

FLORHAM PARK BOARD OF EDUCATION

Special Public Meeting, January 22, 2018
Ridgedale Middle School Auditorium
67-71 Ridgedale Avenue

AGENDA

(Formal action will be taken on the following)

Executive Session 6:30pm

Public Session 7:00pm

Mission Statement: The Florham Park Schools are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement. This results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Student Learning Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

2017-2018 Board Goals

- Ensure that all funds are used in an effective and efficient manner to achieve the Board and District goals and meet the long-range facilities and curricular needs.
- Support effective and transparent communication with the community.
- Monitor the effectiveness of our instructional programs based on student achievement data.
- To fortify and strengthen the unification of the Board team with a focus on individual and Board training.
- To assist in developing an engaged, connected, and growing environment within the community of local organizations and businesses.

2017-2018 District Goals

- To create a learning environment that maximizes student access to 21st Century Tools.
- Conduct a comprehensive program review for mathematics grades 5-8.
- Improve community relations and communications by providing community forums and exchanges that will effectively allow for parent/community input, provide accurate and timely information about our schools and programs and further foster ownership by the community of our schools.
- Continue to focus on English Language Arts and Reader's/Writer's workshop for all students. Ensure that teachers are being trained on all aspects of the workshop model partnering with Teacher's College of Columbia University.

A. CALL TO ORDER:

B. ROLL CALL:

BOARD MEMBER	PRESENT	ABSENT
Ms. Crimi (Fabienne)		
Ms. Cali (Yvonne)		
Mr. Rozek(Linda)		
Mr. Shanley (Skip)		
Ms. Heinold (Kristina)		
Ms. Thomas (Alita)		
Mr. Ritrivi (Nicholas)		

C. EXECUTIVE SESSION:

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; Second; FC YC LR SS KH AT NR

D. RECONVENE PUBLIC SESSION:

Motion by _____ to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at _____p.m. Said motion was seconded by _____.

E. FLAG SALUTE:

F. SUNSHINE STATEMENT:

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

G. SUPERINTENDENT'S REPORT

- Enrollment: 984 Students
- HIB Report
- Drill Report
- Teacher of the Year
- Special Services Presentation

H. PUBLIC COMMENT-AGENDA ITEMS

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

I. COMMITTEE REPORTS

Policy-

Curriculum-

Personnel-

Finance/Facility-

Transportation -

H.P.R.H.S Articulation-

Teacher Administrator Board-

Project Community Pride-

Borough Liaison-

6. Approve the following agenda format for all regular meetings of the Board of Education for calendar year 2018.

A.	Call to Order
B.	Roll Call
C.	Executive Session
D.	Reconvene Public Session
E.	Flag Salute
F.	Sunshine Statement
G.	Superintendent's Report
H.	Public Comment-Agenda Items
I.	Committee Reports
J.	Resolutions
K.	Old/New Business
L.	Correspondence/Communications
M.	Public Comment-Open
N.	Adjournment

Motion; Second; FC YC LR SS KH AT NR

7. WHEREAS, The New Jersey School Boards Association has declared January 2018 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Florham Park Board of Education is one of more than 581 local school boards in new Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Florham Park Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th Grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the Florham Park Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2018 as SCHOOL BOARD RECOGNITION MONTH, and be it further

RESOLVED, That the Florham Park Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

Motion; Second; FC YC LR SS KH AT NR

13. Approve the Annual Review and Revisions of Agreement (Article 16) between Education and Law enforcement officials Addendum A. (On file in Administration Office)

Motion; Second; FC YC LR SS KH AT NR

PERSONNEL:

