

FLORHAM PARK BOARD OF EDUCATION
Regular Public Meeting, April 25, 2016
Ridgedale Middle School Auditorium
67-71 Ridgedale Avenue

MINUTES
(Formal action will be taken on the following)

Executive Session 6:30pm
Public Session 7:00pm

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

A. CALL TO ORDER

B. ROLL CALL:

BOARD MEMBER	PRESENT	ABSENT
Mrs. Rozek (Linda)	X	
Mr. Shanley (Skip)	X	
Mrs. Heinold (Kristina)	X	
Ms. Haynes (Marianne)	X	
Mr. DeCoursey (Kevin)	X	
Mrs. Thomas (Alita)	X	
Dr. Carollo (John)	X	

C. EXECUTIVE SESSION:

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; AT

Second; KH

7 yes, 0 no

D. RECONVENE PUBLIC SESSION:

Motion by Mrs. Thomas to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at 7:00 p.m. Said motion was seconded by Mrs. Haynes.

E. FLAG SALUTE

F. SUNSHINE STATEMENT:

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

G. SUPERINTENDENT'S REPORT – Dr. Varley welcomed everyone and reported the following;

- The current enrollment is 981 students
- The district conducted eight HIB investigations. 1 HIB incident was confirmed at Ridgedale and 1 HIB confirmation at Brooklake.
- Security Drills:
 - BWD: 3/9/16 Fire Drill, 3/23/16 Code Orange
 - BKL: 3/3/16 Shelter in Place, 3/16/16 Evacuation Drill, 3/24/16 Evacuation Drill, 3/30/16 Fire Drill
 - RMS: 3/1/16 Fire Drill, 3/22/16 Code Orange
- Dr. Varley introduced Mrs. Sondra Paulson and the Ridgedale Middle School Select Choir who performed for the Board and all in attendance.

Dr. Carollo stated the tonight in the annual Budget Presentation-Public Hearing. Dr. Varley and Mr. Csatos narrated a Powerpoint document on the content of the proposed budget and the impact on the taxpayers of Florham Park.

H. PUBLIC COMMENT-AGENDA ITEMS

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

Dr. Carollo opened the floor for questions. Mr. Winters asked for an explanation on the Capital Project contained in the budget. Mr. Csatos stated the funds are coming from a prior year reserve and specifically can only be used for the BWD Kitchen Renovation. Mr. Winters asked for further information on the raising cost of professionals? Mr. Csatos stated professional development costs are rising to support district programs. Councilman Zuckerman asked why cost per pupil is rising in although enrollment is falling. Mr. Csatos stated some costs are a product of district organizational structure, i.e three buildings, however falling enrollment can actually driver up cost per pupil. Healthcare costs are rising and may be issue in FY18. There were no further questions.

I. COMMITTEE REPORTS

Policy- Mrs. Thomas stated the committee met on 4/19 to discuss series 1000 policies and regulations. FY16 and 17 school calendars and the Culture and Climate Survey.

Curriculum- Mrs. Haynes stated the committee met on 4/19 to discuss the content of a community survey, the upcoming June In-service program, Teacher evaluations, Administrator evaluations, Homework policy and SGPs.

Personnel- Mrs. Thomas stated the committee met on 4/19 to discuss items on the agenda this evening including renewals.

Finance/Facility- Mrs. Heinold stated the committee met on 4/1 and 4/18. The committee reviewed the March financial statements. The committee finalized review of budget and Powerpoint. The advertised budget has been issued to Daily Record and posted on website as required. 80% of SDA

Grant on RMS Window and Door project has been collected. Remaining funds to be sought by end of May. The committee received report on facilities from Mr. Infantolino. All projects i.e RMS classrooms, RMS lighting, district grounds, HVAC filters and BLK paving were all complete. Transportation – Mrs. Haynes stated repair to vehicles are being made and student misconduct is being handled.

H.P.R.H.S Articulation- Mrs. Haynes gave update on fields. Mrs. Hayes recognized various student achievement.

Teacher Administrator Board- Mrs. Heinold stated the committee will be meeting prior to the next board meeting.

Project Community Pride- Mrs. Thomas stated the program has a new director, Lisa Spraug and read her bio.

