

FLORHAM PARK BOARD OF EDUCATION
Regular Public Meeting, March 21, 2016
Ridgedale Middle School Auditorium
67-71 Ridgedale Avenue

MINUTES
(Formal action will be taken on the following)

Executive Session 6:30pm
Public Session 7:00pm

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

A. CALL TO ORDER

B. ROLL CALL:

BOARD MEMBER	PRESENT	ABSENT
Mrs. Rozek (Linda)	X	
Mr. Shanley (Skip)	X	
Mrs. Heinold (Kristina)	X	
Ms. Haynes (Marianne)	X	
Mr. DeCoursey (Kevin)	X	
Mrs. Thomas (Alita)	X	
Dr. Carollo (John)	X	

C. EXECUTIVE SESSION:

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; AT Second; SS

7 yes, 0 no

D. RECONVENE PUBLIC SESSION:

Motion by Mrs. Thomas to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at 6:59 p.m. Said motion was seconded by Mr. DeCoursey.

Motion; AT Second; KD

7 yes, 0 no

E. FLAG SALUTE

F. SUNSHINE STATEMENT:

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

G. SUPERINTENDENT'S REPORT – Dr. Varley reported the following;

- Enrollment as of the meeting date is 981 Students
- The district investigated one incident under HIB originating at the Brooklake School. The incident was found no to qualify as HIB.
- The following security drills were conducted in February:
 - BWD: 2/4/16 Fire Drill, 2/25/16 Code Orange
 - BKL: 2/3/16 Code Orange, 2/29/16 Fire Drill
 - RMS: 2/19/16 Fire Drill, 2/25/16 Code Orange
- Dr. Varley highlighted the recent fundraising events of the PTA. Dr. Varley thanked the great turnout of parents and staff for the Harlem Wizards event at HPRHS. Dr. Varley stated the Diamonds and Denim event was wonderful, good food and fun.
- Dr. Varley stated that the agenda this evening contains approval of the FY17 preliminary budget. The budget is balancing class size during this period of lowering enrollment with new initiatives such as 1:1 chromebooks at Gr. 6, increase chromebooks at Gr. 5, increased professional development for Readers' Writers' workshop(ELA) and a content area ELA specialist to support the ELA program.

H. PUBLIC COMMENT-AGENDA ITEMS

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.) There were no comments at this time. Dr. Carollo stated that recent public comment had contained criticism of various programs and further identified certain employees by name in relation to those criticisms. Dr. Carollo stated that while the community has the right to speak freely, identifying persons by name should not take place and the public are better served by meeting with the employee and/or the superintendent. Dr. Carollo stated that the board supports the district administrators and teachers and their doors should always be open to parents. Mr. Shanley requested to comment. Dr. Carollo asked to reserve comment and to save discussion for after the meeting.

I. COMMITTEE REPORTS

Policy- Mrs. Thomas stated the committee met on March 15, 2016 to discuss bylaws and policies and regulations on the agenda this evening. Policy 2312 on class size tabled at the last meeting was revisited and the policy was amended to include class size guidelines of up to 22 for K-2 and 24 for 3-5. The committee also discussed the Comprehensive Equity Plan.

Curriculum- Mr. Shanley stated the committee met on March 15, 2016 to discuss the ESEA Accountability Action Plan based on the middle school not meeting the 95% participation rate.

Upcoming Parent Night Workshops on the Readers/Writers workshop program were reviewed. Those dates are 2/27, 3/30 and 4/27. The half day March 18 in-service professional development program was reviewed. The committee reviewed the results of the Visual and Performing Arts Survey. The committee was apprised of FY17 Grade 3 class size and BSI support program. The committee discussed the current status math instruction at the middle school. Specifically, the implementation and professional development involving Ready Common Core.

Personnel- Mrs. Thomas stated the committee met to discuss all items on agenda, including proposed positions for ESY.

