

**FLORHAM PARK BOARD OF EDUCATION**  
Regular Public Meeting, May 23, 2016  
Ridgedale Middle School Auditorium  
67-71 Ridgedale Avenue

MINUTES  
(Formal action will be taken on the following)

**Executive Session 6:30pm**  
**Public Session 7:00pm**

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

**A. CALL TO ORDER**

**B. ROLL CALL:**

BOARD MEMBER	PRESENT	ABSENT
Mrs. Rozek (Linda)	X	
Mr. Shanley (Skip)	X	
Mrs. Heinold (Kristina)	X	
Ms. Haynes (Marianne)	X	
Mr. DeCoursey (Kevin)		X
Mrs. Thomas (Alita)	X	
Dr. Carollo (John)	X	

**C. EXECUTIVE SESSION:**

**WHEREAS**, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

**WHEREAS**, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

**BE IT RESOLVED**, that the Florham Park Board of Education adjourns to Executive Session; and

**BE IT FURTHER RESOLVED**, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; AT

Second; KH

6 yes, 0 no

**D. RECONVENE PUBLIC SESSION:**

Motion by Mrs. Haynes to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at 6:59 p.m. Said motion was seconded by Mrs. Thomas.

**E. FLAG SALUTE**

**F. SUNSHINE STATEMENT:**

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

**G. SUPERINTENDENT'S REPORT –** Dr. Varley reported on the following

- Enrollment as of this meeting is 985 students.
- There were three instances investigated as HIB incidents. None of the incidents were classified as HIB upon completion.
- All security drills were conducted since the last board meeting.
- 2016 National Geographic Geography Bee – Dr. Capongero introduced Mrs. Beth Karl who in-turn introduced the following winners Anthony O'Day, Mary Korab and Champion, James Dwyer. Mr. Silkensen introduced the RMS winners Christian Peterson, Andrew Modrowsky and Champion Nicholas Rauschenberger, who furthermore, competed in the State competition.
- 2016 BASF New Jersey "You Be The Chemist Challenge" - Mrs. Abdy communicated the process of the challenge and announced the winners. Mr. Christ recognized Mrs. Abdy for her initiation of the program as well as being nominated by BASF to represent them this year at the National Event. The following students were recognized; Philip Mascaró, Nicholas Rauschenberger, Daniel Gore, George Flanagan, Eric Schulman, Andrew Modrowsky and Cooper Takach. Nicholas Rauschenberger will be competing at the National level in Philadelphia.
- William Paterson "MED in Educational Leadership and Academic Excellence" Award – Dr. Caponegro provided a brief background and introduced this years recipient- Mr. Jeremy Serfozo
- Morris County School Boards Association President Presentation – Mrs. Karen Cortellino, President provided her personal experience as a school board member and outlined various programs and initiatives being conducted on the county level.

**H. PUBLIC COMMENT-AGENDA ITEMS**

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.) – There were no comments.

**I. COMMITTEE REPORTS**

Policy- Mrs. Thomas stated the committee met on 5/17/16 to discuss many policies on the agenda this evening.

Curriculum- Mrs. Haynes stated the committee met on 5/16/16. The committee discussed the Long Range Curriculum matrix, FY17 curriculum council positions, the National Spelling Bee, Evaluation

Models for both teachers and administrators and the need to examine the value of iReady as compared to similar programs used in high performing districts.

Personnel- Mrs. Thomas stated the committee met on 5/17/16 as well to discuss summer enrichment and various ESY16 positions, Supervisor of ELA process and qualifications, the resignation of Mrs. Monteleone, she will be missed. The committee reviewed the contracts for FY17 for Mr. Stiles and Mr. Infantolino. The committee spent time with Mrs. Hawkins reviewing her goals for the special education programs and programs in general for FY17. Mrs. Hawkins proposed creating a substantive parent led advisory group. Mrs. Hawkins collaborating with Miss Conroy will pilot "Yoga 4 Classrooms" which was well received by Mr. Shanley and the committee as this was a recent topic discussed at a NJSBA workshop dealing with stress/anxiety in the classroom. The final area of focus will be co-teaching and the evaluation of the special education teacher.

Finance/Facility- Mrs. Heinold stated the committee met on 5/3, 5/10, 5/17 and 5/18. The first three dates were to review Policies 7000 and 8000. The last date was to conduct regular business, which included the April financial reports, the NJSIG grant application, district water testing, New Horizons summer facility use and reimbursement for hydraulic fluid spill by Morris County. The committee spent time discussing renovation to Briarwood kitchen now that the PTA has selected a vendor.

Transportation – Mrs. Haynes stated the committee met on 5/18 to discuss driver evaluations and vehicle inspections. The misconduct log was reviewed. Some entries in the log are missing how the write up was addressed.

H.P.R.H.S Articulation- Mrs Haynes reviewed various items discussed at the recent board meeting.

Teacher Administrator Board- Mrs. Heinold stated the committee met on 5/5/16. Mrs. Hausman stated the BSI program at Briarwood is making progress. BSI at Brooklake is being evaluated. Professional development for Readers/Writers workshop, balanced literacy was reviewed with an emphasis of the roles Gravity Goldberg and the Supervisor of ELA will play. Continuous scheduling and communication on deadlines of teacher responsibilities. Volunteerism relating to teacher evaluations vs. paid afterhours opportunities. Increase collaboration relating to decision-making process to ensure teachers are included. Showcasing our teachers at board meetings. FY17 TAB meeting dates in general will b Nov., Feb. and May. Consistency in district will food policy.

Project Community Pride- Mrs. Thomas stated the new director Lisa Sprague has started. Mrs. Thomas along with Dr. Varley and Mrs. Hawkins visited the YMCA director Diane Mann to discuss the program.

Borough Liaison- Mrs. Rozek stated she has not attended the previous meeting.

## **J. RESOLUTIONS:**

### **POLICY**

#### **Upon recommendation of the Superintendent, move to:**

- 1. Approve** the minutes of the April 25, 2016 Regular Board Meeting.

Motion; AT      Second; SS      6 yes, 0 no

- 2. Approve** the minutes of the April 25, 2016 Regular Board Meeting Executive Session.

Motion; AT      Second; SS      6 yes, 0 no

- 3. Approve** the minutes of the May 02, 2016 Special Board Meeting.

Motion; AT      Second; SS      6 yes, 0 no

- 4. Approve** the minutes of the May 02, 2016 Special Board Meeting Executive Session.

Motion; AT      Second; SS      6 yes, 0 no

**5. Approve** the first reading of the following policies and regulations:

P1100	District Organization
P1110	Organizational Chart
P1120	Management Team
P1130	Staff Liaison Committees
P1140	Affirmative Action Program (M)
P1210	Board-Superintendent Relations
P1220	Employment of Chief School Administrator (M)
P1230	Superintendent's Duties (M)
P1240	Evaluation of Superintendent (M)
R1240	Evaluation of Superintendent (M)
P1260	Incapacity of Superintendent
P1310	Employment of School Business Administrator/ Board Secretary
P1320	Duties of School Business Administrator/Board Secretary
P1330	Evaluation of the School Business Administrator (M)
R1330	Evaluation of the School Business Administrator (M)
P1331	Evaluation of the Board Secretary
P1350	Incapacity of School Business Administrator/Board Secretary
P1400	Job Descriptions (M)
R1400	Job Descriptions (M)
P1510	Rights of Persons with Handicaps or Disabilities/Policy on Non-Discrimination (M)
R1510	Rights of Persons with Handicaps or Disabilities/Policy on Non-Discrimination (M)
P1523	Comprehensive Equity Plan (M)
P1530	Equal Employment Opportunities (M)
R1530	Equal Employment Opportunity Complaint Procedure (M)
P1540	Administrator's Code of Ethics
P1550	Affirmative Action Program for Employment and Contract Practices (M)
R1550	Affirmative Action Program for Employment and Contract Practices Complaint Procedure (M)
P1570	Internal Controls (M)
R1570	Internal Controls (M)
P1581	Victim of Domestic or Sexual Violence Leave (M)
P1620	Administrative Employment Contracts
P1631	Residency Requirement for Person Holding School District Office, Employment, or Position
P4111	Creating Positions
P4124	Employment Contract
P4125	Employment of Support Staff Members (M)
P4140	Termination
P4145	Layoffs
P4146	Nonrenewal of Nontenured Support Staff Member
R4146	Nonrenewal of Nontenured Support Staff Member
P4150	Discipline
P4152	Withholding an Increment
P4159	Support Staff Member/School District Reporting Responsibilities
P4160	Physical Examination (M)
R4160	Physical Examination (M)
P4161	Examination for Cause
P4211.3	Consulting Outside the District
R4211.3	Consulting Outside the District
P4212	Attendance
R4212	Support Staff Attendance
P4214	Conflict of Interest
P4215	Code of Ethics
P4218	Substance Abuse (M)
R4218	Substance Abuse (M)
P4219	Commercial Driver Controlled Substance and Alcohol Use Testing (M)