Borough Liaison- Mrs. Rozek stated the council met on March 10th to adopt the Borough budget.

Councilman Zuckerman gave short update on status of COAH and affordable housing.

J. RESOLUTIONS:

POLICY

Upon recommendation of the Superintendent, move to:

- 1. Approve** the minutes of the March 21, 2016 Regular Board Meeting.

Motion; AT Second; SS 7 yes, 0 no

- 2. Approve** the minutes of the March 21, 2016 Regular Board Meeting Executive Session.

Motion; AT Second; SS 7 yes, 0 no

- 3. Approve** the first reading of the following policies and regulations:

P6111	Special Education Medicaid Initiative (SEMI) Program (M)
R6111	Special Education Medicaid Initiative (SEMI) Program (M)
P6112	Reimbursement of Federal and Other Grant Expenditures (M)
R6112	Reimbursement of Federal and Other Grant Expenditures (M)
P6141	Tax Revenues
P6150	Tuition Income
P6160	Grants from Private Sources
R6160	Grants from Private Sources
P6210	Fiscal Planning
R6210	Fiscal Planning
P6220	Budget Preparation (M)
R6220	Budget Preparation
P6230	Budget Hearing (M)
P6311	Contracts for Goods or Services Funded by Federal Grants
P6320	Purchases Subject to Bid
R6320	Purchases Subject to Bid
P6340	Multiple Year Contracts
R6340	Multiple Year Contracts
P6350	Competitive Contracting
R6350	Competitive Contracting
P6360	Political Contributions (M)
P6362	Contributions to Board Members and Contract Awards (M)
P6421	Purchases Budgeted
R6421	Purchases Budgeted

P6422 Budget Transfers (M)
R6422 Budget Transfers (M)
P6423 Expenditures for Non-Employee Activates, Meals, and Refreshments
P6424 Emergency Contracts
R6424 Emergency Contracts
P6440 Cooperative Purchasing
P6450 Choice of Vendor
P6470 Payment of Claims (M)
R6470 Payment of Claims
P6471 School District Travel (M)
R6471 School District Travel Procedures (M)
P6472 Tuition Assistance
R6472 Graduate Study/Reimbursement
P6480 Purchase of Food Supplies (M)
P6510 Payroll Authorization (M)
P6511 Direct Deposit
P6520 Payroll Deductions
P6620 Petty Cash (M)
R6620 Petty Cash
P6630 Athletic Fund
P6650 Scholarship Fund
P6660 Student Activity Fund (M)
P6700 Investments
P6740 Reserve Accounts
R6740 Reserve Accounts
P6810 Financial Objectives (M)
R6810 Financial Objectives (M)
P6820 Financial Reports (M)
P6830 Audit and Comprehensive Annual Financial Report (M)
P6831 Withholding of Recovering State Aid
P6832 Conditions of Receiving State Aid

Motion; AT Second; SS

7 yes, 0 no

4. Approve the second reading of the following bylaws, policies and regulations:

0110 Identification
0120 Authority and Powers
0131 Bylaws and Policies
0132 Executive Authority
0133 Adjudication of Disputes
0134 Board Self Evaluation
0141 Board Member Number and Term
0142 Board Members Qualifications, Prohibited Acts, and Code of Ethics (M)
0142.1 Nepotism (M)
0143 Board Member Election and Appointment
0144 Board Member Orientation and Training
0145 Board Member Resignation and Removal
0146 Board Member Authority
0148 Board Member Indemnification
0151 Organization Meeting
0152 Board Officers
0153 Annual Appointments
0154 Annual Motions and Designations
0155 Board Committees