Finance/Facility- Mrs. Heinold stated the committee met on 3/15 to review all February 2016 financials and all resolutions on the agenda regarding the preliminary FY17 budget. Budget impact is 2.96% tax increase (2% + .96% for health benefits cost). Tax impact is \$46/year on property assessed at \$645,000. Regarding facilities the committee discussed the renovations to the BWD kitchen contained in the preliminary budget, the visit to Chatham School District on HVAC was conducted that Mr. Infantolino will report before next meeting and the RMS lighting will be started tomorrow.

Transportation - Mrs. Heinold stated three misconduct incidents were reviewed.

H.P.R.H.S Articulation – Mrs. Haynes stated that the FY17 preliminary budget includes a \$4/\$100,000 assessment increase. The district highlighted a peer program sponsored by the Jets. An update on the athletic fields was given.

Teacher Administrator Board- Mrs. Heinold will be seeking a date from FPEA for next meeting.

Project Community Pride- Mrs. Thomas stated the program is seeking a replacement for Mrs. Kelly.

Borough Liaison – Mrs. Rozek stated the next meeting of the Borough is this coming Thursday.

J. RESOLUTIONS:

POLICY

Upon recommendation of the Superintendent, move to:

- 1. Approve** the minutes of the February 22, 2016 Regular Board Meeting.

Motion; AT Second; KD 6 yes, 0 no, 1 abstain(MH)

- 2. Approve** the minutes of the February 22, 2016 Regular Board Meeting Executive Session.

Motion; AT Second; KD 6 yes, 0 no, 1 abstain(MH)

- 3. Approve** the first reading of the following bylaws, policies and regulations:

0110	Identification
0120	Authority and Powers
0131	Bylaws and Policies
0132	Executive Authority
0133	Adjudication of Disputes
0134	Board Self Evaluation
0141	Board Member Number and Term
0142	Board Members Qualifications, Prohibited Acts, and Code of Ethics (M)
0142.1	Nepotism (M)
0143	Board Member Election and Appointment
0144	Board Member Orientation and Training
0145	Board Member Resignation and Removal
0146	Board Member Authority
0148	Board Member Indemnification

- 0151 Organization Meeting
- 0152 Board Officers
- 0153 Annual Appointments
- 0154 Annual Motions and Designations
- 0155 Board Committees
- 0161 Call, Adjournment, and Cancellation
- 0162 Notice of Board Meetings
- 0163 Quorum
- 0164 Conduct of Board Meetings
- 0165 Voting
- 0166 Executive Sessions
- 0167 Public Participation in Board Meetings
- 0167.1 Recognition of Individuals - Citizens, Students, Staff Members, or Members of the Board
- 0168 Recording Board Meetings
- 0169 Board Member Use of Electronic Mail/Internet
- 0171 Duties of Board President and Vice President
- 0172 Duties of Treasurer of School Monies
- 0173 Duties of Public School Accountant
- 0174 Legal Services (M)
- 0175 Contracts with Independent Consultants
- 0176 Collective Bargaining and Contract Approval/Ratification
- 0177 Professional Services (M)

- P2310 Student Grouping
- P2312 Class Size
- P2417 Student Intervention and Referral Services (M)
- R2417 Student Intervention and Referral Services (M)
- P2423 Bilingual and ESL Education (M)
- R2423 Bilingual and ESL Education (M)
- R2460.1 Special Education – Location, Identification, and Referral (M)
- P3111 Creating Positions
- P3112 Abolishing Positions
- P3124 Employment Contract
- P3125 Employment of Teaching Staff Members (M)
- P3125.2 Employment of Substitute Teachers
- P3126 Induction Program for Provisional Teachers
- R3126 Induction Program for Provisional Teachers
- P3134 Assignment of Additional Duties
- P3141 Resignation
- P3142 Nonrenewal of Nontenured Teaching Staff Member
- R3142 Nonrenewal of Nontenured Teaching Staff Member
- P3143 Dismissal
- P3144 Certification of Tenure Charges
- R3144 Certification of Tenure Charges
- P3144.12 Certification of Tenure Charges-Inefficiency (M)
- P3144.3 Suspension Upon Certification of Tenure Charge
- P3146 Conduct of Reduction in Force
- R3146 Conduct of Reduction in Force
- P3150 Discipline
- P3152 Withholding an Increment
- P3159 Teaching Staff Member/School District Reporting Responsibilities
- P3160 Physical Examination (M)
- R3160 Physical Examination (M)
- P3161 Examination for Cause
- P3211 Code of Ethics
- P3211.3 Consulting Outside the District