P4220 Employee Evaluation  
R4220 Evaluation of Support Staff Members  
P4230 Outside Activities  
R4230 Outside Activities  
P4233 Political Activities  
R4233 Political Activities  
P4240 Employee Training  
R4240 Employee Training  
P4281 Inappropriate Staff Conduct  
R4281 Inappropriate Staff Conduct  
P4282 Use of Social Networking Sites  
P4283 Electronic Communications Between Support Staff Members and Students (M)  
P4321 Acceptable Use of Computer Network(s)/Computers and Resources by Support Staff Members  
R4321 Acceptable Use of Computer Network(s)/Computers and Resources by Support Staff Members  
P4322 Staff Member's Use of Personal Cellular Telephones/Other Communication Devices  
P4324 Right of Privacy  
P4340 Grievance  
P4351 Healthy Workplace Environment  
P4352 Sexual Harassment (M)  
R4352 Sexual Harassment of Support Staff Members Complaint Procedure  
P4360 Support Staff Member Tenure  
P4381 Protection Against Retaliation  
P4410 Compensation  
P4413 Overtime Compensation  
P4415 Substitute Wages  
P4420 Benefits  
P4425 Work Related Disability Pay  
P4431.1 Family Leave (M)  
P4431.3 New Jersey's Family Leave Insurance Program  
P4432 Sick Leave  
R4432 Sick Leave  
P4433 Vacations  
P4434 Holidays  
P4435 Anticipated Disability  
P4436 Personal Leave  
P4437 Military Leave  
P4438 Jury Duty  
P7100 Long-Range Facilities Planning (M)  
R7100 Long-Range Facilities Planning (M)  
P7101 Educational Adequacy of Capital Projects  
R7101 Educational Adequacy of Capital Projects  
P7102 Site Selection and Acquisition  
P7130 School Closing  
P7230 Gifts, Grants, and Donations  
R7230 Gifts, Grants, and Donations  
P7243 Supervision of Construction  
P7300 Disposition of Property  
R7300.1 Disposition of Instructional Property  
R7300.2 Disposition of Real Property  
R7300.3 Disposition of Personal Property  
R7300.4 Disposition of Federal Property  
P7410 Maintenance and Repair (M)  
R7410.01 Facilities Maintenance, Repair Scheduling, and Accounting (M)  
P7420 Hygienic Management (M)  
R7420 Handling and Disposal of Body Wastes and Fluids (M)

- R7420.1 Blood borne Pathogen Exposure Control Plan (M)
- R7420.2 Chemical Hygiene (M)
- P7421 Indoor Air Quality Standards
- R7421 Indoor Air Quality Standards
- P7422 School Integrated Pest Management Plan (M)
- R7422 School Integrated Pest Management Plan (M)
- P7430 School Safety (M)
- R7430 School Safety (M)
- P7432 Eye Protection (M)
- R7432 Eye Protection Practices (M)
- P7433 Hazardous Substances
- P7434 Smoking in School Buildings and on School Grounds (M)
- P7435 Alcoholic Beverages on School Premises
- P7436 Drug Free Workplace (M)
- P7440 Security of School Premises
- R7440 School Security
- P7441 Electronic Surveillance In School Buildings and On School Grounds
- R7441 Electronic Surveillance In School Buildings and On School Grounds
- P7450 Property Inventory
- P7460 Energy Conservation
- P7480 Motor Vehicles on School Property
- P7490 Animals on School Property
- P7510 Use of School Facilities
- R7510 Use of School Facilities
- P7513 Recreational Use of Playgrounds
- P7520 Loan of School Equipment
- P7610 Vandalism
- R7610 Vandalism
- P7650 School Vehicle Assignment, Use, Tracking, Maintenance, and Accounting (M)
- R7650 School Vehicle Assignment, Use, Tracking, Maintenance, and Accounting (M)
- P8130 School Organization (M)
- P8140 Student Enrollments (M)
- R8140 Enrollment Accounting (M)
- P8210 School Year
- P8220 School Day
- R8220 School Closings
- P8310 Public Records
- R8310 Public Records
- P8311 Managing Electronic Mail
- P8320 Personnel Records
- R8320 Personnel Records
- P8330 Student Records (M)
- R8330 Student Records (M)
- P8335 Family Educational Rights and Privacy Act
- P8420 Emergency and Crisis Situations (M)
- R8420 Emergency and Non-Fire Evacuation Plan (M)
- R8420.1 Fire and Fire Drills (M)
- R8420.2 Bomb Threats (M)
- R8420.3 Natural Disasters and Man-made Catastrophes (M)
- R8420.4 Kidnapping (M)
- R8420.5 Asbestos Release (M)
- R8420.6 Accidents To and From School (M)
- R8420.7 Lockdown Procedures (M)
- R8420.10 Active Shooter (M)
- P8431 Preparedness for Toxic Hazard
- R8431 Toxic Hazard Preparedness Program

P8441 Care of Injured and Ill Persons (M)  
R8441 Care of Injured and Ill Persons (M)  
P8442 Reporting Accidents  
R8442 Procedures in Relation to Students Who Become Ill or are Injured in School  
P8451 Control of Communicable Disease (M)  
R8451 Control of Communicable Disease (M)  
P8453 HIV/AIDS  
P8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol,  
and Other Drug Abuse (M)  
R8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol,  
and Other Drug Abuse (M)  
P8462 Reporting Potentially Missing or Abused Children (M)  
R8462 Reporting Potentially Missing or Abused Children (M)  
P8465 Hate Crimes and Bias-Related Acts (M)  
R8465 Hate Crimes and Bias-Related Acts (M)  
P8467 Weapons (M)  
R8467 Weapons (M)  
P8468 Crisis Response  
R8468 Crisis Response  
P8470 Response to Concerted Job Action  
P8506 School Lunch Program Biosecurity Plan (M)  
P8540 School Nutrition Programs  
P8600 Transportation (M)  
P8601 Student Supervision After School Dismissal (M)  
P8611 Subscription Busing  
R8611 Subscription Busing  
P8613 Waiver of Student Transportation  
P8630 Bus Driver/Bus Aide Responsibility (M)  
R8630 Emergency School Bus Procedures (M)  
P8635 Student Transportation Vehicles and School Buses  
P8651 Community Use of Transportation (M)  
P8660 Transportation by Private Vehicle (M)  
R8660 Transportation by Private Vehicle  
P8670 Transportation of Disabled Students (M)  
P8710 Property Insurance  
P8740 Bonding  
P8750 Employee Indemnification  
P8760 Student Accident Insurance  
P8770 School Board Insurance Group  
P8810 Religious Holidays  
P8820 Opening Exercises/Ceremonies  
P8860 Memorials  
P9100 Public Relations  
P9120 Public Relations Program (M)  
R9120 Public Information Program  
P9130 Public Complaints and Grievances  
R9130 Public Complaints and Grievances  
P9140 Ad Hoc Advisory Committees (M)  
R9140 Ad Hoc Advisory Committees (M)  
P9150 School Visitors  
R9150 School Visitors  
P9160 Public Attendance at School Events  
P9180 School Volunteers  
R9180 School Volunteers  
P9190 Community Organizations  
R9190 Community Organizations