0161	Call, Adjournment, and Cancellation
0162	Notice of Board Meetings
0163	Quorum
0164	Conduct of Board Meetings
0165	Voting
0166	Executive Sessions
0167	Public Participation in Board Meetings
0167.1	Recognition of Individuals - Citizens, Students, Staff Members, or Members of the Board
0168	Recording Board Meetings
0169	Board Member Use of Electronic Mail/Internet
0171	Duties of Board President and Vice President
0172	Duties of Treasurer of School Monies
0173	Duties of Public School Accountant
0174	Legal Services (M)
0175	Contracts with Independent Consultants
0176	Collective Bargaining and Contract Approval/Ratification
0177	Professional Services (M)
TABLED P2310	Student Grouping
P2312	Class Size
P2417	Student Intervention and Referral Services (M)
R2417	Student Intervention and Referral Services (M)
P2423	Bilingual and ESL Education (M)
R2423	Bilingual and ESL Education (M)
R2460.1	Special Education – Location, Identification, and Referral (M)
P3111	Creating Positions
P3112	Abolishing Positions
P3124	Employment Contract
P3125	Employment of Teaching Staff Members (M)
P3125.2	Employment of Substitute Teachers
P3126	Induction Program for Provisional Teachers
R3126	Induction Program for Provisional Teachers
P3134	Assignment of Additional Duties
P3141	Resignation
P3142	Nonrenewal of Nontenured Teaching Staff Member
R3142	Nonrenewal of Nontenured Teaching Staff Member
P3143	Dismissal
P3144	Certification of Tenure Charges
R3144	Certification of Tenure Charges
P3144.12	Certification of Tenure Charges-Inefficiency (M)
P3144.3	Suspension Upon Certification of Tenure Charge
P3146	Conduct of Reduction in Force
R3146	Conduct of Reduction in Force
P3150	Discipline
P3152	Withholding an Increment
P3159	Teaching Staff Member/School District Reporting Responsibilities
P3160	Physical Examination (M)
R3160	Physical Examination (M)
P3161	Examination for Cause
P3211	Code of Ethics
P3211.3	Consulting Outside the District
R3211.3	Consulting Outside the District
P3212	Attendance
R3212	Professional Staff Attendance Review and Improvement Plan
P3214	Conflict of Interest
P3216	Dress and Grooming
P3217	Use of Corporal Punishment

P3218 Substance Abuse (M)
R3218 Substance Abuse (M)
P3221 Evaluation of Teachers (M)
R3221 Evaluation of Teachers (M)
P3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
R3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
P3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
R3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
P3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M)
R3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M)
P3230 Outside Activities
R3230 Outside Activities
P3231 Outside Employment as Athletic Coach
P3232 Tutoring Services
R3232 Tutoring Services
P3233 Political Activities
R3233 Political Activities
P3240 Professional Development for Teachers and School Leaders (M)
R3240 Professional Development for Teachers and School Leaders
P3244 In-Service Training (M)
R3244 In-Service Training (M)
P3245 Research Projects by Staff Members
P3270 Professional Responsibilities
R3270 Lesson Plans and Plan Books
P3280 Liability for Student Welfare
R3280 Liability for Student Welfare
P3281 Inappropriate Staff Conduct
R3281 Inappropriate Staff Conduct
P3282 Use of Social Networking Sites
P3283 Electronic Communications Between Teaching Staff Members and Students (M)
P3310 Academic Freedom
P3321 Acceptable Use of Computer Network(s)/Computers and Resources by Teaching Staff Members
R3321 Acceptable Use of Computer Network(s)/Computers and Resources by Teaching Staff Members
P3322 Staff Member's Use of Personal Cellular Telephones/Other Communication Devices
P3324 Right of Privacy
P3340 Grievance
P3351 Healthy Workplace Environment
P3362 Sexual Harassment (M)
R3362 Sexual Harassment of Teaching Staff Member Complaint Procedure
P3370 Teaching Staff Member Tenure
P3372 Teaching Staff Member Tenure Acquisition
P3373 Tenure Upon Transfer or Promotion
P3374 Tenure Upon Transfer to an Underperforming School
P3381 Protection Against Retaliation
P3410 Compensation
P3420 Benefits
P3425 Work Related Disability Pay
P3431.1 Family Leave (M)
P3431.3 New Jersey's Family Leave Insurance Program
P3432 Sick Leave
R3432 Sick Leave
P3433 Vacations
P3435 Anticipated Disability
P3436 Personal Leave
P3437 Military Leave
P3439 Jury Duty

5. Approve the revised school calendar for the 2015-2016 school year.
(On file in Administration Offices)
 Motion; AT Second; SS 7 yes, 0 no

6. Approve the revised school calendar for the 2016-2017 school year.
(On file in Administration Offices)
 Motion; AT Second; SS 7 yes, 0 no

