

FLORHAM PARK BOARD OF EDUCATION
Regular Public Meeting, February 27, 2017
Ridgedale Middle School Auditorium
67-71 Ridgedale Avenue

MINUTES

(Formal action will be taken on the following)

Executive Session 6:30pm
Public Session 7:00pm

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

A. CALL TO ORDER:

B. ROLL CALL:

BOARD MEMBER	PRESENT	ABSENT
Ms. Crimi (Fabienne)	X	
Ms. Cali (Yvonne)	X	
Mr. Ritrivi (Nicholas)	X	
Mr. Shanley (Skip)	X	
Ms. Thomas (Alita)	X	
Ms. Heinold (Kristina)	X	
Ms. Rozek (Linda)	X	

C. EXECUTIVE SESSION:

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; YC Second; NR

7 yes, 0 no

D. RECONVENE PUBLIC SESSION:

Motion by Ms. Cali to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at 7:07 p.m. Said motion was seconded by Mr. Ritrivi.

E. FLAG SALUTE:

F. SUNSHINE STATEMENT:

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

G. SUPERINTENDENT'S REPORT - Dr. Varley reported the following;

- Enrollment as of this meeting is 959 students.
- HIB Report - There were 5 incidents investigated which were all found not meeting the criteria of HIB.
- Drill Report-January
- NJASBO Distinguished Service - Dr. Varley announced and asked all in attendance to congratulate Mr. Csatlós, School Business Administrator on receiving one of two awards for the northern region of New Jersey.
- RMS and BKL Geography Bee Award Presentation - Dr. Caponegro introduced and awarded certificates as follows; Adam Haydoutov(champion), Henry McCann, Peter Dougherty, Courtney Irwin, Anika Lippke, Liam Bill and Mackenzie Dougherty. Mr. Christ introduced and awarded certificates as follows; Andrew Modrowsky(champion), Christian Peterson(2nd), Anthony O'Day(3rd), James Dwyer, Shenlila Huq and Mary Korab. BKL Science Fair Exposition Showcase - Dr. Caponegro stated this year's participants were the largest group in school history.
- BKL Peer Leadership Program Certificate of Appreciation Presentation Dan Aronoff - Dr. Caponegro introduced students Courtney Irwin and Sienna Petro who presented their experience as peer leaders. Dr. Caponegro introduced Mr. Dan Aronoff, of FDU and presented him a Brooklake School Certificate of Appreciation. Mr. Aronoff thanked the Board of Education for allowing the program and partnership to exist.
- 1:1 Initiative - Mr. Christ, Mr. Silksen, Mr. Stiles and Mr. Esposito narrated a powerpoint on the middle school 1;1 chromebook initiative. The program covered the program highlights, use of equipment, student achievement and applications of learning.
- Charlene Peterson, Morris County representative of NJ School Boards Association narrated a powerpoint on Board Member Ethics.

H. PUBLIC COMMENT-AGENDA ITEMS

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.) There were no comments at this time.

I. COMMITTEE REPORTS

Policy- Mrs. Cali stated the committee met to review all items on the agenda this evening. Based on new court decision all individuals contained on the personnel agenda received a "RICE" letter.

Curriculum- Mr. Shanley stated the committee discussed the Teachers' College of Columbia and Piloting a new Unit of Study in Florham Park. BSI was discussed focusing on the need to incorporate lesson plans. The middle school math program needs improving to address below average scoring in relation to surrounding districts. The committee also discussed, standards based report cards, the 2/16 inservice and the next generation science standards.

Personnel- Mrs. Cali stated that all items within the personnel grid were reviewed. Based on new court ruling, all persons on the personnel agenda received a "RICE" letter.

Finance/Facility- Mr. Ritirvi stated the committee met on 2/13, 2/17 and 2/21. The first two days was a thorough review of budget items with the administration. 2/21 was a recap as well as discussing all financial statements and the SEMI program waiver on the agenda. Under finance the committee discussed the repairs to a roof leak at Brooklake and a vent leak at Ridgedale. A new truck is needed for replacement in the maintenance/grounds department.