P9200 Cooperation Between Parents and School  
P9210 Parent Organizations  
P9230 Parental Responsibilities  
P9240 Rights of Parents  
P9260 Parental Liability for Vandalism  
P9270 Home Schooling and Equivalent Education Outside the Schools (M)  
R9270 Home Schooling and Equivalent Education Outside the Schools (M)  
P9280 Parent Conferences  
P9320 Cooperation with Law Enforcement Agencies (M)  
R9320 Cooperation with Law Enforcement Agencies (M)  
P9323 Notification of Juvenile Offender Case Disposition  
P9324 Sex Offender Registration and Notification  
R9324 Sex Offender Registration and Notification  
P9400 News Media Relations  
P9500 Cooperation with Educational Agencies  
P9541 Student Teachers/Interns  
P9550 Educational Research Projects  
P9560 Administration of School Surveys  
P9700 Special Interest Groups  
P9713 Recruitment by Special Interest Groups (M)

Motion; AT Second; SS

6 yes, 0 no

**6. Approve** the second reading of the following policies and regulations:

P6111 Special Education Medicaid Initiative (SEMI) Program (M)  
R6111 Special Education Medicaid Initiative (SEMI) Program (M)  
P6112 Reimbursement of Federal and Other Grant Expenditures (M)  
R6112 Reimbursement of Federal and Other Grant Expenditures (M)  
P6141 Tax Revenues  
P6150 Tuition Income  
P6160 Grants from Private Sources  
R6160 Grants from Private Sources  
P6210 Fiscal Planning  
R6210 Fiscal Planning  
P6220 Budget Preparation (M)  
R6220 Budget Preparation  
P6230 Budget Hearing (M)  
P6311 Contracts for Goods or Services Funded by Federal Grants  
P6320 Purchases Subject to Bid  
R6320 Purchases Subject to Bid  
P6340 Multiple Year Contracts  
R6340 Multiple Year Contracts  
P6350 Competitive Contracting  
R6350 Competitive Contracting  
P6360 Political Contributions (M)  
P6362 Contributions to Board Members and Contract Awards (M)  
P6421 Purchases Budgeted  
R6421 Purchases Budgeted  
P6422 Budget Transfers (M)  
R6422 Budget Transfers (M)  
P6423 Expenditures for Non-Employee Activities, Meals, and Refreshments  
P6424 Emergency Contracts  
R6424 Emergency Contracts  
P6440 Cooperative Purchasing  
P6450 Choice of Vendor



- P6470 Payment of Claims (M)
- R6470 Payment of Claims
- P6471 School District Travel (M)
- R6471 School District Travel Procedures (M)
- P6472 Tuition Assistance
- R6472 Graduate Study/Reimbursement
- P6480 Purchase of Food Supplies (M)
- P6510 Payroll Authorization (M)
- P6511 Direct Deposit
- P6520 Payroll Deductions
- P6620 Petty Cash (M)
- R6620 Petty Cash
- P6630 Athletic Fund
- P6650 Scholarship Funds
- P6660 Student Activity Fund (M)
- P6700 Investments
- P6740 Reserve Accounts
- R6740 Reserve Accounts
- P6810 Financial Objectives (M)
- R6810 Financial Objectives (M)
- P6820 Financial Reports (M)
- P6830 Audit and Comprehensive Annual Financial Report (M)
- P6831 Withholding or Recovering State Aid
- P6832 Conditions of Receiving State Aid

Motion; AT      Second; SS      6 yes, 0 no

**7. Approve** the following fundraisers for SY 2015-2016.

Fundraiser	School	Organization/Staff Member	Dates
2 <sup>nd</sup> Grade Spring Musical Concession Stand	BWD	Shanley	6/8/16
8 <sup>th</sup> Grade DVD Sale	RMS	Edgewater Photos	5/9/16-6/1/16
RMS Vendor Fundraiser	RMS	Music Department/Testa	6/9/16

Motion; AT      Second; SS      6 yes, 0 no

**PERSONNEL**

**1. Upon recommendation of the Superintendent, move to approve the following Personnel Items:**

Sort Code	Name	Action	Location	Position/UPC	FTE	Degree & Step	Salary/Compensation	GAAP Code	Date Effective	Date of Termination
D	Alcuri, Anthony	Appoint	DIST	Per Diem Substitute Custodian			Per Contract	11-1XX	TBD	6/30/17
D	Alessio, Karen	Add to 15/16 ESY Substitute List	DIST	ESY Per Diem Bus Aide		Per Contract			7/1/16	8/5/16
D	Alfaro, Rita	Add to 15/16 ESY Substitute List	DIST	ESY Per Diem Substitute Teacher		Per Contract			7/1/16	8/5/16
D	Aromando, Marge	Add to 15/16 ESY Substitute List	DIST	ESY Per Diem Substitute Nurse		Per Contract			7/1/16	8/5/16
B	Bernstein, Cheryl	Add'l Compensation (Summer)	BKL	10 days		Per Contract			7/1/16	8/5/16
B	Burrows, David	Appoint	DIST	ESY Speech/Language		Per Contract	4.0 Hrs/25 Days		7/1/16	8/5/16
B	Canales, Lauren	Appoint	DIST	ESY Teacher		Per Contract	3.0 Hrs/25 Days		7/1/16	8/5/16
C	Caniglia, Francine	Appoint	DIST	ESY Staff Assistant		Per Contract	4.0 Hrs/25 Days		7/1/16	8/5/16
C	Carlucci, Victoria	Appoint	DIST	ESY Staff Assistant		Per Contract	3.0 Hrs/25 Days		7/1/16	8/5/16
C	Carrano, John	Revise Start Date	BWD	Part Time Custodian/ OMP.999.CUS.10					5/5/16	
C	Carrano, John	Renewal	BWD	Part Time Custodian/ OMP.999.CUS.10					9/1/16	6/30/17
D	Chicelo, Janice	Add to 15/16 ESY Substitute List	DIST	ESY Per Diem Bus Aide		Per Contract			7/1/16	8/5/16
B	Cicarelli, Gina	Appoint	DIST	ESY Physical Therapist		Per Contract	4.0 Hrs/10 Days		7/1/16	8/5/16
D	Cochario, Brenda	Add to 15/16 ESY Substitute List	DIST	ESY Per Diem Substitute Teacher		Per Contract			7/1/16	8/5/16
B	Conroy, Allison	Appoint	DIST	Summer Math Enrichment Teacher		Per Contract	32 Hours		7/1/16	8/5/16
B	Corregan, Rebecca	Appoint MLR (FR)	BKL	Grade 3/REG.001.LTR.02	1	BA/1	\$48,545.00	11-120-100-101	9/1/16	6/30/17