7. Approve the issuance of the Community Survey for the 2015-2016 school year as part of the Superintendent’s Goal. *(On file in Administration Offices)*
 Motion; AT Second; SS 7 yes, 0 no

8. Approve the issuance of the United Way Climate and Culture Survey for the 2015-2016 school year. *(On file in Administration Offices)*
 Motion; AT Second; SS 7 yes, 0 no

9. Approve the Hanover Park Regional School District “Tomorrow’s Teacher’s” and students to perform their Senior Project.
 Motion; AT Second; SS 7 yes, 0 no

10. Approve the following fundraisers for SY 2015-2016.

Fundraiser	School	Organization/Staff Member	Dates
Display My Art	BWD/BKL	PTA	4/18/16-4/28/16
Teacher Appreciation Week	BKL	PTA	5/2-5/10
Plant Sale	RMS	RMS Botany Club	5/15/16
Jeans for Troops Day	BKL	Dr. Caponegro/GI Go Fund	5/26/16
Step up Day T-Shirts	BWD	PTA	6/6/16
Spring Drama Videographer	BWD	PTA	6/8/16
Carnival	DIST	PTA	6/11/16 (Rain Date 6/18)
Kindergarten Celebrates Videographer	BWD	PTA	6/14/16
End of Year Dance Party	BWD	PTA	6/22/16
PTA King & Queen for the Florham Park Fourth of July Parade	BWD	PTA	7/4/16

Motion; AT Second; SS 7 yes, 0 no

PERSONNEL

1. Upon recommendation of the Superintendent, move to approve the following Personnel Items:

Sort Code	Name	Action	Location	Position/UPC	FTE	Degree & Step	Salary/ Compensation	GAAP Code	Date Effective	Date of Termination
F	Alves, Lauren	Revise Start Date	BWD	Staff Assistant / SED.999.CLA.36					4/6/16	
D	Belli, Dominick	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/1/16	8/26/16
D	Cahill, Michael	Appoint	DIST	Volunteer Baseball Assistant					4/22/16	6/30/16
C	Carrano, John	Appoint	BWD	Part Time Custodian/ OMP.999.CUS.10	41.67	Step 2	\$17,714.71	11-000-262-100	TBD	
F	D'Amore, Stephanie	Field Experience	BKL	Kean: Social Worker (Caponegro/CST)					9/1/16	6/30/18
C	Dantus, Amy	Dock/Unpaid Leave	RMS	Staff Assistant/ SED.999.CLA.30				11-213-100-106	4/29/16	4/29/16
C	Dantus, Amy	Dock/Unpaid Leave	RMS	Staff Assistant/ SED.999.CLA.30				11-213-100-106	6/13/16	6/13/16
D	Duggan, Jack	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/1/16	8/26/16
D	Gaffney, Eamonn	Appoint	DIST	Summer Maintenance-Painting			\$18.00/HR	11-000-262-100	7/1/16	8/26/16
D	Gaffney, Kelly	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/1/16	8/26/16
F	Glynn, Deborah	Revise Start Date	RMS	Staff Assistant / SED.999.CLA.37					3/29/16	
D	Graham, Connor	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/1/16	8/26/16
B	Harvey, Emma	Maternity Leave	RMS	Art Teacher / REG.001.ART.02				11-130-100-101	9/1/16	6/30/17
D	Hunt, Tom	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/1/16	8/26/16
E	Janes, Karen	Co-Curricular	RMS	Track Coach 1:1 Aide	15 Hrs	\$32/HR	\$480.00	11-402-100-100	3/29/16	
F	John, Stephanie	Student Teaching	BKL	Seton Hall: Grade 3 (Alcuri)					9/1/16	12/13/16
B	Laurino, Kimberly	Dock/Unpaid Leave	RMS	Spanish/REG.001.TWL.02				11-130-100-101	4/25/16	4/26/16
B	LaValle, Joseph	Dock/Unpaid Leave	RMS	Physical Education/REG.001.TPE.02					5/23/16	5/23/16
F	LoPinto, Lisa	Field Internship	BKL	Seton Hall: Gr. 3-5 Math/Literacy 25 Hrs (Franklin)					4/21/16	5/13/16
D	Manno, Donna	Add to 15/16 Sub List	DIST	Per Diem Substitute					4/21/16	6/30/16
D	McNaught, Malcom	Appoint	DIST	Summer Maintenance-Painting			\$18.00/HR	11-000-262-100	7/1/16	8/26/16
F	Mokhemar, Shatha	Appoint	BWD	Staff Assistant / SED.999.CLA.26	.75	Step 3-4	\$14,019.39	11-213-100-106	4/25/16	
B	Perlee, Marissa	Maternity Leave	BKL	Grade 5 / REG.001.K25.27				11-120-100-101	9/1/16	1/29/17
D	Powers, Tyler	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/1/16	8/26/16
D	Romero, Kevin	Appoint	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/16
B	Sabatino, Nicole	Revise Salary Retroactive	BWD	IPS/SED.001.IPS.01		BA/Step 6	\$51,245.00	11-105-100-101	9/1/13	
B	Sabatino, Nicole	Revise Salary Retroactive	BWD	IPS/SED.001.IPS.01		BA/Step 7	\$52,819.00	11-105-100-101	9/1/14	
B	Sabatino, Nicole	Revise Salary Retroactive	BWD	IPS/SED.001.IPS.01		BA/Step 8	\$54,450.00	11-105-100-101	9/1/15	
D	Sgaramella, Bobby	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/1/16	8/26/16
A	Silkens, Brian	Family Leave	RMS	Supervisor / IIP.001.SUP.01				11-000-221-104	7/18/16	7/29/16
C	Switek, Sarah	Resignation	BWD	Staff Assistant/SED.999.CLA.35	0.75			11-213-100-106	6/30/16	6/30/16
D	Taylor, Christopher	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/1/16	8/26/16
D	Timmons, Ryan	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/1/16	8/26/16
C	Uslan, Nicole	Resignation	BWD	Staff Assistant/SED.999.CLA.15	.75			11-216-100-106	4/8/16	4/8/16
D	Volante, Nick	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/1/16	8/26/16