- R3211.3 Consulting Outside the District
- P3212 Attendance
- R3212 Professional Staff Attendance Review and Improvement Plan
- P3214 Conflict of Interest
- P3216 Dress and Grooming
- P3217 Use of Corporal Punishment
- P3218 Substance Abuse (M)
- R3218 Substance Abuse (M)
- P3221 Evaluation of Teachers (M)
- R3221 Evaluation of Teachers (M)
- P3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
- R3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
- P3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
- R3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
- P3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M)
- R3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M)
- P3230 Outside Activities
- R3230 Outside Activities
- P3231 Outside Employment as Athletic Coach
- P3232 Tutoring Services
- R3232 Tutoring Services
- P3233 Political Activities
- R3233 Political Activities
- P3240 Professional Development for Teachers and School Leaders (M)
- R3240 Professional Development for Teachers and School Leaders
- P3244 In-Services Training (M)
- R3244 In-Services Training (M)
- P3245 Research Projects by Staff Members
- P3270 Professional Responsibilities
- R3270 Lesson Plans and Plan Books
- P3280 Liability for Student Welfare
- R3280 Liability for Student Welfare
- P3281 Inappropriate Staff Conduct
- R3281 Inappropriate Staff Conduct
- P3282 Use of Social Networking Sites
- P3283 Electronic Communications Between Teaching Staff Members and Students (M)
- P3310 Academic Freedom
- P3321 Acceptable Use of Computer Network(s)/Computers and Resources by Teaching Staff Members
- R3321 Acceptable Use of Computer Network(s)/Computers and Resources by Teaching Staff Members
- P3322 Staff Member's Use of Personal Cellular Telephones/Other Communication Devices
- P3324 Right of Privacy
- P3340 Grievance
- P3351 Healthy Workplace Environment
- P3362 Sexual Harassment (M)
- R3362 Sexual Harassment of Teaching Staff Member Complaint Procedure
- P3370 Teaching Staff Member Tenure
- P3372 Teaching Staff Member Tenure Acquisition
- P3373 Tenure Upon Transfer or Promotion
- P3374 Tenure Upon Transfer to an Underperforming School
- P3381 Protection Against Retaliation
- P3410 Compensation
- P3420 Benefits
- P3425 Work Related Disability Pay
- P3431.1 Family Leave (M)
- P3431.3 New Jersey's Family Leave Insurance Program
- P3432 Sick Leave

R3432 Sick Leave
P3433 Vacations
P3435 Anticipated Disability
P3436 Personal Leave
P3437 Military Leave
P3439 Jury Duty

Motion; AT Second; KD 6 yes, 0 no, 1 abstain(MH)

4. Approve the second reading of the following policies and regulations:

P2110 Philosophy of Education/District Mission Statement (M)
P2200 Curriculum Content (M)
R2200 Curriculum Content (M)
P2210 Curriculum Development (M)
P2220 Adoption of Courses (M)
P2230 Curriculum Guides (M)
P2240 Controversial Issues
P2260 Affirmative Action Program for School and Classroom Practices (M)
R2260 Affirmative Action Program for School and Classroom Practices (M)
P2270 Religion in the Schools
P2340 Field Trips
R2340 Field Trips
P2360 Use of Technology
P2361 Acceptable Use of Computer Networks/Computers and Resources (M)
R2361 Acceptable Use of Computer Networks/Computers and Resources (M)
P2363 Student Use of Privately-Owned Technology
P2411 Guidance Counseling (M)
R2411 Guidance Counseling (M)
P2412 Home Instruction Due to Health Condition (M)
R2412 Home Instruction Due to Health Condition (M)
P2415 No Child Left Behind Programs (M)
R2415 No Child Left Behind Programs (M)
P2415.01 Academic Standards, Academic Assessments, and Accountability (M)
P2415.02 Title I-Fiscal Responsibilities (M)
P2415.03 Highly Qualified Teachers (M)
P2415.04 Title I-District-Wide Parental Involvement (M)
P2415.05 Student Surveys, Analysis, and/or Evaluations (M)
P2415.06 Unsafe School Choice Option (M)
P2415.20 No Child Left Behind Complaints (M)
R2415.20 No Child Left Behind Complaints (M)
P2416 Programs for Pregnant Students (M)
P2422 Health Education (M)
P2425 Physical Education
P2428.1 Standards-Based Instructional Priorities
P2430 Extra-Curricular Activities (M)
R2430 Extra-Curricular Activities (M)
P2431 Intramural Competition; Interscholastic Competition (M)
R2431.1 Emergency Procedures for Athletic Practices and Competitions (M)
R2431.2 Medical Examination to Determine Fitness for Participation in Athletics (M)
P2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)
R2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)
P2432 School Sponsored Publications
R2432 School Sponsored Publications
P2440 Summer Session
R2440 Summer Session
P2460 Special Education (M)