Regular Public Meeting  
May 23, 2016

Sort Code	Name	Action	Location	Position/UPC	FTE	Degree & Step	Salary/Compensation	GAAP Code	Date Effective	Date of Termination
B	Corregan, Rebecca	Appoint	DIST	Summer Math Enrichment Teacher		Per Contract	32 Hours		7/1/16	8/5/16
D	Dillon, Melissa	Add to 15/16 ESY Substitute List	DIST	ESY Per Diem Substitute Teacher		Per Contract			7/1/16	8/5/16
B	Dillon, Melissa	Appoint	DIST	Summer ELA Enrichment Teacher		Per Contract	32 Hours		7/1/16	8/5/16
B	Dolan, Lori-Jane	Add'l Compensation (Summer)	DIST	15 Days		Per Contract			7/1/16	8/5/16
B	Finkelstein, Lindsay	Resignation	BWD	Grade 1 / REG.001.K25.13	1			11-120-100-101	6/30/16	6/30/16
B	Foster, Kerin	Appoint	DIST	ESY Teacher		Per Contract	4.5 Hrs/25 Days		7/1/16	8/5/16
B	Franklin, Roseann	Appoint	DIST	Summer ELA Enrichment Teacher		Per Contract	32 Hours		7/1/16	8/5/16
C	Genualdi, Nicholas	Resignation	RMS	Staff Assistant/ SED.999.CLA.21	0.75			11-213-100-106	6/30/16	6/30/16
D	Guerin, Linda	Add to 15/16 ESY Substitute List	DIST	ESY Substitute Bus Aide					7/1/16	8/5/16
D	Harvey, Grant	Appoint	DIST	Per Diem Substitute Custodian			Per Contract	11-1XX	TBD	6/30/17
C	Hauffe, Susan	Appoint	DIST	ESY Staff Assistant		Per Contract	4.0 Hrs/25 Days		7/1/16	8/5/16
C	Hauffe, Dana	Appoint	DIST	ESY Staff Assistant		Per Contract	4.0 Hrs/25 Days		7/1/16	8/5/16
D	Kaluzavich, David	Add to 15/16 ESY Substitute List	DIST	ESY Per Diem Substitute Teacher		Per Contract			7/1/16	8/5/16
B	Karl, Beth	Appoint	DIST	Summer Math Enrichment Teacher		Per Contract	32 Hour's		7/1/16	8/5/16
B	Kentner, Marian	Appoint	DIST	ESY Nurse		Per Contract	4.0 Hrs/25 Days		7/1/16	8/5/16
B	Kneler, Ashlie	Add'l Compensation (Summer)	DIST	12 Days		Per Contract			7/1/16	8/5/16
B	Krouse, Erica	Resignation	RMS	Special Education / SED.001.RRM.17	0.70			11-213-100-101	6/30/16	6/30/16
B	Lusk, Jillian	Appoint MLR (LE)	BKL	School Psychologist/SSP.001.LTR.02	1	MA+30/2	\$59,445.00	11-000-219-104	9/1/16	12/22/16
B	Maiorano, Michelle	Add'l Compensation (Summer)	DIST	5 Days		Per Contract			7/1/16	8/5/16
B	Manger, Danielle	Appoint	DIST	ESY Occupational Therapist		Per Contract	4.0 Hrs/25 Days		7/1/16	8/5/16
B	Marcheterre, Jaclyn	Appoint	DIST	ESY Teacher		Per Contract	3.0 Hrs/25 Days		7/1/16	8/5/16
D	McGovern, Mary	Add to 15/16 ESY Substitute List	DIST	ESY Per Diem Substitute Teacher		Per Contract			7/1/16	8/5/16
D	Middleton, Michelle	Add to 15/16 Substitute List	DIST	Per Diem Substitute					TBD	6/30/16
D	Mitzak, Kelly	Add to 15/16 ESY Substitute List	DIST	ESY Per Diem Substitute Nurse		Per Contract			7/1/16	8/5/16
C	Mokhemar, Shatha	Renewal	BWD	Staff Assistant / SED.999.CLA.26					9/1/16	6/30/17
B	Monteleone, Tina	Resignation	RMS	Special Education / SED.001.RRM.02	1			11-213-100-101	6/30/16	6/30/16
D	Morano, John	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/1/16	8/26/16
B	Motyczka, Michelle	Resignation	RMS	ELA / REG.001.TLA.06	1.00			11-130-100-101	6/30/16	6/30/16
D	Munzer, Jennifer	Add to 15/16 ESY Substitute List	DIST	ESY Per Diem Substitute Teacher		Per Contract			7/1/16	8/5/16
B	Murray, Charles	Appoint	DIST	ESY Teacher		Per Contract	4.5 Hrs/25 Days		7/1/16	8/5/16
B	Nowacki, Anna	Add'l Compensation (Summer)	DIST	5 Days		Per Contract			7/1/16	8/5/16
A	O'Connor, Christy	Appoint	DIST	Language Arts Supervisor Pre K-8/1P.001.SUP.02	1		\$93,000.00	11-000-221-104	7/1/16	
B	Orlando, Yvonne	Add'l Compensation (Summer)	DIST	10 Days		Per Contract			7/1/16	8/5/16
B	Ostrowsky, Jane	Appoint MLR (MP)	BKL	Grade 5/REG.001.LTR.03	1	BA/1	\$48,545.00	11-120-100-101	9/1/16	1/29/17
C	Pasquarosa, Marlana	Appoint	DIST	ESY Staff Assistant		Per Contract	4.0 Hrs/25 Days		7/1/16	8/5/16
D	Pasquarosa, Marlana	Add to 15/16 ESY Substitute List	DIST	ESY Per Diem Substitute Teacher		Per Contract			7/1/16	8/5/16
D	Pearl, Bruce	Add to 15/16 ESY Substitute List	DIST	ESY Per Diem Bus Aide		Per Contract			7/1/16	8/5/16
B	Rinaldi, Kate	Add'l Compensation (Summer)	DIST	12 Days		Per Contract			7/1/16	8/5/16
B	Scott, Paige	Appoint	DIST	ESY Teacher		Per Contract	4.5 Hrs/25 Days		7/1/16	8/5/16
C	Sejdija, Mizacete	Appoint	DIST	ESY Staff Assistant		Per Contract	4.0 Hrs/25 Days		7/1/16	8/5/16
B	Stumpf, Jane	Appoint	DIST	Summer ELA Enrichment Teacher		Per Contract	32 Hour's		7/1/16	8/5/16
C	Switek, Sarah	Resignation	BWD	Staff Assistant/ SED.999.CLA.35	0.75			11-213-100-106	6/30/16	6/30/16
D	Taylor, Janet	Add to 15/16 ESY Substitute List	DIST	ESY Per Diem Bus Aide		Per Contract			7/1/16	8/5/16
D	Terhune, Maureen	Add to 15/16 ESY Substitute List	DIST	ESY Per Diem Bus Aide		Per Contract			7/1/16	8/5/16
C	Vasquez-Lugo, Shirley	Appoint	DIST	ESY Staff Assistant		Per Contract	5.0 Hrs/25 Days		7/1/16	8/5/16
D	Zuckerman, Linda	Add to 15/16 ESY Substitute List	DIST	ESY Per Diem Substitute Nurse		Per Contract			7/1/16	8/5/16

Motion; AT

Second; KH

6 yes, 0 no

2. **Approve** authorizing the Superintendent of Schools to hire personnel as needed to fill vacancies and ensure proper staffing for the SY17 during the months of July and August 2016.

Motion; AT      Second; KH      6 yes, 0 no

3. **Approve** posting for the following positions:

- 2016 Summer Enrichment Positions (FY17): 6 positions 32 hrs/ea:
  - 2 Math positions, 1 Pre-Algebra position, 2 ELA positions, and 1 Science position
- School Sponsored Co-Curricular and Athletic positions for the 2016-2017 school year.
- 7 Curriculum Council Positions for the 2016-2017 school year.

Motion; AT      Second; KH      6 yes, 0 no

4. **Approve** the Technology Coordinator Contract for the FY17.

Motion; AT      Second; KH      6 yes, 0 no

**CURRICULUM**

**Upon recommendation of the Superintendent, move to:**

1. **Be It Resolved**, that the board accepts and approves the Superintendent's current to date bullying report.

Motion; MH      Second; SS      6 yes, 0 no

2. **Approve** the following out of district placements:

<u>Placement#</u>	<u>School</u>	<u>ESY16</u>	<u>ESY17</u>
16170001	PG Chambers	\$10,408.20	\$62,449.20

Motion; MH      Second; SS      6 yes, 0 no

3. **Approve** the following placements for the 2016-2017 School Year in accordance with Board Policy #5118, and contractual agreement(s) between the Florham Park Board of Education and the Florham Park Educational Association and the Florham Park Administrative Association respectively.