Transportation - Mrs. Crimi stated the complaint/compliment log was reviewed as well as the misconduct log. Concerns were raised about repeat offenders and progressive discipline.

H.P.R.H.S Articulation- Mrs. Crimi attended and learned about the Student Sustainable NJ Program

Teacher Administrator Board- Mrs. Cali stated the committee met a spoke highly of the Teacher's College Readers Workshop program. Great success of the Briarwood Buddies program. Science to science was well received as was mindfulness. There has been an increase in the instrumental music program. Dr. Varley is considering and surveying parents through the PTA regarding move to delayed openings for professional development.

Project Community Pride- No report.

Borough Liaison- No report.

J. RESOLUTIONS:

POLICY

Upon recommendation of the Superintendent, move to:

1. **Approve** the minutes of the January 23, 2017 Special Board Meeting.
Motion; YC Second; KH 6 yes, 0 no
2. **Approve** the minutes of the January 23, 2017 Special Board Meeting Executive Session.
Motion; YC Second; KH 6 yes, 0 no
3. **Approve** the minutes of the February 06, 2017 Special Board Meeting.
Motion; YC Second; KH 6 yes, 0 no

4. Approve the following fundraisers for the 2016-2017 school year:

Fundraiser	School	Organization/Staff Member	Dates
4th Grade Fun Night	BKL	PTA	2/24/17
Yankee Candle Fundraiser	RMS	Class of 2017/Stein	2/28/17-3/10/17
5th Grade Fun Night	BKL	PTA	3/31/17
Spring Donation Drive	RMS	8th Grade Dance Committee	3/31/17
Field Day T Shirt Sales	BKL	PTA	5/1/17-5/15/17
Spring Musical-The Pajama Game	RMS	Drama Club	5/12/17-5/13/17

Motion; YC Second; KH 6 yes, 0 no

5. Approve the first reading of policy 5330.04 Administering an Opioid Antidote.

Motion; YC Second; KH 6 yes, 0 no

6. Approve the second reading of the following policies and regulations:

- 1510P & R Americans with Disabilities Act (M)
- 2418P & R Section 504 of the Rehabilitation Act of 1973- Students (M)
- 5116P & R Education of Homeless Children
- 8330P & R Student Records (M)

Motion; YC Second; KH 6 yes, 0 no

PERSONNEL

1. Upon recommendation of the Superintendent, move to approve the following Personnel Items:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Alves, Lauren	Dock/Unpaid Leave	BWD	Staff Assistant / SED.999.CLA.36					2/10/17	2/15/17
A	Caponegro, Steve	Revise Dates	BKL	Int. Dir. of Special Services/SAP.001.PRI.02		\$166.67	Per Day	11-000-240-104	10/10/16	1/27/17
F	Coppola, Felicia	Practicum/Internship	BKL	WPU: Counselor (Bernstein)					TBD	6/20/17
B	Fano, Rebecca	Revise UPC	RMS	Spec. Ed./SED.001.RRM.01					1/3/17	
B	Gibbs, Kimberly	Revise Dates ML	RMS	Spanish Teacher /REG.001.TWL.02					4/18/17	10/13/17
C	Harris, Michael	Resignation	BWD	Staff Assistant / SED.999.CLA.38	0.75				2/21/17	
B	Laub, Linda	Revise Dates Dock	BWD	ESL/SED.001.ESL.01					1/30/17	2/6/17
C	Manger, Danielle	Longevity - 15 years	BWD	Occ. Therapist/SED.001.OTP.01	1	Per Contract	\$650.00	11-213-100-106	3/1/17	
A	O'Connor, Christy	Maternity Leave	BWD	ELA Supervisor /IIP.001.SP.02					4/3/17	6/29/17
B	Rinaldi, Katherine	Revise Dates-Leave	RMS	Psychologist/SED.001.PSY.03					2/28/17	3/31/17
C	Zipeto, Mona	Appoint	BWD	Staff Assistant / SED.999.CLA.38	0.75	Step 7	\$15,020.66	11-000-217-100	2/21/17	