- R2460 Special Education (M)
- R2460.8 Special Education - Free and Appropriate Public Education
- R2460.9 Special Education-Transition from Early Intervention Programs to Preschool Programs
- R2460.16 Special Education - Instructional Material to Blind or Print-Disabled Students
- P2464 Gifted and Talented Students (M)
- R2464 Gifted and Talented Students (M)
- P2465 Acceleration
- P2466 Needless Public Labeling of Students with Disabilities (M)
- P2467 Surrogate Parents and Foster Parents (M)
- P2468 Independent Educational Evaluations
- P2481 Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition (M)
- R2481 Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition (M)
- P2510 Adoption of Textbooks
- P2520 Instructional Supplies (M)
- P2530 Resource Materials
- P2531 Use of Copyrighted Materials
- R2531 Use of Copyrighted Materials
- P2551 Musical Instruments
- P2560 Live Animals in School
- R2560 Live Animals in School
- P2610 Educational Program Evaluation (M)
- P2622 Student Assessment (M)
- P2631 New Jersey Quality Single Accountability Continuum (QSAC)
- P2700 Services to Nonpublic School Students (M)
- P5511 Dress and Grooming
- P8454 Management of Pediculosis

Motion; AT Second; KD 6 yes, 0 no, 1 abstain(MH)

5. Approve the following fundraisers for SY 2015/2016.

Fundraiser	School	Organization/Staff Member	Dates
Pure Barre Class Offer	DIST	PTA	3/13/16-3/20/16
Helping Hands Donations	BWD	Helping Hands	3/21/16-4/1/16
5 th Grade Fun Night	BKL	PTA	4/1/16
Wizard of Oz "Shout Outs"	BKL	Drama Club	4/1/16-4/30/16
Fundraising for Charities	RMS	Advisory Classes	4/1/16-6/10/16
Spring Cleaning Donation Drive	DIST	8 th Grade Dance	4/7/16
Right to Write Drive	BWD	Helping Hands	4/19/16-5/10/16
Spring School Portraits	DIST	PTA	3/10/16-5/13/16
Spring Musical You're a Good Man, Charlie Brown	RMS	Ridgedale Musical Theater	5/13/16-5/14/16

Motion; AT Second; KD 6 yes, 0 no, 1 abstain(MH)

6. Approve the submission of the proposed Comprehensive Equity Plan and Dr. Steven Caponegro as the District Affirmative Action Officer as required by said plan for the 2016/2017 school year.

Motion; AT Second; KD 6 yes, 0 no, 1 abstain(MH)