R.A.	G.C.	S.C.	T.G.	N.H.	C.S.
A.A.	D.C.	M.D.	A.H.	A.M.	J.V.

Motion; MH      Second; SS      6 yes, 0 no

4. **Approve** contracting with Integrated Therapeutics Group, LLC to provide related services, specifically Motor Speech and Language Therapy for student case#557-38 at a rate of \$140/session.

Motion; MH      Second; SS      6 yes, 0 no

5. **Approve** the ESEA Accountability Action Plan-2015 Participation Rate and Assurances.

Motion; MH      Second; SS      6 yes, 0 no

**FINANCE**

**Upon recommendation of the Superintendent, move to:**

- 1. Approve** the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through April 30, 2016 in the amount(s) of \$2,104,665.33.  
*(On file in Administration Offices)*

Motion; KH      Second; SS      6 yes, 0 no

- 2. Approve** the following District financial reports and submission to the Executive County Business Administrator.

Board Secretary's (A148) Report for the Month(s) of April 2016.      Business Administrator/  
 Board Secretary

Treasurer's (A149) Report for the Month(s) of April 2016.      Business Administrator /  
 Board Secretary  
*(On file in Administration Office)*

Motion; KH      Second; SS      6 yes, 0 no

- 3. Approve** the Report of Transfers submitted by the Business Administrator/Board Secretary for April 30, 2016 in the amount(s) of \$41,272.65.  
*(On file in Administration Office)*

Motion; KH      Second; SS      6 yes, 0 no

- 4. Be It Resolved**, that the Florham Park Board of Education approve, that as of April 30, 2016 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

Motion; KH      Second; SS      6 yes, 0 no

**5. Professional Development/Travel:**

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board members' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Date	Employee Full Name	Notes	Admin. Approval Date
5/19/16	MORTON, BRIELLE	Capstone Conference as part of the New Pathways to Teaching requirement. Inc. conf., assessment, and workshop on "Promoting Relevance & Authenticity in your Science & Engineering Program"	4/28/16
5/20/16	FELT, TARA	Winners! Workshop with Judy Freeman Birchwood Whippany, NJ	4/22/16
5/31/16	HAUCK, LINDA	HP Transition Meeting	5/18/16
6/7/16	ALCURI, JILL	Madison Observation \$0.00	5/18/16
6/7/16	CONROY, ALLISON	Madison Observation \$0.00	5/10/16
6/7/16	CORREGAN, REBECCA	Madison Observation \$0.00	5/10/16
6/7/16	FELLIPPELO, JENNIFER	Madison Observation \$0.00	5/18/16
6/7/16	REGAN, CYNTHIA	Madison Observation \$0.00	5/10/16

Motion; KH      Second; SS      6 yes, 0 no

- 6. Approve** a contract with LAN associates, LLC., district Architect of Record for Other Professional Services per proposal and State Project #1530-015-16-1000 "Kitchen renovations to the Briarwood Elementary School" not to exceed \$4,100.00 consistent with rate(s) of pay established and board approved on May 18, 2015. *This project is contained in the approved 2016/17 budget as a capital outlay project.*

Motion; KH Second; SS 6 yes, 0 no

- 7. Approve** accepting a grant from the Start A Snowball Foundation in the amount of \$100.00.

Motion; KH Second; SS 6 yes, 0 no

**FACILITIES**

**Upon recommendation of the Superintendent, move to:**

- 1. Approve the following facility requests:**

<b>2015-2016 Facility Use- May Agenda</b>			
91	Jerry Gibson Theater	RMS Auditorium/Various Rooms	May-August 2016
92	Hoop Heaven Basketball	RMS Gym	June 2016
93	Garden State Basketball	RMS Gym	May 2016
94	Morris Magic Basketball	RMS Gym	May 2016

Motion; KH Second; AT 6 yes, 0 no

**TRANSPORTATION**

**Upon recommendation of the Superintendent, move to:**

- 1. Approve** the following field trips;
- a. BKL, Peer Leaders, 6/7/16, Ben Venuti, East Hanover, NJ.
  - b. BKL, 5<sup>th</sup> Grade, 6/13/16, Florham Park Roller Rink, Florham Park, NJ.
  - c. RMS, 7<sup>th</sup> Grade, 6/6/16, Ellis Island and The Statue of Liberty, New York, NY.
  - d. RMS, 8<sup>th</sup> Grade, 6/6/16, HPHS, East Hanover, NJ.
  - e. RMS, 7<sup>th</sup> Grade, 5/24/16, 2016 NJS&G Program Awards Ceremony, Jersey City, NJ.

Motion; KH Second; SS 6 yes, 0 no

**2016-2017 SCHOOL YEAR**

**ORGANIZATION**

**Upon recommendation of the Superintendent:**

**Resolution #1**

**Appointments**

**BE IT RESOLVED**, that the Florham Park Board of Education approves the following appointments for the 2016-2017 School Year:

Business Administrator/Board Secretary (N.J.S.A. 18A:17-2, 17-5)  
 Treasurer of School Monies (N.J.S.A. 18A: 17-31)  
 Public Agency Compliance Officer (N.J.A.C. 17; 27-3.2)  
 Purchasing Agent (P.L. 1999 c.440)  
 Custodian of Records (N.J.S.A. 47; 1A- et seq.)  
 Custodian of School Personnel Records (6A:32-7.3)  
 Integrated Pest Management Coordinator (N.J.A.C. 7:30-13.3)  
 AHERA Coordinator (40 CFR-763)  
 Right to Know/Designated Persons

John Csatlos  
 Raymond Karaty  
 John Csatlos  
 John Csatlos  
 John Csatlos  
 Dr. Melissa Varley  
 Philip Infantolino  
 Philip Infantolino  
 Philip Infantolino

Office of Emergency Management Liaison  
Indoor Air Quality Coordinator  
Chemical Hygiene Officer (29 CFR 1910.1450)  
Designated Person –Lead Paint  
504 Compliance Officer (34 CFR 104.7(a))  
Division of Child Protection and Permanence  
District Attendance Officers (N.J.S.A. 18A: 38-2)

Building Affirmative Action Officers

Health Safety Designee (N.J.A.C. 6A:19-10.2(b))  
NJSIG Safety Committee

Homeless Liaison (34 CFR 104.7(a))  
School Medical Inspector (N.J.S.A. 18A: 40-1)  
Employee Health Benefits Broker  
Commercial/Student Accident Insurance Broker  
Tax Shelter Annuity (403b/457b)(N.J.S.A. 18A:66-127)

The AXA Equitable Retirements Benefit Group, Aspire Investment Group and  
Lincoln Financial Planning, LLC

Philip Infantolino  
Philip Infantolino  
Philip Infantolino  
Philip Infantolino  
Shewa Hawkins  
Shewa Hawkins  
Peter Christ, Steve  
Caponegro, Sherri Glaab  
Peter Christ, Steve  
Caponegro, and Sherri  
Glaab  
John Csatlos  
John Csatlos, Phil  
Infantolino, Dr. Melissa  
Varley and Dr. Steve  
Caponegro  
Sherri Glaab  
Michael Kelly, MD  
Brown & Brown Metro, LLC  
O’Gorman & Young

Motion; AT Second; MH

6 yes, 0 no

**Resolution #2**

**Designate External Auditor**

**BE IT RESOLVED**, that the Florham Park Board of Education designates Lerch, Vinci & Higgins, Certified Public Accountants, 17-17 Route 208, Fairlawn, New Jersey, as the District’s External School Auditor, in accordance with N.J.S.A. 18A: 23-1, for 2016-2017 Fiscal Year at the fee of \$27,000.00, inclusive of audit of Application for State School Aid, and CAFR introductory and statistical data if required. Standard billing rates proposed will apply for matters performed on behalf of the Board not covered by the engagement letter at a rate of \$140 - \$170/hr for partners.