1. Upon recommendation of the Superintendent, move to approve the following Personnel Items:

A. Appoint:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
C	Andrade, Luciana	Appoint	BWD	Staff Assistant/SED.999.CLA.28	0.75	Step 1	\$13,415.81	11-213-100-106	1/12/18	
C	Capuano, Amanda	Appoint	BWD	Staff Assistant/SED.999.CLA.09	0.75	Step 1	\$13,415.81	11-213-100-106	TBD	
C	D'Ambola-Mercado, Nicole	Appoint	BWD	Staff Assistant/SED.999.CLA.33	0.75	Step 1	\$13,415.81	11-216-100-106	TBD	
C	Gautam, Namita	Appoint	BKL	Staff Assistant/SED.999.CLA.27	0.75	Step 2	\$13,848.58	11-213-100-106	TBD	
C	Keys, Tachell	Appoint	BWD	Staff Assistant/SED.999.CLA.29	0.75	Step 1	\$13,415.81	11-216-100-106	TBD	
C	Shellenhamer, Keith	Appoint	BWD	Staff Assistant/SED.999.CLA.30	0.75	Step 2	\$13,848.58	11-213-100-106	TBD	
B	Stieh, Katherine	Appoint LTR (RF)	BKL	Teacher/REG.001.LTR.01	1	BA/Step 1	\$48,775.00	11-120-100-101	1/10/18	6/30/18

B. Additional Compensation:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Couto, Sonia	Longevity - 15 years	RMS	Teacher/REG.001.TWL.03	1	Per Contract	\$650.00	11-110-100-101	2/1/18	
B	Enderle, Gina	Movement on guide	BKL	Teacher/REG.001.K25.13	1	MA+30/Step 4	\$61,540.00	11-120-100-101	9/1/17	

C. Athletics/Co-Curricular:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
E	Cantwell, Danielle	Co-Curricular	RMS	Intramural Activities Advisor 1:1	35	\$32/HR	\$1,120.00	11-402-100-100	1/23/18	

D. Leave of Absences:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Bilis, Fallon	Maternity Leave	DIST	Exec. Asst. to Super./GAP.999.SEC.01					5/7/18	9/30/18
C	Fitzgerald, Diana	Dock/Unpaid Leave	BKL	Staff Assistant / SED.999.OOA.07					12/21/17	12/22/17
C	Liaw, Bernadine	Dock/Unpaid Leave	RMS	Staff Assistant / SED.999.CLA.16					12/15/17	12/22/17

E. Retirements:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Abdy, Camile	Retirement	RMS	Teacher / REG.001.TWL.05					11/1/18	11/1/18
B	McGovern, Mary	Retirement	BWD	Resource Teacher/SED.001.RRM.12					6/30/18	6/30/18
B	Taylor, Frances	Retirement	BWD	Teacher / REG.001.K25.06					6/30/18	6/30/18
B	Wasserman, Cheryl	Retirement	RMS	Industrial Arts / REG.001.TIA.01					6/30/18	6/30/18

F. Revisions:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
D	Bartolomeo, Barbara	Revise Start Date	DIST	Per Diem Substitute			Per Contract	11-1XX	1/3/18	6/30/18
D	Beckom, Tenisha	Rescind Appointment	DIST	Per Diem Substitute			Per Contract	11-1XX	1/2/18	1/2/18
D	Cecere, Tiffany	Revise Start Date	DIST	Per Diem Substitute			Per Contract	11-1XX	1/3/18	6/30/18
D	Healy, Matthew	Rescind Appointment	DIST	Per Diem Substitute			Per Contract	11-1XX	12/21/17	12/21/17
D	Merrell, Brooke	Rescind Appointment	DIST	Per Diem Substitute			Per Contract	11-1XX	12/21/17	12/21/17
B	Paliano, Lauren	Revise Salary	DIST	OG Teacher/REG.001.OGT.01	.46	MA/Step 4	\$27,112.40	11-120-100-101	1/16/18	
B	Perez, Jennifer	Revise Start Date	BKL	BCBA / SED.001.ABA.01					1/30/18	
D	Ryan, Kelsey	Revise Start Date	DIST	Per Diem Substitute			Per Contract	11-1XX	1/11/18	6/30/18
D	Sehulster, Kelly	Revise Start Date	DIST	Per Diem Substitute			Per Contract	11-1XX	1/9/18	6/30/18
D	Sugg, Laura	Revise Start Date	DIST	Per Diem Substitute			Per Contract	11-1XX	1/3/18	6/30/18
D	Tino, Gianna	Rescind Appointment	DIST	Per Diem Substitute			Per Contract	11-1XX	1/2/18	1/2/18