PERSONNEL

1. Upon recommendation of the Superintendent, move to approve the following personnel items:

Sort Code	Name	Action	Location	Position/UPC	FTE	Degree & Step	Salary/ Compensation	GAAP Code	Date Effective	Date of Termination
F	Alves, Lauren	Appoint	BWD	Staff Assistant/SED.999.CLA.36	.75	1	\$13,121.42	11-213-100-106	TBD	6/30/16
C	Bressler, Denise	Resignation	BKL	Staff Assistant/SED.999.CLA.26	.75				4/7/16	4/7/16
D	Cocco, Elizabeth	Revise Start Date	DIST	Per Diem Substitute					2/22/16	2/22/16
D	Contreras, Sergio	Revise Start Date	DIST	Per Diem Substitute					2/22/16	2/22/16
A	Csatlos, John	Quantitative Merit Goal #1	DIST	BusAdmin/CAP.001.SBA.01			\$3,488.53	11-000-251-100	Pending ECS	Pending ECS
A	Csatlos, John	Quantitative Merit Goal #2	DIST	BusAdmin/CAP.001.SBA.01			\$3,488.53	11-000-251-100	Pending ECS	Pending ECS
D	Daniels, Desiree	Appoint	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/16
F	Elgin, Lauren	Practicum	BKL	FDU: Grade 4 (Pompei)					4/18/16	5/27/16
D	Erickson, Lauren	ML Revised	BKL	School Psych/SED.001.PSY.01					5/2/16	12/16/16
F	Glynn, Deborah	Appoint	RMS	Staff Assistant/SED.999.CLA.37	.75	10	\$16,438.42	11-213-100-106	TBD	6/30/16
B	Rella, Farrah	ML Revised	BKL	Grade 3/REG.001.K25.19					9/1/15	6/30/17
E	Waldron, Lindsay	Co-Curricular	RMS	Girls Softball Assistant Coach	¹⁰⁵ Hours	\$32/HR	\$3,360.00	11-402-100-100	3/17/16	

Motion; AT Second; SS 7 yes, 0 no

2. Approve the completion of the following quantitative merit goals for FY2016 for the school business administrator.

- Merit Goal #1 - Financial Administration of Capital Project #1530-030-14-G2FL and related School Development Authority Grant#G5-5563
- Merit Goal #2 - Solicitation, Execution and Financial Administration of Facility Lease Agreement

Motion; AT Second; SS 7 yes, 0 no

3. Approve the following positions for the 2016 Extended School Year Program (ESY16)

• **ESY 2016 - Child Study Team Positions**

It is anticipated that the CST will require the following summer day allotment to meet NJAC 6A:14 requirements and coordinate/prepare for the 2016-2017 school year. These days will be used as required for summer evaluations, IEP meetings, program evaluations, Principal/CST/Parent meetings, etc.

<u>Position</u>	<u>Total Days (Max)</u>
LDT-C	15 Days
Psychologist	12 Days
Psychologist	12 Days
Psychologist	12 Days
Social Worker	10 Days
Speech/Language	5 Days
Behaviorist	5 Days

- **B. ESY 2016 – Teacher & Staff Assistant Positions**

In order to meet the needs of the district’s Extended School Year 2016 students, it is anticipated that the following staff positions will need to be posted:

- Teacher(s) for 25 days up to 4.5 hours/day
- Teacher(s) for 25 days up to 3.0 hours/day
- Staff Assistant(s) for 25 days up to 5.5 hours/day (AM/PM Bus for spec. students)
- Staff Assistant(s) for 25 days up to 4.0 hours/day
- Staff Assistant(s) for 25 days up to 3.0 hours/day
- Speech/Language Therapist for 25 days up to 4 hours/day
- Occupational Therapist for 25 days up to 4 hours/day
- Physical Therapist for 10 days up to 4.0 hours/day
- Nurse for 25 days up to 4.5 hours/day

- **ESY 2016 – Anti-Bullying Coordinator/Guidance**

In order to meet the needs of district HIB issues, and building 504/I&RS summer requirements (meetings, etc.)

Anti-Bullying Coordinator/Guidance up to 10 days

- **ESY 2016 - Bus Aide Positions**

In order to meet the transportation needs of the district’s Out-of-District Extended School Year 2016 students, it is anticipated that the following staff positions will need to be posted:

Bus Aide(s) for 30 days up to 5.0 hours/day

Motion; AT Second; SS 7 yes, 0 no

4. Approve posting for the following positions for the 2016 Summer Math and ELA Enrichment Programs (FY17):

- BKL Summer Math Enrichment (3 positions) – 32 hrs/ea (Strong knowledge of Gr. 3-5 Math curriculum required.)
- BKL Summer ELA Enrichment (3 positions) – 32 hrs/ea (Strong knowledge of Gr. 3-5 ELA curriculum required.)