Motion; AT Second; MH

6 yes, 0 no

**Resolution #3**

**Designation of Attorney of Record**

**BE IT RESOLVED**, that the Florham Park Board of Education designates Mr. Matthew Giacobbe of the firm of Cleary, Giacobbe, Alfieri and Jacobs, Matawan, New Jersey, as Attorney of Record for the Florham Park Public Schools, in accordance with N.J.S.A. 18A 23-1, for the 2016-2017 School Year, at a rate of \$150 per hour for attorneys and counsel and \$90 for paralegals, for all legal matters effective July 1, 2016 through June 30, 2017.

Motion; AT Second; MH

6 yes, 0 no

**Resolution #4**

**Designation of Continuing Disclosure Agent**

**BE IT RESOLVED**, that the Florham Park Board of Education designates Phoenix Advisors, LLC as the Continuing Disclosure Agent and Independent Registered Municipal Advisor, in accordance with N.J.S.A. 18A: 23-1, for the 2016-2017 School Year, at a rate of \$850 All Inclusive Fee, effective July 1, 2016 through June 30, 2017.

Motion; AT Second; MH

6 yes, 0 no

**Resolution #5**

**Designation of Official Newspaper**

**BE IT RESOLVED**, that the Florham Park Board of Education designates the Morristown Daily Record as the official publication, in which all notices and advertisements for the Florham Park Board of Education be published, in accordance with N.J.S.A. 18A:14-19, 22-11, 39-3 and 10:4-8 including the calendar of meeting dates for the 2016-2017 School Year.

Discussion: Mr. Csatos explained Morristown Daily Record is preferable over Florham Park Eagle based on frequency of printing. Daily vs. Weekly.

Motion; AT Second; MH

6 yes, 0 no

**Resolution #6**

**Designation of Bank Depositories**

**BE IT RESOLVED**, that the Florham Park Board of Education designates Valley National Bank as official depositories for the Florham Park Public Schools, in accordance with N.J.S.A. 17:9-9, 18A:17-34, 19-1 for the 2016-2017 School Year; and

**BE IT FURTHER RESOLVED**, that the Business Administrator/Board Secretary is authorized to invest the Board's funds consistent with statutes and regulations.

Motion; AT Second; MH

6 yes, 0 no

**Resolution #7**

**Designation of Bond Council**

**BE IT RESOLVED**, that the Florham Park Board of Education designates Wilentz, Goldman & Spitzer as Bond Council, 90 Woodbridge Center Drive, Woodbridge, N.J., \$150 for attorneys and \$70 for paralegals in accordance with N.J.S.A. 18A: 23-1, for the 2016-2017 School Year.

Motion; AT Second; MH

6 yes, 0 no

**Resolution #8**

**Designation of Architect of Record**

**BE IT RESOLVED**, that the Florham Park Board of Education designates LAN Associates as Architects of Record, 445 Godwin Avenue, Midland Park, N.J., in accordance with N.J.S.A. 18A: 23-1, for the 2016-2017 School Year at a rate of \$250/hr for Principals, \$150/hr for Senior Professionals and \$98/hr for Registered Professionals.

Motion; AT Second; MH

6 yes, 0 no

**Resolution #9**

**Accounts/Designation of Authorized Signatories**

**BE IT RESOLVED**, that the Business Administrator/Board Secretary authorizes the following accounts with the required signatures of the Officers of the Board acting as depositors to be listed; and

**BE IT FURTHER RESOLVED**, that the Business Administrator/Board Secretary is hereby authorized to issue and execute the required forms to maintain said accounts.

**Account**

Treasurer's Account  
#41454820

Payroll Account  
#41454994

**Signatories**

Board President  
Business Administrator  
Treasurer of School Monies

Treasurer of School Monies

Payroll Agency Account #41454936	Treasurer of School Monies Business Administrator Board President
Ridgedale Student Activity Account #30467454	Principal/Ridgedale Middle School Business Administrator or Superintendent
Ridgedale Middle School Petty Cash #41454901	Principal/Ridgedale Middle School Business Administrator or Superintendent
Briarwood Student Activity Account #30467489	Principal/Briarwood School Business Administrator or Superintendent
Briarwood School Petty Cash #41454898	Principal/Briarwood School Business Administrator or Superintendent
Brooklake Student Activity Account #30467489	Principal Brooklake School Business Administrator or Superintendent
Brooklake School Petty Cash #41454871	Principal/Brooklake School Business Administrator or Superintendent
Unemployment Trust Account #41454928	Board President Business Administrator Treasurer of School Monies
Business Office Petty Cash #41454987	Business Administrator Superintendent
Child Study Team Petty Cash #41454979	Supervisor of Special Education Business Administrator or Superintendent
FSA Trust Account #41132483	Business Administrator Superintendent Board President

Motion; AT Second; MH 6 yes, 0 no

**Resolution #10**

**Petty Cash Funds**

**BE IT RESOLVED**, that the Florham Park Board of Education establishes the following Petty Cash Accounts, rules for replenishment and regulations in accordance with N.J.A.C. 6:20-2.10 for the 2016-2017 Fiscal Year.

<b><u>Account</u></b>	<b><u>Amount Established</u></b>	<b><u>Maximum Expenditure</u></b>
Briarwood Elementary	\$500.00	\$99.00
Brooklake Elementary	\$500.00	\$99.00
Ridgedale Middle School	\$500.00	\$99.00
Office of Special Services	\$500.00	\$99.00
Business Office	\$1,000.00	\$149.00

Motion; AT Second; MH 6 yes, 0 no

**Resolution #11**

**President's Facsimile Signature**

**BE IT RESOLVED**, that the Florham Park Board of Education authorizes the use of the President's and Treasurer's Facsimile Signature on warrants, with the exception of Social Security Payments, for the 2016-2017 School Year, as well as approve the following required documents:

- Polices and Procedures Handbook
- Administrative Rules and Regulations
- Mandated and Permitted Pupil Records N.J.A.C. 6:3-6.3
- Special Education By-Laws/Policies



Student Code of Conduct - K-2, 3-5, 6-8  
Program Evaluation  
Five-Year Curriculum Plan Revision Cycle  
Bloodborne Pathogens Plan  
Law Enforcement and Educators Agreement  
Three-Year Asbestos Reinspection Plan (AHERA)  
Three-Year Maintenance Plan (M1 & M2 Forms)  
Chemical Hygiene Plan  
Health and Safety Program Manual  
District Emergency Plans  
Authorized List of Textbooks N.J.A.C. 6:8-3.5  
Technology Plan  
New Teacher Induction/Mentor Plan  
Standard Operating Procedures

Motion; AT Second; MH 6 yes, 0 no

**Resolution #12**

**Establish Use of Facility Rates**

**BE IT RESOLVED**, that the Florham Park Board of Education establish the following Facility Use rates for the 2016-2017 Fiscal Year.

Monday – Saturday \$52.50/hour  
Sunday \$70.00/hour

Motion; AT Second; MH 6 yes, 0 no

**Resolution #13**

**Internal Controls**

**BE IT RESOLVED**, that the Florham Park Board of Education approves the Business Office Internal Controls document for the 2016-2017 School Year.

Motion; AT Second; MH 6 yes, 0 no

**Resolution #14**

**Curriculum Guides**

**BE IT RESOLVED**, that the Florham Park Board of Education approves the 2016-2017 Long Range Curriculum program for the Florham Park Public Schools.

Motion; AT Second; MH 6 yes, 0 no

**Resolution #15**

**District Evaluation Model**

**BE IT RESOLVED**, that the Florham Park Board of Educations approves the district evaluation model Danielson for teachers and Stronge for Administrators for the 2016-2017 School Year.

