the project to Integrity Roofing, Inc.;

**NOW, THEREFORE BE IT RESOLVED**, that the Florham Park Board of Education hereby awards the contract for the project known as Project#1530-030-17-1000 Ridgedale Middle School Partial Roof Replacement to Integrity Roofing, Inc. in the amount of the base bid of \$480,340.00, and

**BE IT FURTHER RESOLVED**, that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor and A-201-General Conditions of the Contract for Construction, as prepared by the Architect of Record, within ten (10) days of the date hereof.

**BE IT FURTHER RESOLVED**, that the Architect of Record is hereby directed to draft an

Agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for this project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

Motion; LR      Second; AT

7 yes, 0 no

19. **BE IT RESOLVED**, that the Florham Park Board of Education approves the purchase of three(3) School Student Transportation Vehicles from vendor Hoover Bus and Truck Centers, Flanders NJ in compliance with NJESC State Purchasing Cooperative#65 Bid#17/18-36 at a total cost of \$238,908.05, and

**BE IT FURTHER RESOLVED**, that the Florham Park Board of Education approves the disposal of two(2) school student transportation vehicles(as is) no later than 8/31/18, specifically,

- 2004 Bluebird 54 Passenger Vin#xxxxxxxxx510093      Est. Mileage    80,000
- 2006 Bluebird 54 Passenger Vin#xxxxxxxxx230846      Est. Mileage    84,000

through public bid and/or the use of public auction GovDeals, Inc.

Motion; LR      Second; AT

7 yes, 0 no

20. **BE IT RESOLVED**, that the Florham Park Board of Education approves the award of contract to Crossroads Pavement Maintenance, LLC, Nutley New Jersey for FY2019 Capital Project #1530-015-18-1000 Parking Lot Repaving Briarwood School and Project #1530-020-18-1000 Parking Lot Repaving Brooklake School at a cost of \$124,760.00 and \$142,555.00 respectively. Contracts are awarded compliant with the Morris County Educational Services Commission Purchasing Cooperative; Educational Data Services, Inc. Time and Materials Bid#8749.

Motion; LR      Second; AT

7 yes, 0 no

21. **WHEREAS**, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* ("EDECA") and the regulations promulgated thereunder; and

**WHEREAS**, the FLORHAM PARK SCHOOL DISTRICT is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

**WHEREAS**, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023, hereinafter referred to as "Effective Period") issue one or more

Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

**WHEREAS**, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

**WHEREAS**, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

**WHEREAS**, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

**WHEREAS**, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

**NOW THEREFORE BE IT RESOLVED**, that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

**FURTHER RESOLVED**, that the Lead Agency of the ACES Cooperative Pricing System is Hereby authorized to execute a master performance agreement that obligates the district to Purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at Prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

**FURTHER RESOLVED**, that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

**FURTHER RESOLVED** that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

Motion; LR      Second; AT

7 yes, 0 no

- 22. WHEREAS**, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and
- WHEREAS**, the FLORHAM PARK SCHOOL DISTRICT is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

**WHEREAS**, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

**WHEREAS**, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

**WHEREAS**, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

**WHEREAS**, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

**WHEREAS**, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

**NOW THEREFORE BE IT RESOLVED**, that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

**FURTHER RESOLVED**, that the Lead Agency of the ACES Cooperative Pricing System is Hereby authorized to execute a master performance agreement that obligates the district to Purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the Participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

**FURTHER RESOLVED**, that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

**FURTHER RESOLVED**, that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

Motion; LR      Second; AT      7 yes, 0 no

**23. Approve** the tuition settlement agreement #1718MSFPK001EO.

Motion; LR      Second; AT      7 yes, 0 no

**24. Approve** the tuition settlement agreement #1718CWFPK002EO.

Motion; LR      Second; AT      7 yes, 0 no

**FACILITIES**

**1. Approve** the following facility requests:

April- 2018		
Bounce Out the Stigma Basketball Camp	RMS Gym/Library	August 2018
Rummage Sale	RMS Outdoors	April 2018
A Work of Heart Productions	RMS (various rooms)	May-July 2018
Florham Park Gazebo	RMS Auditorium	June-July 2018

Motion; LR      Second; AT      7 yes, 0 no



**TRANSPORTATION**

**1. Approve the following field trips:**

School	Staff Member	Date	Trip Location	Class/Group
RMS	Weiss-Chromeck, Courtney	5/9/18	Briarwood Elementary School Florham Park, NJ	6th-8th Gr. Peer Leaders
RMS	Couto, Sonia	6/5/18	Medieval Times Lyndhurst, NJ	7th Grade
BWD	Viola, Romina	6/6/18	Imagine That Children's Museum, Florham Park, NJ	K-2
RMS	Christ, Peter	6/11/18	Hanover Lanes, East Hanover, NJ	8th Grade
RMS	Christ, Peter	6/21/18	Ridgedale Middle School, Florham Park, NJ	5th Grade
RMS	Stein, Karen	6/18/18	Florham Park Municipal Pool, Florham Park, NJ	8th Grade

Motion; FC

Second; AT

7 yes, 0 no

**K. OLD BUSINESS/NEW BUSINESS:** Dr. Varley presented to the board the idea of a board retreat and the process to complete the CSA evaluation. Comments by various board members regarding the great events put on by the PTA and NJSBA.

**L. CORRESPONDENCE/COMMUNICATIONS:**

**M. PUBLIC COMMENT-OPEN:** Ms. Jackie Davis announced the upcoming Brooklake Beauty and The Beast performances. Ms. Hausman commented on the apparent excessive cost of district maintenance vehicles being purchased. Mr. Csatlos provided commentary on the difference in commercial vs. residential vehicles and their use. Mr. Csatlos also commented on the pricing obtained via the NJ State Contract.

**N. ADJOURNMENT**

Ms. Heinold moved to adjourn the regular board meeting at 8:05pm. The motion received a second from Ms. Cali. The motion was approved by unanimous consent.

Respectfully submitted,



John Csatlos  
Board Secretary