Motion; AT Second; KD

7 yes, 0 no

2. **Be It Resolved**, that the board votes to accept the terms set forth in the FPAA agreement for the terms of July 1, 2016 through June 30, 2019. *(On file in Administration Offices)*

Motion; AT Second; KD 7 yes, 0 no

3. **TABLED**

- Be It Resolved**, that the board approves the renewal lists of the Administrators, Supervisors, Central Office, IT, and Secretarial Staff for the 2016-2017 school year.
(On file in Administration Offices)

*Mrs. Haynes made a motion to **TABLE** this resolution. The motion received a second from Mr. DeCoursey.*

Motion; MH Second; KD 5 yes, 2 no(KD, JC)

4. **Be It Resolved**, that the board approves the renewal list of the Certificated Staff Members for the 2016-2017 school year. *(On file in Administration Offices)*

Motion; AT Second; KD 7 yes, 0 no

5. **Be It Resolved**, that the board approves the renewal list of the Custodial/Maintenance Staff for the 2016-2017 school year. *(On file in Administration Offices)*

Motion; AT Second; KD 7 yes, 0 no

6. **Be It Resolved**, that the board approves the renewal list of the Transportation Staff for the 2016-2017 school year. *(On file in Administration Offices)*

Motion; AT Second; KD 7 yes, 0 no

7. **Be It Resolved**, that the board approves the renewal list of the Staff Assistants for the 2016-2017 school year. *(On file in Administration Offices)*

Motion; AT Second; KD 7 yes, 0 no

CURRICULUM

Upon recommendation of the Superintendent, move to:

1. **Be It Resolved**, that the board accepts and approves the Superintendent's current to date bullying report.

Motion; MH Second; KD 7 yes, 0 no

Discussion; Dr. Varley explained proposed change to HIB Legislation in response to Mr. DeCoursey.

FINANCE

Upon recommendation of the Superintendent, move to:

1. **Approve** the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through March 31, 2016 in the amount(s) of \$2,160,926.75.
(On file in Administration Offices)

Motion; KH Second; SS 7 yes, 0 no

2. **Approve** the following District financial reports and submission to the Executive County Business Administrator.