Motion; AT Second; SS 7 yes, 0 no

CURRICULUM

Upon recommendation of the Superintendent, move to:

1. **Be It Resolved**, that the board accepts and approves the Superintendent's current to date bullying report.

Motion; SS Second; KH 7 yes, 0 no

FINANCE

Upon recommendation of the Superintendent, move to:

1. **Approve** the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through February 29, 2016 in the amount(s) of \$2,064,230.55.
(On file in Administration Offices)

Motion; KH Second; SS 7 yes, 0 no

2. **Approve** the following District financial reports and submission to the Executive County Business Administrator.

Board Secretary's (A148) Report for the Month(s) of February 2016. Business Administrator/
Board Secretary

Treasurer's (A149) Report for the Month(s) of February 2016. Business Administrator /
Board Secretary
(On file in Administration Office)

Motion; KH Second; SS 7 yes, 0 no

3. **Approve** the Report of Transfers submitted by the Business Administrator/Board Secretary for February 29, 2016 in the amount(s) of \$24,796.85.
(On file in Administration Office)

Motion; KH Second; SS 7 yes, 0 no

4. **Be It Resolved**, that the Florham Park Board of Education approve, that as of February 29, 2016 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

Motion; KH Second; SS 7 yes, 0 no

5. Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board members' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Date	Employee Full Name	Notes	Admin. Approval Date
4/4/16	AVANZATO, DARIA	HWT workshop \$0	3/16/16
3/21/16	BERNSTEIN, CHERYL	NJASK - Science Training by the NJDOE at Parsippany Hilton - \$0	2/22/16
5/2/16	CANALES, LAUREN	Conquer Mathematics (\$0) Fairfield, NJ 07004	1/27/16
3/24/16	CANTWELL, DANIELLE	IEP Goal Development and Progress Monitoring Location: Union ESC	2/26/16
4/1/16	CAPONEGRO, STEVEN	College of Saint Elizabeth Professional Interview Day \$0.00	3/1/16
3/24/16	CHIARAVALLO, JOSEPH	UCASE Presentation: IEP Goal Development and Progress Monitoring Location: Union County Ed. Services Commission	2/22/16
3/24/16	DOLAN, LORI-JANE	MUJC - IEP goal and progress reporting	2/12/16
3/24/16	ERICKSON, LAUREN	IEP Goal Development and Progress Monitoring \$60 + mileage Union County Ed. Services Commission, Westfield, NJ	2/16/16
5/3/16	FINKELSTEIN, LINDSAY	Conquer Mathematics Workshop with Nancy Schultz (\$0)	1/27/16
3/21/16	FORD, KAREN	NJ ASK state training	2/21/16
5/4/16	GATTI, JESSICA	Conquer Mathematics Workshop with Nancy Schultz (\$0)	1/27/16
3/29-30/16	GIANGERUSO, FALLON	Applitrack Certification Course Parsippany, NJ \$695.00 + mileage	2/19/16
3/23/16	GLAAB, SHERRI	Climate and Culture Workshop- St Elizabeth's - St. Joseph Hall	3/14/16
3/24/16	HAUCK, LINDA	UCASE Presentation: IEP Goal Development and Progress Monitoring Location: Union County Ed. Services Commission Westfield, NJ	2/26/16
3/23/16	HAWKINS, SHEWA	Climate and Culture Workshop- St Elizabeth's - St. Joseph Hall	3/14/16
3/24/16	HAWKINS, SHEWA	UCASE Presentation: IEP Goal Development and Progress Monitoring Location: Union County Ed. Services Commission Westfield, NJ 07091	2/22/16
3/14-16/16	INFANTOLINO, PHILIP	2016 Supervisor of Buildings Convention Atlantic City, NJ \$125.00 Registration, Lodging \$193.60 + Mileage	3/11/16
3/24/16	KNELER, ASHLIE	IEP Goal Development and Progress Monitoring Presenter: Carol Kosnitsky Union County Ed. Services Commission Westfield, NJ	2/19/16
3/24/16	KUZEMCZAK, DONNA	UCASE Presentation - IEP Goal Development & Progress Monitoring	2/22/16
3/24/16	MC GOVERN, MARY	Attend IEP Goal Development and Progress Monitoring workshop	2/23/16
5/4/16	MICONE, KACEY		1/27/16
3/23/16	ORLANDO, YVONNE	The School Support Network at College of St. Elizabeth	3/10/16
3/24/16	RINALDI, KATHERINE	IEP Goal Development and Progress Monitoring	2/19/16
3/24/16	VIOLA, ROMINA	IEP Goal Development and Progress Monitoring Workshop Union County Ed. Services Commission Westfield, NJ	2/19/16
5/2/16	VIOLA, ROMINA	Conquer Mathematics (\$0) Fairfield, NJ 07004	1/27/16