Motion; YC Second; NR 6 yes, 0 no

2. Approve the following positions for the FY17 Summer Custodial Program with regular rates of pay, and furthermore approve the posting of said positions;

- Summer Custodians 12 Positions \$9.00/HR
- Summer Maintenance-Painting 1 Position \$18.00/HR

Motion; YC Second; NR 6 yes, 0 no

CURRICULUM

Upon recommendation of the Superintendent, move to:

1. **Approve** the following out of district placements:

<u>Placement#</u>	<u>School</u>	<u>ESY16</u>	<u>SY17</u>
16170007	Mt. Lakes Lake Drive		\$64,300.00(prorated)
16170008	ESC of MC Park Lake		\$61,700.00(prorated)
16170004	Morris School District		\$64,892.00(revised)

Motion; SS Second; NR 6 yes, 0 no

2. **Approve** the Teachers College Reading and Writing Workshop Pilot of New Unit of Study Writing Book: Up the Ladder Narrative Writing.

Motion; SS Second; NR 6 yes, 0 no

3. **Approve** the Middlebury World Language Pilot in the Middle School.

Motion; SS Second; NR 6 yes, 0 no

4. **Approve** the Basic Skills Post Pilot.

Motion; SS Second; NR 6 yes, 0 no

FINANCE

Upon recommendation of the Superintendent, move to:

1. Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board member's' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Date	Employee Full Name	Notes to Administrator	Admin. Approval Date
3/7/17	STILES, JAMES	MUJC The Future of Technology, Tech Plans, and the NJ DOE's perspective on the new Direction for the Office of School Innovations New Providence, NJ \$0 Cost	1/30/17
3/9/17	VARLEY, MELISSA	Cisco K12 Executive Exchange Iselin, NJ \$0 Cost + mileage	2/8/17
3/13/17	FORD, KAREN	NJASK State training Hilton Parsippany, NJ	2/21/17
3/17/17	DEFONTE, LISA	Conquer Math Gr 8 Year 3+ Differentiation workshop with the domains of Geometry/Statistics & Probability Fairfield, NJ Est. Cost 16.12	2/6/17
3/17/17	MC PARLAND, BRIAN	Conquer Math Gr 8 Year 3+ Differentiation workshop with the domains of Geometry/Statistics & Probability Fairfield, NJ Est. Cost \$11.16	2/10/17
3/27/17	NOWACKI, ANNA	MUJC Reaching All Learners-Apple Technology for Special Needs Students Fee \$0 + mileage New Providence, NJ	2/10/17
3/31/17	NOWACKI, ANNA	MUJC Louder Than Words:Understanding, Preventing & De-escalating Acting Out Behaviors for Students with Severe Communication Issues. Cost: \$105 + mileage New Providence, NJ	2/10/17
3/31/17	SIEBERT, MICHELLE	12th Annual NJABA Conference Somerset, NJ Est. Cost including mileage & tolls: \$250	2/10/17
4/6/17	LEONE, MICHAEL	55th NAFME Eastern Division Biennial In-Service Conference Atlantic City, NJ Est. Cost \$275.00	2/10/17
4/6/17	PAULSON, SONDRRA	55th NAFME Eastern Division Biennial In-Service Conference Atlantic City, NJ Est. Cost \$275.00	2/10/17
4/25/17	NOWACKI, ANNA	MUJC High Functioning Autism Anxiety: How to Help Students in Schools and Classrooms Est. Cost: \$100 + mileage	2/10/17

Motion; NR Second; SS 6 yes, 0 no

2. Approve the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through January 31, 2017 in the amount(s) of \$2,258,215.82. (On file in Administration Office)