Board Secretary's (A148) Report for the Month(s) of Business Administrator/
March 2016. Board Secretary

Treasurer's (A149) Report for the Month(s) of Business Administrator /
March 2016. Board Secretary
(On file in Administration Office)

Motion; KH Second; SS 7 yes, 0 no

3. **Approve** the Report of Transfers submitted by the Business Administrator/Board Secretary for March 31, 2016 in the amount(s) of \$99,785.75.
(On file in Administration Office)

Motion; KH Second; SS 7 yes, 0 no

4. **Be It Resolved**, that the Florham Park Board of Education approve, that as of March 31, 2016 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

Motion; KH Second; SS 7 yes, 0 no

5. Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board members' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Motion; KH Second; SS

7 yes, 0 no

Date	Employee Full Name	Notes	Admin. Approval Date
5/17/16	ADOCHIO, JENNIFER	ELA Reading Workshop Observation Kings Road School, Madison, NJ \$0 cost	4/5/16
5/10/16	ALVINO, FRANCES	ELA Reading Workshop Observation Kings Road School, Madison, NJ \$0 cost	4/5/16
5/10/16	ANTON, DANIELA	ELA Reading Workshop Observation Kings Road School, Madison, NJ \$0 cost	4/5/16
5/17/16	AVANZATO, DARIA	ELA Reading Workshop Observation Kings Road School, Madison, NJ \$0 cost	4/5/16
5/10/16	BRUNO, TINA	ELA Reading Workshop Observation Kings Road School, Madison, NJ \$0 cost	4/5/16
5/10/16	CALAFATI, CHRISTINE	ELA Reading Workshop Observation Kings Road School, Madison, NJ \$0 cost	4/5/16
5/17/16	CANALES, LAUREN	ELA Reading Workshop Observation Kings Road School, Madison, NJ \$0 cost	4/7/16
5/31/16	CHONOWSKI, JANE	ELA Reading Workshop Observation Kings Road School, Madison, NJ \$0 cost	4/7/16
5/31/16	COGAN, KATHLEEN	ELA Reading Workshop Observation Kings Road School, Madison, NJ \$0 cost	4/7/16
5/10/16	FINKELSTEIN, LINDSAY	ELA Reading Workshop Observation Kings Road School, Madison, NJ \$0 cost	4/5/16
5/31/16	GATTI, JESSICA	ELA Reading Workshop Observation Kings Road School, Madison, NJ \$0 cost	4/7/16
5/13/16	GUARINO, MELISSA	Conquer Mathematics Nancy Schultz Fairfield, NJ	4/8/16
5/31/16	HAUSMAN-DENICOLA, MAGGI	ELA Reading Workshop Observation Kings Road School, Madison, NJ \$0 cost	4/7/16
5/13/16	HAWK, KATIE	Conquer Mathematics Nancy Schultz Fairfield, NJ	4/8/16
5/12-13/16	HAWKINS, SHEWA	NJAPSA Spring Conference \$105 Lodging + Mileage	3/21/16
5/10/16	KEENAN, KATHLEEN	ELA Reading Workshop Observation Kings Road School, Madison, NJ \$0 cost	4/5/16
6/15/16	LAZORKO, MARIA	BKL Climate & Culture End of Year Assessment \$0.00	3/24/16
6/20/16	LAZORKO, MARIA	BKL Climate & Culture End of Year Assessment \$0.00	3/24/16
5/9/16	MC GOVERN, MARY	Co-teaching Training at Hanover Park Library (\$0)	3/29/16
5/17/16	MC GOVERN, MARY	ELA Reading Workshop Observation Kings Road School, Madison, NJ \$0 cost	4/5/16
5/31/16	MICONE, KACEY	ELA Reading Workshop Observation Kings Road School, Madison, NJ \$0 cost	4/7/16
5/10/16	MURRAY-WANK, PATRICIA	ELA Reading Workshop Observation Kings Road School, Madison, NJ \$0 cost	4/5/16
5/17/16	NEWMAN, DENISE	ELA Reading Workshop Observation Kings Road School, Madison, NJ \$0 cost	4/5/16
5/17/16	PALMISANO, SHARON	ELA Reading Workshop Observation Kings Road School, Madison, NJ \$0 cost	4/5/16
6/15/16	PERLEE, MARISSA	BKL Climate & Culture End of Year Assessment \$0.00	3/24/16
6/20/16	PERLEE, MARISSA	BKL Climate & Culture End of Year Assessment \$0.00	3/24/16
6/15/16	REGAN, CYNTHIA	BKL Climate & Culture End of Year Assessment \$0.00	3/24/16
6/20/16	REGAN, CYNTHIA	BKL Climate & Culture End of Year Assessment \$0.00	3/24/16
5/9/16	ROTELLA, SUSANNA	Co-teaching Training at Hanover Park Library (\$0)	3/29/16
5/17/16	ROTELLA, SUSANNA	ELA Reading Workshop Observation Kings Road School, Madison, NJ \$0 cost	4/5/16
5/9/16	SCOTT, PAIGE	Co-teaching Training at Hanover Park Library (\$0)	3/29/16
5/31/16	SCOTT, PAIGE	ELA Reading Workshop Observation Kings Road School, Madison, NJ \$0 cost	4/7/16
5/25/16	SEERY, JOAN	School Nurses: Best, Current Practices for School Medical Emergencies Cost \$239	3/30/16
5/31/16	THOMPSON, VANESSA	ELA Reading Workshop Observation Kings Road School, Madison, NJ \$0 cost	4/7/16
5/9/16	VAN WAY, LISA	Co-teaching Training at Hanover Park Library (\$0)	3/29/16
5/31/16	VAN WAY, LISA	ELA Reading Workshop Observation Kings Road School, Madison, NJ \$0 cost	4/7/16
5/11-12/16	VARLEY, MELISSA	NJASA Leadership Conference Atlantic City, NJ \$275, \$105.00 lodging + mileage	3/23/16
5/10/16	VIOLA, ROMINA	ELA Reading Workshop Observation Kings Road School, Madison, NJ \$0 cost	4/5/16