Motion; KH Second; SS

7 yes, 0 no

6. FY17 TENTATIVE BUDGET-TRAVEL AND RELATED EXPENSE REIMBURSEMENTS

BE IT RESOLVED, that in accordance with Board of Education Policy and N.J.A.C. 6A:23A-7.1 provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2016-2017 School Year;

NOW, THEREFORE BE IT RESOLVED, that the Florham Park School District Board of Education, in the County of Morris, New Jersey hereby establishes the school district travel and expense reimbursement maximum for the 2016-2017 School Year at a sum of \$6,000; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Motion; KH Second; SS 7 yes, 0 no

7. FY17 TENTATIVE BUDGET - CAPITAL RESERVE ACCOUNT WITHDRAWAL

BE IT RESOLVED, that the Florham Park Board of Education includes in the tentative 2016-2017 budget and request approval for a Capital Reserve withdrawal in the amount of \$100,000.00 for the purpose of providing the local share of approved Project#1530-015-16-1000 Renovations of Kitchen-Briarwood Elementary School.

Motion; KH Second; SS 7 yes, 0 no

8. FY17 TENTATIVE BUDGET - CAPITAL PROJECTS

BE IT RESOLVED, that the Board of Education approves the following capital projects for the 2016-2017 school year;

Project# 1530-015-16-1000 Renovations of Kitchen Briarwood Elementary School

Motion; KH Second; SS 7 yes, 0 no

9. FY17 TENTATIVE BUDGET - ADJUSTMENT FOR HEALTH BENEFITS

BE IT RESOLVED, that the Florham Park Board of Education includes in the tentative 2016-2017 budget the adjustment for increases in the cost of health benefits in the amount of \$158,088.00. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.

Motion; KH Second; SS 7 yes, 0 no

10. FY17 TENTATIVE BUDGET - PROFESSIONAL SERVICES

WHEREAS, N.J.A.C. 6A:23A-5.2 (a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year; and

WHEREAS, the tentative budget includes the following appropriations

Legal	\$ 35,000.00
Auditor	\$ 25,500.00
School Physician	\$ 21,800.00
Architect	\$ 5,000.00

Financial Advisory \$ 1,850.00

WHEREAS, the administration needs to notice the board if there arises a need to exceed said maximums, upon which the board may adopt a dollar increase in the maximum amount through formal board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

NOW, THEREFORE BE IT RESOLVED, that the Florham Park School District Board of Education establishes maximums for professional services listed above at a level of 120% of the amounts listed for the 2016-2017 school year.

Motion; KH Second; SS 7 yes, 0 no

11. FY17 TENTATIVE BUDGET-TAXING AUTHORITY

WHEREAS, the district has a taxing authority for the 2016-2017 school year composed of \$158,088.00 for health benefits adjustment which are available to the district for the school budget for 2016-2017, in addition to the 2% increase over the prior year which totals \$328,285.00 resulting in a maximum tax levy available of \$16,900,649.00

Motion; KH Second; SS 7 yes, 0 no

12. TENTATIVE 2016-2017 BUDGET

BE IT RESOLVED, that upon the recommendation of the Superintendent, that the Florham Park School District, in the County of Morris, New Jersey approves the following resolution:

BE IT RESOLVED, that the tentative budget be approved for the 2016-2017 school year using the 2016-2017 State Aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Debt Service</u>	<u>Total</u>
2016-2017 Total Expenditures	\$17,780,811.00	\$289,266.00	\$1,043,206.00	\$19,113,283.00
Less: Anticipated Revenue	\$ 880,162.00	\$289,266.00	\$0	\$ 1,169,428.00
Taxes to Be Raised	<u>\$16,900,649.00</u>	<u>\$0</u>	<u>\$1,043,206.00</u>	<u>\$17,943,855.00</u>

And,

BE IT FURTHER RESOLVED, that a public hearing be held at the Special Public Meeting of the Board of Education on April 25, 2017 at 7:00pm at the Ridgedale Middle School Auditorium for the purpose of conducting a public hearing on the budget for the 2016-2017 School Year.

Motion; KH Second; SS 7 yes, 0 no

13. Approve the following grant reimbursement requests:

NCLB#1	Title I	\$ 17,950.00
	Title IIA	\$ 15,450.00
	Title III Immigrant	\$ 2,750.00
IDEA#1	Basic	\$170,453.00
	Pre-School	\$ 9,893.00

Motion; KH Second; SS 7 yes, 0 no

FACILITIES

Upon recommendation of the Superintendent, move to:

1. Approve the following facility requests:

2015-2016 Facility Use-March Agenda			
74	NJ North Stars	RMS Gym	April-May 2016
75	Starting Five	RMS & BKL Gymnasiums	April-June 2016
76	Garden State Basketball	BKL Gym	March-June 2016
77	Morris Magic Basketball	RMS Gym	March-May 2016
78	8 th Grade Dance Fundraiser	RMS Gym Hallway	April 2016
79	Florham Park Jaycees-Easter Egg Hunt	RMS Front Lawn/Gym	March 2016
80	Florham Park Baseball Club	RMS Auditorium	March 2016
81	The Work Family Connection-Family Night	BWD (various rooms)	March 2016
82	Enrich and Grow-Spring Session	BWD (various rooms)	April-June 2016
83	Enrich and Grow-Spring Session	BKL (various rooms)	April-June 2016
84	Florham Park Gazebo	RMS Auditorium	June-July 2016
85	Hoop Heaven Basketball	BKL Gym	April-May 2016

Motion; KH Second; AT 7 yes, 0 no

TRANSPORTATION

Upon recommendation of the Superintendent, move to:

1. Approve the following field trips;

- a. BWD, 1st Grade, 5/13/16 (6/2/16 Rain Date), Turtle Back Zoo, West Orange, NJ.
- b. BKL, 5th Grade, 5/12/16 or 5/13/16, Ridgedale Middle School, Florham Park, NJ.
- c. BKL, 4th Grade, 6/10/16, Hanover Lanes Bowling Alley, East Hanover, NJ.
- d. RMS, Art Club, 5/20/16, Morris County College, Randolph, NJ.
- e. RMS, 8th Grade, 6/14/16-6/16/16, Washington, D.C.
- f. RMS, 8th Grade, 6/20/16, Florham Park Pool, Florham Park, NJ.

Motion; MH Second; KD 7 yes, 0 no

K. OLD BUSINESS/NEW BUSINESS: Mr. DeCoursey stated that he will not be seeking a new term during the November election. He thanked the community for its support during his 18 years and wished the current board and any person wishing to serve the best. Dr. Carollo recognized Mr. DeCoursey and thanked him for his eighteen years emphasizing the importance of his dedication to serving his community.

L. CORRESPONDENCE/COMMUNICATIONS:

M. PUBLIC COMMENT-OPEN: Mrs. Casola stated she is in favor of continuing same class size for students entering 3rd grade next year. Dr. Varley stated plan is to keep five sections at this time in light of proposing dedicated BSI in Brooklake and declining enrollment at all grades.

N. ADJOURNMENT

Mrs. Thomas motioned to adjourn the regular public meeting at 7:41 pm. The motion received a second from Mr. DeCoursey.

Motion; AT Second; KD 7 yes, 0 no

Respectfully,



John Csatlós
Business Administrator/Board Secretary