Motion; Second; FC YC NR SS AT KH LR

CURRICULUM

Upon recommendation of the Superintendent, move to:

- Be It Resolved**, that the board accepts and approved the Superintendent's current to date bullying report.

Motion; Second; FC YC LR SS KH AT NR

FINANCE

- Professional Development/Travel:**

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board member's' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Date	Full Name	Notes to Administrator	Admin. Approval Date
2/9/2018	ADOCHIO, JENNIFER	Conquer Mathematics Workshop (\$0) Literature in Math - Kindergarten Fairfield, NJ	1/2/2018
2/9/2018	AVANZATO, DARIA	Conquer Mathematics Workshop (\$0) Literature in Math - Kindergarten Fairfield, NJ	12/19/2017
1/19/2018	BRUNO, TINA	TC Leadership Cohort New York, NY Cost \$70	1/8/2018
1/26/2018	BRUNO, TINA	Conquer Mathematics Workshop (\$0) Literature in Math Fairfield, NJ	12/19/2017
2/9/2018	CANALES, LAUREN	Conquer Mathematics Workshop (\$0) Fairfield, NJ	12/18/2017
3/23-26/2018	CAPONEGRO, STEVEN	ASCD Empower18 National Conference Boston, MA Cost-Not to exceed \$1,800	1/8/2018
1/22/2018	CHONOWSKI, JANE	Conquer Mathematics Workshop (\$0) Literature in Math Fairfield, NJ	12/19/2017
2/22/2018	CHRIST, PETER	2018 North Regional FRS-NJ Certification Summit Newark, NJ Cost \$ 0+ mileage	1/8/2018
1/22/2018	CROSETTO, KEVIN	Conquer Mathematics Workshop (\$0) Literature in Math Fairfield, NJ	12/19/2017
2/7/2018	ERICKSON, LAUREN	Anxiety in Children and Adolescents Morristown, NJ Cost \$0 + mileage 19 miles	1/10/2018
1/26/2018	GATTI, JESSICA	Conquer Mathematics Workshop (\$0) Literature in Math Fairfield, NJ	12/19/2017
3/23/2018	GLAAB, SHERRI	DOE Education for Homeless Children and your participation Plus Mileage Princeton, NJ	12/18/2017
1/26/2018	KEENAN, KATHLEEN	Conquer Mathematics Workshop (\$0) Literature in Math Fairfield, NJ	12/18/2017
3/19/2018	MANGER, DANIELLE	Timesaving Strategies to Integrate Your OT Interventions into Classrooms: Accelerate the Success of Your School-Based OT Practice West Orange, NJ \$259.00	1/9/2018
1/23/2018	MANNO, DONNA	Improving the Preschool Classroom Environment for Young Children with Disabilities Learning Resource Center Morris Plains, NJ Cost \$0	1/2/2018
1/26/2018	MURRAY-WANK, PATRICIA	Conquer Mathematics Workshop (\$0) Literature in Math Fairfield, NJ	12/19/2017
2/9/2018	NEWMAN, DENISE	Conquer Mathematics Workshop (\$0) Literature in Math - Kindergarten Fairfield, NJ	1/2/2018
2/9/2018	PALMISANO, SHARON	Conquer Mathematics Workshop (\$0) Literature in Math - Kindergarten Fairfield, NJ	1/2/2018
1/18/2018	PASCAL, GARY	Seton Hall University Presentation, "Reducing Special Education Costs" West Orange, NJ Cost \$0	1/8/2018
2/2/2018	ROBERTS, KERIN	TC workshop New York, NY Cost \$70	1/3/2018
2/9/2018	ROTELLA, SUSANNA	Conquer Mathematics Workshop (\$0) Literature in Math - Kindergarten Fairfield, NJ	12/19/2017
1/22/2018	SCOTT, PAIGE	Conquer Mathematics Workshop (\$0) Literature in Math Fairfield, NJ	12/18/2017
1/23/2018	STILES, JAMES	MUJC Technology Subcommittee Meeting New Providence, NJ \$0 + mileage	12/22/2017
3/1/2018	STILES, JAMES	PARCC Test and Technology Coordinator Training Whippany, NJ	12/18/2017
1/22/2018	STUMPF, JANE	Conquer Mathematics Workshop (\$ 0)Literature in Math	12/19/2017
1/22/2018	THOMPSON, VANESSA	Conquer Mathematics Workshop (\$0)Literature in Math	1/2/2018
1/26/2018	TIERNEY, KAITLYN	Conquer Mathematics Workshop (\$0) Literature in Math Fairfield, NJ	12/19/2017
1/22/2018	VAN WAY, LISA	Conquer Mathematics Workshop (\$0) Literature in Math Fairfield, NJ	12/19/2017
1/10-12/18	VARLEY, MELISSA	Superintendents Summit New Orleans, LA Est. Cost \$600.00	10/17/17