6. 2016-2017 Budget

WHEREAS, the Executive County Superintendent and the Executive County School Business Administrator have reviewed and approved the 2016-2017 tentative budget adopted by the Board on March 22, 2016

And:

WHEREAS, the Florham Park Board of Education has concluded the required Public Hearing.

a. TRAVEL AND RELATED EXPENSE REIMBURSEMENTS

BE IT RESOLVED, that in accordance with Board of Education Policy and N.J.A.C. 6A:23A-7.1 provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2016/2017 School Year;

NOW, THEREFORE BE IT RESOLVED, that the Florham Park School District Board of Education, in the County of Morris, New Jersey hereby establishes the school district travel and expense reimbursement maximum for the 2016/2017 School Year at a sum of \$6,000; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Motion; KH Second; SS 7 yes, 0 no

b. CAPITAL RESERVE ACCOUNT WITHDRAWAL

BE IT RESOLVED, that the Florham Park Board of Education includes in the tentative 2016-2017 budget and request approval for a Capital Reserve withdrawal in the amount of \$100,000.00 for the purpose of providing the local share of approved Project#1530-015-16-1000 Renovations of Kitchen-Briarwood Elementary School.

Motion; KH Second; SS 7 yes, 0 no

c. CAPITAL PROJECTS

BE IT RESOLVED, that the Board of Education approves the following capital projects for the 2016-2017 school year;

Project# 1530-015-16-1000 Renovations of Kitchen Briarwood Elementary School

Motion; KH Second; SS 7 yes, 0 no

d. ADJUSTMENT FOR HEALTH BENEFITS

BE IT RESOLVED, that the Florham Park Board of Education includes in the tentative 2016-2017 budget the adjustment for increases in the cost of health benefits in the amount of \$158,088.00. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.

Motion; KH Second; SS 7 yes, 0 no

e. PROFESSIONAL SERVICES

WHEREAS, N.J.A.C. 6A:23A-5.2 (a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year; and

WHEREAS, the tentative budget includes the following appropriations

Legal	\$ 35,000.00
Auditor	\$ 25,500.00
School Physician	\$ 21,800.00
Architect	\$ 5,000.00
Financial Advisory	\$ 1,850.00

WHEREAS, the administration needs to notice the board if there arises a need to exceed said maximums, upon which the board may adopt a dollar increase in the maximum amount through formal board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

NOW, THEREFORE BE IT RESOLVED, that the Florham Park School District Board of Education establishes maximums for professional services listed above at a level of 120% of the amounts listed for the 2016-2017 school year.

