

**FLORHAM PARK BOARD OF EDUCATION**  
Reorganization Meeting, January 4, 2016  
Board of Education Conference Room  
67-71 Ridgedale Avenue

MINUTES  
6:30 p.m.

(Formal action will be taken on the following)

**Mission Statement:** We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards, which guide our academic instruction.

**Assistance for persons with disabilities** for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

Mr. John Csatlós serving as Presiding Officer pro tempore until the election of a Board President began with welcoming everyone and wishing a Happy New Year.

**A.SUNSHINE STATEMENT** - In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

**B.CALL TO ORDER**

**C. FLAG SALUTE**

**D. CERTIFICATION OF ELECTION RESULTS**

Mr. Csatlós reported the Results of the Annual School Board Election held on November 3, 2015, certified by the Clerk of Morris County:

**Board Members Three -Year Term**

Linda Rozek - 1,325

Charles Shanley – 1,123

John Gaffney- 802

Note; Certified by the Morris County Election Division and on file in Administration Office

**E. OATHS OF OFFICE** – Mr. Csatlós, Board Secretary, issued the Oath Of Office to the newly elected Board Members: Mrs. Linda Rozek and Mr. Charles Shanley.

Oath: I, \_\_\_\_\_, do solemnly swear or affirm that I will support the Constitution of the United States, and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the Government established in the United States and this State, under the authority of the people. (So help me God.)

I, \_\_\_\_\_, do solemnly swear or affirm that I possess the qualifications prescribed by law for the office of member of a Board of Education and that I will faithfully, impartially and justly perform all the duties of that office according to the best of my ability. (So help me God.)

**F. Distribute Code of Ethics to Board Members**

Mr. Csatlos stated as a matter of Board Policy, specifically policy #9271, board members were provided a copy of the policy and were directed to sign document stating receipt and understanding. This document will be on file in the administration office.

**CODE OF ETHICS**

**Policy 9271**

The members of the Florham Park Board of Education recognize that they hold authority not as individuals but as members of the board. In order to make a clear public statement of its philosophy of service to the pupils of the district, the board adopts this code of ethics.

A. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to the schools. Desired changes should be brought about only through legal and ethical procedures.

B. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.

C. I will confine my board action to policymaking, planning and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

\*

D. I will behave toward my fellow board members with the respect due their office--demonstrating courtesy, decorum and fair play at all public meetings and in all public statements.

\*E. I will refrain from inappropriate conduct in public meetings and in making public statements, refraining from any disparagement of my fellow board members or others on a personal, social, racial or religious basis.

F. I will carry out my responsibility, not to administer the schools, but together with my fellow board members, to see that they are well run.

G. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action, which may compromise the board.

H. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

I. I will hold confidential all matters pertaining to the schools, which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools. Not legally required. See "recommendation" on legal reference pages.

J. I will vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief school administrator.

K. I will support and protect school personnel in proper performance of their duties.

L. I will refer all complaints to the chief school administrator and will act on such complaints at public meetings only after failure of an administrative solution.

The Board Secretary shall ensure each board member receives a copy, reviews the Code of Ethics and signs upon receipt and review.

Note: The meeting was halted for 5 minutes to allow for family, friends and the press to take pictures with newly elected board members.

**G. ROLL CALL**

BOARD MEMBER	PRESENT	ABSENT
Mr. Shanley (Skip)	X	
Mrs. Rozek (Linda)	X	
Mrs. Thomas (Alita)	X	
Mrs. Heinold (Kristina)	X	
Ms. Haynes (Marianne)	X	
Dr. Carollo (John)	X	
Mr. DeCoursey (Kevin)	X	

In attendance; Members of the FPEA and the general public.

**H. ELECTION OF OFFICERS**

**Election of Board President** – Mr. Csatlos opened the floor for nominations of Board President. Mrs. Thomas motioned to appoint Dr. John Carollo as president. The nomination received a second from Mr. DeCoursey. No other nominations were made and the floor closed.

Motion; AT      Second; KD      6 yes, 0 no, 1 abstain (SS)

Dr. Carollo received applause and congratulations as the newly elected board president.

**Election of Board Vice-President** – Dr. Carollo opened the floor for nominations of Vice President. Mrs. Heinold nominated Mrs. Alita Thomas. The nomination received a second from Mr. Shanley.

Motion; KH      Second; SS      7 yes, 0 no

Mrs. Thomas received applause and congratulations as the newly elected vice president.

Dr. Carollo thanked his fellow board members and recognized Mr. DeCoursey for his years of service as Board President.

**I. PUBLIC COMMENT**

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

Dr. Carollo opened the floor for public comment. There were no public comment at this time and the floor was closed.

**J. NEW BUSINESS:** The board discussed the following reorganization items. Committees, Delegates, Liaison Assignments, Board Meetings, Dates, Time, Agenda Format and Mission.

**Resolution**

Meeting Dates

Motion by Mrs. Thomas to approve regular meetings of the Florham Park Board of Education be held on the fourth Monday of every month at 6:30pm. The motion received a second from Mrs. Heinold.

Discussion; Dr. Varley and Mr. Csatlós will provide the specific dates and venue for meetings. Meeting dates will be posted on website.

Motion; AT      Second; KH

7 yes, 0 no

Resolution

Agenda Format

Discussion; A general discussion took place regarding the placement of the executive session and first and second public comment periods within the agenda. Mrs. Hausman, FPEA member, asked for clarification on public comment sessions. Mrs. Heinold also requested clarity. Mr. Csatlós stated like other districts the first public comment session is reserved for agenda items only and the second for any general topic. Mrs. Heinold asked if agenda could be made available to general public on website at the time presented to the board. Dr. Varley stated that yes this could be accomplished.

Motion by Mrs. Thomas to approve the following agenda format for all regular meetings of the Board of Education for calendar year 2016. Motion received a second from Mr. DeCoursey.

- A. Sunshine Statement
- B. Call to Order
- C. Flag Salute
- D. Roll Call
- E. Executive Session
- F. Superintendent's Report
- G. Public Comment – On agenda items only
- H. Committee Reports
- I. Resolutions
- J. Old/New Business
- K. Correspondence
- L. Public Comment – General
- M. Adjournment

Motion; AT      Second; KD

7 yes, 0 no

Resolution

Agenda Posting

Motion by Mrs. Thomas to approve the posting of all Regular Meeting Agendas on the Florham Park School District Website by the end of business on the Friday prior to the date of the meeting. The motion received a second from Mrs. Haynes.

Motion; AT      Second; MH

7 yes, 0 no

**K. EXECUTIVE SESSION:**

**WHEREAS**, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

**WHEREAS**, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel renewals, non-renewals and tenure, negotiations FPBOE/FPEA, and /or current and potential litigation; now

**BE IT RESOLVED**, that the Florham Park Board of Education adjourns to Executive Session; and

**BE IT FURTHER RESOLVED**, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; KD      Second; MH

Motion by Mrs. Heinold to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at 7:18p.m. Said motion was seconded by Mrs. Thomas.

**L. ADJOURNMENT:**

Motion by Mr. DeCoursey to adjourn the annual reorganization meeting of the Board of Education. The motion was seconded by Mrs. Thomas.

Motion; KD      Second; AT

7 yes, 0 no

Respectfully Submitted,



John Csatlos  
Board Secretary/Business Administrator