Motion; AT Second; MH 6 yes, 0 no

**Resolution #16**

**Related Services Providers**

**BE IT RESOLVED**, that the Florham Park Board of Education approves contracting with the following Related Service(s), Professional Development Service(s) and Educational Evaluation Service(s) providers for the Periods of the ESY 2016 and 2016-2017 School Year:

Essex Regional ESC (Nursing, Ch. 192/193, IDEA and CST)  
State of NJ / Commission for the Blind  
Morris Union Jointure Commission  
ESC of Morris County (Nursing, Environmental Health, Purchasing Cooperative)  
The Educational Services Commission of New Jersey  
Children Specialized Hospital

Regular Public Meeting  
May 23, 2016

Morristown Memorial Hospital  
Dale Jacobs MD  
J. Moreno MD  
Dr. Mark Faber  
Walter Molofsky MD  
Cerebral Palsy of North Jersey  
Pediatric Therapy & Yoga Of Morris, LLC  
WhiteHall Associates  
Summit Oaks Hospital  
Maxim Healthcare Services  
Emerald Health Care Services  
Summit Speech  
AJL Physical and Occupational Therapy  
Liberty Healthcare Services  
St. Clare's Hospital Behavioral Health

Jammin' Jenn Music Therapy  
Brian Fennelly, MD  
Monica Palestis, J.D.  
Dr. Vanna Amorapanth  
Marilyn Kubecheck, MD  
PG Chambers  
Jumpstart Therapeutics  
The Wright Choice  
University Medical Center at Princeton  
Douglass Developmental Disabilities  
Center  
David J. Gallina, M.D., P.A.  
Bayada Nursing Services  
Union County Educational Services  
Commission

Motion; AT Second; MH

6 yes, 0 no

**Resolution #17**

**Maintenance Contracts**

**BE IT RESOLVED**, that the Florham Park Board approves the following Routine and Required Maintenance Contracts for the 2016-2017 School Year:

Bill Pryer Trash Collection  
PO Box 216  
Florham Park, NJ

Butler Engineering & Boiler Treatment  
764 Ramsey Avenue  
Hillside, NJ

Jersey Elevator  
75 Manchester Avenue  
Keyport, NJ

R&J Control (Generator)  
59 Harding Avenue  
Dover, NJ

Stank Environmental, LLC  
32 Lorenzo Court  
Matawan, NJ

Knox Security Services  
5 Laurel Drive  
Flanders, NJ

Automatedlogic  
100 Delawanna Ave. Suite 400  
Clifton, NJ

Protective Measures Security and Fire  
305 Palmer Road  
Denville, NJ

Areo Environmental  
275 Rt. 10  
Succasunna, NJ 07876

Ayta Business Communications  
604 Tabor Road  
Morris Plains, NJ 07950

Motion; AT Second; MH

6 yes, 0 no

**Resolution #18**

**List of Substitutes**

**BE IT RESOLVED**, that the Florham Park Board of Education approves the following substitutes for the 2016-2017 School Year:

Teachers/Staff Assistants	Teachers/Staff Assistants	Nurses	Custodians	Bus Drivers
Ahearn, Carmela	Gross, Tracy	Bierly, Suzanne	Berkenkamp, Peter	Alessio, Karen
Alfaro, Rita	John, Stephanie	Cox, Jessica	Califri, Rocco	Haynes, Steve
Allocca, Saverio	Manno, Donna	Glen, Patricia	Duffy, Robert	Lynch, Richard
Arroyo, Lisa	Mc Intyre, Mary		Freeman, Thomas	Tierney, Tom
Bowden, Patricia	Nelson, Donna		Gallagher, Thomas	
Chang, Anna	Pereira, Odete		Giorgio, Matthew	
Ciasullo, Claudia	Pizzano, Judith		LaValle, Joseph	
Cocco, Elizabeth	Reimers, Mari			
Contreras, Sergio	Treiber, Sharon			
Dolce, Amy	Wecht, Patricia			
Dwyer, Shiela	Winters, John			
Frasso, Gina	Zaug, Leanne			
Gregory, Mary	Zaug, Lynne			

Motion; AT Second; MH

6 yes, 0 no

**Resolution #19**

**District Long Range Facility Plan**

**BE IT RESOLVED**, that the Florham Park Board of Education approves the current Long Range Facility Plan (FY06 – FY10) on file, and review for the 2016-2017 School Year, pending anticipated program revisions by the State of New Jersey Department of Education.

Motion; AT Second; MH

6 yes, 0 no

**Resolution #20**

**Participation in Organizations**

**BE IT RESOLVED**, that the Florham Park Board of Education approves participation for the 2016-2017 School Year with the following organizations:

- Adult School of The Chathams/Madison/Florham Park
- Project Community Pride
- Morris County Media Services Center
- Morris Museum

Motion; AT Second; MH

6 yes, 0 no

**Resolution #21**

**Joint Transportation Services**

**BE IT RESOLVED**, that the Florham Park Board of Education approves renewing contracts with the following Service Providers for Joint Transportation Services for the school year 2016-2017 School Year with the following:

- Essex County Educational Services Commission
- Educational Services Commission of Morris County
- Morris Union Jointure Commission
- Hanover Park Regional School District
- Madison Public School District

Motion; AT Second; MH

6 yes, 0 no

**Resolution #22**

**Board Policies**

**BE IT RESOLVED**, that the Florham Park Board of Education approves all existing Board by-laws, policies, and regulations.

Motion; AT Second; MH 6 yes, 0 no

**BE IT FURTHER RESOLVED**, that the Florham Park Board of Education approves the District's Job Descriptions.

Motion; AT Second; MH 6 yes, 0 no

**Resolution #23**

**Bid/Quote Thresholds**

**BE IT RESOLVED**, that the Florham Park Board of Education set the following bid/quote thresholds, with Qualified Purchasing Agent for the 2016-2017 School Year

Bid Threshold	\$40,000.00
Quote Threshold(15%)	\$ 6,000.00

Motion; AT Second; MH 6 yes, 0 no

**Resolution #24**

**State Agency Contracts**

**BE IT RESOLVED**, that the Florham Park Board of Education approves the School Business Administrator to procure contracts for goods and services through various State Agencies in accordance with N.J.S.A. 18A:18A-10.

Motion; AT Second; MH 6 yes, 0 no

**Resolution #25**

**Minimum Chart of Accounts**

**BE IT RESOLVED**, that the Florham Park Board of Education authorizes the School Business Administrator to maintain and report the financial status of the school district using the minimum chart of accounts set forth in N.J.A.C. 6:20-2A (m) for the 2016-2017 School Year.

Motion; AT Second; MH 6 yes, 0 no

**Resolution #26**

**Payment of Bills**

**BE IT RESOLVED**, that the Florham Park Board of Education authorizes and approves the Business Administrator to pay bills and claims during the period between Board Meetings for the 2016-2017 School Year.

Motion; AT Second; MH 6 yes, 0 no

**Resolution #27**

**Code of Ethics**

**BE IT RESOLVED**, that the Florham Park Board of Education adopts the New Jersey School Boards Association Code of Ethics for the 2016-2017 School Year.

Motion; AT Second; MH 6 yes, 0 no

**Resolution #28**

**Designation of School Physician**

**BE IT RESOLVED**, that the Florham Park Board of Education approves Dr. Michael Kelly MD as school physician for the 2016-2017 School Year in an amount not to exceed \$ 21,781.41.

Motion; AT Second; MH 6 yes, 0 no

**Resolution #29**

**Executive Session Minutes**

**WHEREAS**, NJSA 10:4-14 of the Open Public Meetings Act requires the disclosure of executive minutes once actions are publicly acted upon; and

**WHEREAS**, the Florham Park Board of Education has reviewed prior years executive minutes.

**THEREFORE BE IT RESOLVED**, that the Florham Park Board of Education approves the nondisclosure of the minutes of the previous executive session meetings.

Motion; AT Second; MH

6 yes, 0 no

**Resolution #30**

**Establish Substitute Rates of Pay**

**BE IT RESOLVED**, that the Florham Park Board of Education establishes the following substitute rates of pay for the 2016-2017 Fiscal Year.