Motion; KH Second; SS 7 yes, 0 no

f. TAXING AUTHORITY

WHEREAS, the district has a taxing authority for the 2016-2017 school year composed of \$158,088.00 for health benefits adjustment which are available to the district for the school budget for 2016-2017, in addition to the 2% increase over the prior year which totals \$328,285.00 resulting in a maximum tax levy available of \$16,900,649.00

Motion; KH Second; SS 7 yes, 0 no

g. BUDGET

BE IT RESOLVED, that upon the recommendation of the Superintendent, that the Florham Park School District, in the County of Morris, New Jersey approves the following resolution:

BE IT RESOLVED, that the county approved tentative budget be adopted for the 2016-2017 school year using the 2016-2017 State Aid figures and the Secretary to the Board of Education be authorized to submit the following county approved tentative budget to the Executive County Superintendent of Schools for final approval in accordance with the statutory deadline with/with no changes.

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Debt Service</u>	<u>Total</u>
2016-2017 Total Expenditures	\$17,780,811.00	\$289,266.00	\$1,043,206.00	\$19,113,283.00
Less: Anticipated Revenue	\$ 880,162.00	\$289,266.00	\$0	\$ 1,169,428.00
Taxes to Be Raised	<u>\$16,900,649.00</u>	<u>\$0</u>	<u>\$1,043,206.00</u>	<u>\$17,943,855.00</u>

Motion; KH Second; SS 7 yes, 0 no

FACILITIES

Upon recommendation of the Superintendent, move to:

- 1. Approve the following facility requests:**

2015-2016 Facility Use-April Agenda			
86	Florham Park Gazebo	RMS Auditorium	June-July2016
87	Hoop Heaven Basketball	BKL and RMS Gyms	April-May 2016
88	Florham Pak Police	RMS Outdoors	April 2016
89	Florham Park Recreation	RMS Softball Field	April-June 2016
90	No Idea Sports	RMS Gym	April-May 2016

Motion; KH Second; SS 7 yes, 0 no

TRANSPORTATION

Upon recommendation of the Superintendent, move to:

- 1. Approve the following field trips;**
- a. RMS, 6th Grade, 6/15/16 & 6/16/16, Essex County Environmental Center, Roseland, NJ.

Motion; KH Second; SS 7 yes, 0 no

K. OLD BUSINESS/NEW BUSINESS: - Mr. Shanley read a letter sent by Mrs. Christian thanking the board and district for their outpouring of compassion during her personal event.

L. CORRESPONDENCE/COMMUNICATIONS: - Dr. Carollo stated that the president of Morris County School Boards Association will be attending the May 23, 2016 Board Meeting.

M. PUBLIC COMMENT-OPEN: Mr. Winters asked if there has been any further discussion on feasibility study for HVAC and will the power point presentation be made available. Dr. Varley stated the HVAC study is in committee and the power point will be on the website tomorrow. Mrs. Rauschenberger pointed out various achievements of students in the district during the past month and asked the board to consider more recognition of them at board meetings rather than HPRHS achievements. Mrs. Rauschenberger stated her support for reinstating a lower strings program. Mrs. Manning raised concern of transitioning six sections to five at grade 3. Dr. Varley stated that currently the projection would fall within this boards approved policy on student class size. Mr. Nichols outlined the success of PW Cooper finance literacy program and future offerings. No further comment.

Mrs. Thomas made a motion to convene into a second executive session to discuss the tabled personnel item. The motion received a second from Mr. Shanley.

Motion; KH Second; SS 7 yes, 0 no

Note: Mr. DeCoursey excused himself from the meeting.

Regular Public Meeting
April 25, 2016

Motion by Mrs. Thomas to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at 9:12 p.m. Said motion was seconded by Mrs. Heinold.

N. ADJOURNMENT

Motion by Mrs. Thomas to adjourn the Regular Public meeting at 9:13 p.m. The motion received a second from Mrs. Heinold.

Motion; AT Second; KH 6 yes, 0 no

Respectfully Submitted,



John Csatos
Business Administrator/Board Secretary