Motion; NR Second; SS 6 yes, 0 no

3. Approve the following District financial reports and submission to the Executive County Business Administrator. (On file in Administration Office)

Board Secretary's (A148) Report for the Month (s) of January 2017. Business Administrator / Board Secretary

Treasurer's (A149) Report for the Month(s) of January 2017. Business Administrator / Board Secretary

Motion; NR Second; SS 6 yes, 0 no

4. Approve the Report of Transfers submitted by the Business Administrator/Board Secretary for January 31, 2017 in the amount(s) of \$100,169.40. (On file in Administration Office)

Motion; NR Second; SS 6 yes, 0 no

5. **Be It Resolved**, that the Florham Park Board of Education approve, that as of January 31, 2017 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

Motion; NR Second; SS 6 yes, 0 no

6. **Whereas**, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2017-2018 budget year, and
Whereas, the Florham Park Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified student OR participation in SEMI would not provide a cost benefit to the district based on the projection of the district's available SEMI reimbursement for the 2017-2018 budget year, and
Whereas, the waiver request is based on the 2016-2017 Revenue report received from the NJDOE, the free and reduced lunch count for special education students and pending the 2017-2018 Revenue Projection report from the NJOE and
Now Therefore Be It Resolved, that the Florham Park Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Morris an appropriate waiver of the requirements of N.J.A.C. 6A23A-5.3 for the 2017-2018 School Year.

Motion; NR Second; SS 6 yes, 0 no

7. **Approve** rescinding the quote approved on December 20, 2016 to API Inc. for the purchase of a dust collector in the amount of \$20,856.00, due to material clerical error, and
Approve the amended quote in the amount of \$17,950.00.

Motion; NR Second; SS 6 yes, 0 no

8. **Approve** the donation of large size rolls of paper from Paper Mart to the Ridgedale Middle School for the IA/Tech Build-A-Chair challenge.

Motion; NR Second; SS 6 yes, 0 no

FACILITIES

Upon recommendation of the Superintendent, move to:

1. **Approve the following facility requests:**

2016-2017 Facility Use-October Agenda			
52	Starting Five Basketball	RMS & BKL Gyms	March-May 2017
53	Morris Magic Basketball	RMS Gym	March-May 2017
54	The Work Family Connection (Talent Show)	BKL Gym	April 2017
55	Florham Park Track	RMS Front Lawn	April-June 2017
56	PTA Volleyball Dance	RMS Gym	February 2017
57	Girl Scout Bridging Ceremony	RMS Auditorium	June 2017
58	No Idea Sports	RMS Gym	Feb-April 2017
59	FP Lightning boys soccer	RMS Gym	Feb-March 2017

Motion; NR Second; KH 6 yes, 0 no

TRANSPORTATION

Upon recommendation of the Superintendent, move to:

1. Approve the following field trips:

School	Staff Member	Date	Trip Location	Class/Group
RMS	Williver	3/3/17	Briarwood Elementary School Florham Park, NJ	Peer Leaders
BWD	Fellippello	3/6-10/17	Ridgedale Middle School Florham Park, NJ	2nd Grade
BKL	Franklin	3/9-10/17	Ridgedale Middle School Florham Park, NJ	5th Grade
RMS	Williver	3/10/17	Papermill Playhouse Millburn, NJ Wendy's Florham Park, NJ	LLD
RMS	Williver	3/24/17	Target & Chili's East Hanover, NJ	LLD

Motion; FC Second; YC 6 yes, 0 no

K. OLD BUSINESS/NEW BUSINESS:

L. CORRESPONDENCE/COMMUNICATIONS:

M. PUBLIC COMMENT-OPEN: No comments were made at this time.

N. ADJOURNMENT

Motion by Ms. Cali to adjourn the regular public meeting at 8:52 pm. The motion received a second from Mrs. Heinold.

Motion; YC Second; KH 6 yes, 0 no

Respectfully Submitted,



John Csatos, Board Secretary