2/22/2018	VARLEY, MELISSA	2018 North Regional FRS-NJ Certification Summit Newark, NJ Cost \$ 0+ mileage	1/8/2018
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Motion; Second; FC YC LR SS KH AT NR

2. **Approve** the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through December 31, 2017 in the amount(s) of \$2,054,047.99. *(On file in Administration Office)*

Motion; Second; FC YC LR SS KH AT NR

3. **Approve** the following District financial reports and submission to the Executive County Business Administrator. *(On file in Administration Office)*

Board Secretary's (A148) Report for the Month (s) of December 2017. Business Administrator / Board Secretary

Treasurer's (A149) Report for the Month(s) of December 2017. Business Administrator / Board Secretary

Motion; Second; FC YC LR SS KH AT NR

4. **Approve** the Report of Transfers submitted by the Business Administrator/Board Secretary for December 31, 2017 in the amount(s) of \$8,379.24. *(On file in Administration Office)*

Motion; Second; FC YC LR SS KH AT NR

5. **Be It Resolved**, that the Florham Park Board of Education approve, that as of December 31, 2017 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

Motion; Second; FC YC LR SS KH AT NR

6. **Approve** a donation from the Work Family Connection presented to the Florham Park Board of Education in the amount of \$250.00 used for the purpose of purchasing books for the Briarwood Resource Room Library.

Motion; Second; FC YC LR SS KH AT NR

FACILITIES

1. **Approve** the following facility requests:

January- 2018		
Florham Park Police (Junior Academy)	RMS (Various Rooms)	June 2018
Florham Park Police Training	BKL (Various Rooms)	Feb 2018 & March 2018
New Horizon Day Camp	BKL Gym and Computer Lab	Feb-April 2018
Florham Park Cheerleading	BWD Gym	Feb-March 2018

Motion; Second; FC YC LR SS KH AT NR

TRANSPORTATION

1. **Approve** the following field trips:

School	Staff Member	Date	Trip Location	Class/Group
BKL	Davis/Delaney/Kuzemczak	2/27/18	Developmental Learning Center New Providence, NJ	Resource Grades 3-5

Motion; Second; FC YC LR SS KH AT NR

K. OLD BUSINESS/NEW BUSINESS:

L. CORRESPONDENCE/COMMUNICATIONS:

M. PUBLIC COMMENT-OPEN:

N. ADJOURNMENT

Move to adjourn the meeting at ___p.m.