Bus Driver	\$25.00/hr	Secretary	\$95.00/day
Custodian	\$15.00/hr	Staff Assistant	\$95.00/day
Nurse	\$200.00/day	Teacher	\$95.00/day

Motion; AT Second; MH

6 yes, 0 no

**Resolution #31**

**Health Benefits Renewals**

**BE IT RESOLVED**, based upon a review by the business administrator of proposals received for prescription and dental benefits as well as the recommendation of Brown and Brown Metro, District Broker of Record, the Board of Education renew the following benefits coverage and applicable benefits provider for 2016-2017 Fiscal Year:

Bollinger	Prescription Medications	+9.00%
Delta Dental	Dental	+ 0.0%
State Health Benefits	Medical	+7.65%

Motion; AT Second; MH

6 yes, 0 no

**Resolution #32**

**Distribution of Wages - Direct Deposit**

**BE IT RESOLVED**, the Florham Park Board of Education authorizes, in compliance with P.L. 2013, Chapter 28, the net pay for all full and part time employees of the Florham Park Public School District, inclusive of all compensation (contracts, ESY, stipend, etc.) shall be directly deposited into the banking institution(s) of their choice; and

**BE IT FURTHER RESOLVED**, that exemptions from the direct deposit requirement are granted for substitutes and summer seasonal workers.

Motion; AT Second; MH

6 yes, 0 no

**Resolution #33**

**Establish Tuition Rates**

**BE IT RESOLVED**, the Florham Park Board of Education approve the following tuition rates as calculated by the State of NJ Department of Education for the 2016-2017 School Year.

Pre K/K	\$14,854
Grades 1 – 5	\$14,895
Grades 6 – 8	\$16,118
Pre K (Special Education)	\$19,216
LLD	\$19,354

Motion; AT Second; MH

6 yes, 0 no

**Resolution #34**

**Establish Subscription Busing Rates**

**BE IT RESOLVED**, the Florham Park Board of Education approve the following subscription busing rates for the 2016-2017 School Year.

Child 1	\$425/year
Child 2	\$425/year
Child 3+	\$1,000/family

Motion; AT    Second; MH    6 yes, 0 no

**Resolution #35**

**Establish Milk Program Rates**

**BE IT RESOLVED**, the Florham Park Board of Education approve the following school milk program rates \$46.00/child/year for the 2016-2017 School Year.

Motion; AT    Second; MH    6 yes, 0 no

**Resolution #36**

**Purchasing Participation and Membership**

**BE IT RESOLVED**, the Florham Park Board of Education approve participation in and/or renewing membership in the following purchasing cooperatives, alliances and agencies for the 2016-2017 School Year.

- Essex Regional Educational Services Commission
- The Educational Services Commission of NJ
- Morris County Educational Services Commission – Educational Data
- Hunterdon County Educational Services Commission
- State of New Jersey Department of Treasury – NJ State Contract Program
- Alliance for Competitive Energy S
- Alliance for Competitive Telecommunications
- Morris Union Jointure Commission

Motion; AT    Second; MH    6 yes, 0 no

**Resolution #37**

**Section 125 Cafeteria Plan and FSA Plan**

**BE IT RESOLVED**, the Florham Park Board of Education approve renewal of a Section 125 Cafeteria Plan and FSA and that for 2016-2017 Fiscal Year the proper officers of the District are hereby authorized and directed to execute and deliver to the Administrator of the Plan, one or more counterparts of the Plan including Premium Conversion and Flexible Spending – Medical and Dependent Care. 39; and

**FURTHERMORE, BE IT RESOLVED**, that the FSA portion of the cafeteria plan will have a plan year beginning September 1, 2016– August 31, 2017. Resolve that the District will allow eligible employees to make an annual election of up to the IRS limitation of contributions of \$2,550 for allowable medical expenses and \$5,000 for allowable dependent care expenses. Resolve that TASC, will provide Third Party Administrative services regarding the Flexible Spending Account Plan.

Motion; AT    Second; MH    6 yes, 0 no

**Resolution #38**

**2016/2017 Tax Certification and payment Schedules**

**BE IT RESOLVED**, that the Florham Park Board of Education approves the following Annual Certification of Taxes for the 2016-2017 Fiscal Year:

**ANNUAL CERTIFICATION OF TAXES JULY 1, 2016 TO JUNE 30, 2017**

<u>Month</u>	<u>General FundTax Levy</u>	<u>Debt ServiceTax Levy</u>	<u>Total Tax Levy</u>
JULY	\$ 452,115.25	\$1,043,206.00	\$ 1,495,321.25
AUGUST	\$ 1,495,321.25		\$ 1,495,321.25
SEPTEMBER	\$ 1,495,321.25		\$ 1,495,321.25
OCTOBER	\$ 1,495,321.25		\$ 1,495,321.25
NOVEMBER	\$ 1,495,321.25		\$ 1,495,321.25
DECEMBER	\$ 1,495,321.25		\$ 1,495,321.25
JANUARY	\$ 1,495,321.25		\$ 1,495,321.25
FEBRUARY	\$ 1,495,321.25		\$ 1,495,321.25
MARCH	\$ 1,495,321.25		\$ 1,495,321.25
APRIL	\$ 1,495,321.25		\$ 1,495,321.25
MAY	\$ 1,495,321.25		\$ 1,495,321.25
JUNE	<u>\$ 1,495,321.25</u>		<u>\$ 1,495,321.25</u>
Total:	\$ 16,900,649.00	\$1,043,206.00	\$17,943,855.00

Motion; AT Second; MH

6 yes, 0 no

**Resolution #39**

**E-Rate Consultant Services**

**BE IT RESOLVED**, that the Florham Park Board of Education approves renewing the Consulting Service Agreement with the Educational Consortium For Telecommunications Savings.

Motion; AT Second; MH

6 yes, 0 no

**Resolution #40**

**Memorandum of Agreement**

**BE IT RESOLVED**, that the Florham Park Board of Education approves the Annual Review and Revisions of Agreement (Article 16) between Education and Law enforcement officials.

Motion; AT Second; MH

6 yes, 0 no

**Resolution #41**

**Policy Services**

**BE IT RESOLVED**, that the Florham Park Board of Education approves renewing the Service Agreement with Strauss Esmay for the 2016-2017 School Year.

Motion; AT Second; MH

6 yes, 0 no

**Resolution #42**

**District Services**

**BE IT RESOLVED**, that the Florham Park Board of Education approves renewing the Service Agreement with Frontline Technologies and Power School for the 2016-2017 School Year.

Motion; AT Second; MH

6 yes, 0 no

**Resolution #43**

**Bus Routes**

**BE IT RESOLVED**, that the Florham Park Board of Education approve the use of district vehicles, bus drivers, and bus aides for the bus routes for Special Education students and Borough Summer Camps.

Motion; AT Second; MH

6 yes, 0 no

**Resolution #44**

**Bargaining Units**

**BE IT RESOLVED**, that the Florham Park Board of Education recognize the following bargaining units and contractual agreements:

Florham Park Education Association  
Florham Park Administrator Association

Motion; AT Second; MH

6 yes, 0 no

**K. OLD BUSINESS/NEW BUSINESS:** - Mr. Shanley commented on recent reports concerning the testing of water and the delays that may result and possible back log. Mr. Csatlos reviewed the district's response to date conducted by Mr. Infantolino with the ESC of Morris Environmental Health and Safety Cooperative. Mr. Csatlos also reported on possible funding via a NJSIG grant.

**L. CORRESPONDENCE/COMMUNICATIONS:**

**M. PUBLIC COMMENT-OPEN:** Mrs. Crimi voiced her concerns of a higher class size at grade 3 for next year. Mrs. Crimi commented on difficulty in reaching board members via email. Dr. Varley will address the issue with Mr. Stiles.

**N. ADJOURNMENT**

Mrs. Thomas made a motion to adjourn the regular public meeting at 8:05 p.m. The motion received a second from Mr. Shanley.

Motion; AT Second; SS

6 yes, 0 no

Respectfully submitted,



John Csatlos  
Business Administrator/Board Secretary



