

Personnel/Policy Committee  
Minutes  
March 20, 2017

Attendance: Melissa Varley, Alita Thomas, Yvonne Cali, Charles Shanley

**Policy:**

1. **Approve** the minutes of the February 27, 2017 Regular Board Meeting.
2. **Approve** the minutes of the February 27, 2017 Regular Board Meeting Executive Session.
3. **Approve** the minutes of the March 06, 2017 Special Board Meeting.
5. **Approve** the minutes of the March 13, 2017 Special Board Meeting.
6. **Approve** the minutes of the March 13, 2017 Special Board Meeting Executive Session.
7. **Approve** the following fundraisers for the 2016-2017 school year:

Fundraiser	School	Organization/Staff Member	Dates
Teambuilding-Escape Room	BWD	Glaab	3/20/17
Bake Sale	RMS	8th Grade Dance Committee	3/24, 3/31, 4/17, 4/21, 4/28
54 Main Food Sales	RMS	8th Grade Dance Committee	4/2/17
Jump Rope for Heart Jump-A-Thon	BWD/BKL	Chapin/Gilligan	4/19/17
SchoolKidz School Supplies	BWD	PTA/Diskin	May-June 2017
SchoolKidz School Supplies	RMS	PTA/Granata	May-June 2017
Willy Wonka & The Chocolate Factory Candy Raffle	BKL	Drama Club	5/18-5/19
Fun Fair	DIST	PTA-Rowe	6/3/17

There was a discussion regarding the Escape Room fundraiser for a family who in Briarwood who has a family member suffering from cancer. Mrs. Glaab placed a picture on Facebook to show the spirit of kindness in Briarwood.

8. **Approve** the first reading of the following policies and regulations:
    - 2460 P & R Special Education (M)
    - 2460.1R Special Education - Location, Identification, and Referral (M)
    - 2460.8 R Special Education - Free and Appropriate Public Education (M)
    - 2460.9 R Special Education - Transition From Early Intervention Programs to Preschool Programs (M)
    - 2460.15 R Special Education - In-Service Training Needs For Professional And Paraprofessional Staff (M)
    - 2460.16 R Special Education - Instructional Material to Blind or Print-Disabled Students (M)
    - 2467 P Surrogate Parents and Foster Parents (M)
- Dr. Varley stated that these policies had mandated changes from the state. Mr. Pascal has reviewed and placed Florham Park specific information on the policies.
9. **Approve** the second reading of policy 5330.04 Administering an Opioid Antidote.
  10. **Approve** Shannon Peters, Newark Academy student, to shadow at Ridgedale Middle School as part of their required Senior Project, during the period of May 4, 2017 through June 4, 2017.
  11. **Approve** the revised job description Payroll/Benefits/Data Specialist.

**Personnel:****1. Resignations:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
C	Graham, Kim	Resignation	DIST	Payroll/Benefits/CAP.999.SEC.04					4/14/17	4/14/17

**2. Appointments:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
D	Constant, Seth	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/5/17	8/16/17
D	Coraggioso, Salvatore	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/5/17	8/16/17
D	Graham, Connor	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/5/17	8/16/17
D	Graham, Evan	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/5/17	8/16/17
D	MacNaught, Malcom	Appoint	DIST	Summer Maintenance-Painting			\$18.00/HR	11-000-262-100	7/5/17	8/16/17
D	Niland, David	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/5/17	8/16/17
D	Niland, Mark	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/5/17	8/16/17
D	Perruso Christopher	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/5/17	8/16/17
D	Powers, Tyler	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/5/17	8/16/17
D	Santos, Matthew	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/5/17	8/16/17
D	Taylor, Christopher	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/5/17	8/16/17
D	Timmons, Ryan	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/5/17	8/16/17
D	Volante, Nicholas	Appoint	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/5/17	8/16/17

**3. Substitutes:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
D	Chauvette, Alexander	Add to 16/17 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/17
D	Foster, Rebecca	Add to 16/17 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	2/24/17	6/30/17
D	Turrisi, Stephanie	Add to 16/17 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/17

**3. Leave of Absences:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Vasquez-Lugo, Shirley	Dock/Unpaid Leave	BKL	Staff Assistant / SED.999.CLA.27					2/16/17	2/16/17
B	Vasquez-Lugo, Shirley	Dock/Unpaid Leave	BKL	Staff Assistant / SED.999.CLA.27					3/3/17	3/3/17
B	Williams, Vera	Dock/Unpaid Leave	BKL	Staff Assistant / SED.999.CLA.10					3/2/17	3/2/17

**4. Amend Effective Dates:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Harvey, Emma	Maternity Leave- Revise Dates	RMS	Art Teacher / REG.001.ART.02					9/1/16	6/30/18

**5. College Placements:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
F	Tadros, Sara	Observations	BKL	St. Eliz: Grade 3 (Tedesco)					TBD	5/5/17