

Personnel/Policy Committee

Agenda

July 17th, 2017

Attendance: Melissa Varley, Alita Thomas, Yvonne Cali, Charles Shanley

POLICY:

1. **Approve** the minutes of the June 26, 2017 Regular Board Meeting.
2. **Approve** the minutes of the June 26, 2017 Regular Board Meeting Executive Session.
3. **Approve** the second reading of the following bylaws, policies and regulations;

0000.02	Introduction (M)
1240P & R	Evaluation of Superintendent (M)
2415.06P	Unsafe School Choice Option (M)
2464P	Gifted & Talented Students (M)
2622P	Student Assessment (M)
5620P	Expulsion (M)
8350P	Records Retention

Dr Varley discussed that there are policies for August but, the administration is reviewing them to ensure they follow our guidelines. There will be policies for the committee to review in August.

5. **Approve** the following fundraisers for the 2017-2018 school year:

Fundraiser	School	Organization/Staff Member	Dates
Yankee Candle Sale	RMS	8th Grade Class Stein	9/2017-10/2017
Kids Stuff Coupon Books	RMS	8th Grade Class Stein Bartolomeo	Fall 2017
5 Below	RMS	8th Grade Class Stein/Bartolomeo	9/2017-4/2018
Bake Sales	RMS	8th Grade Class Stein/Bartolomeo	9/2017-4/2018
Dining Discounts	RMS	8th Grade Class Stein/Bartolomeo	9/2017-4/2018
Car Wash/Clothing Collection	RMS	8th Grade Class Stein	9/30/17
Pinot's Palette	RMS	8th Grade Class Stein/Bartolomeo	10/13/17
Yankee Candle Sale	RMS	8th Grade Class Stein	2/2018-4/2018
Car Wash	RMS	8th Grade Class Stein	4/21/18

- **Strategic Plan Action Plan** There were many meetings with administration regarding the action plan. Dr. Varley will present it Monday night. It will be posted on our website for the public to view.

PERSONNEL:

1. Appointments:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
D	Chiaravallo, Joseph	Appoint	BKL	Teacher in Charge			\$0.00		9/1/17	6/30/18
B	Hollingsworth, Jessica	Appoint	RMS	Special Education / SED.001.RRM.17	.70	MA/Step 2	\$39,952.50	11-213-100-101	9/1/17	
D	Marchese, Vincent	Appoint	RMS	Teacher in Charge			\$0.00		9/1/17	6/30/18
E	Marchese, Vincent	Appoint	RMS	Dean of Students			\$5,000.00		9/1/17	6/30/18
D	McParland, Brian	Appoint	RMS	Teacher in Charge			\$0.00		9/1/17	6/30/18
C	Richelieu, Dana	Appoint	BWD	Staff Assistant / SED.999.CLA.35	.75	Step 2	\$13,848.58	11-213-100-106	9/1/17	
D	Serfozo, Jeremy	Appoint	BKL	Teacher in Charge			\$0.00		9/1/17	6/30/18
D	Serfozo, Jeremy	Appoint	BWD	Teacher in Charge			\$0.00		9/1/17	6/30/18

2. Athletics/Co-Curricular Appointments:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
E	Abdy, Camille	Co-Curricular	RMS	Homework Club Advisor	38	\$32/HR	\$1,216.00	11-401-100-100	9/1/17	
E	Abdy, Camille	Co-Curricular	RMS	Intramural Activities	35	\$32/HR	\$1,120.00	11-401-100-100	9/1/17	
E	Braden, Susan	Co-Curricular	RMS	Theatrical Accompanist	80	\$32/HR	\$2,560.00	11-401-100-100	9/1/17	
E	Cantwell, Danielle	Co-Curricular	RMS	Student Council Advisor	40	\$32/HR	\$1,280.00	11-401-100-100	9/1/17	
E	Cochario, Brenda	Co-Curricular	RMS	Homework Club Advisor	55	\$32/HR	\$1,760.00	11-401-100-100	9/1/17	
E	Cochario, Brenda	Co-Curricular	RMS	Student Council Advisor	40	\$32/HR	\$1,280.00	11-401-100-100	9/1/17	
E	Codey, Erin	Co-Curricular	RMS	Visual Arts Club Advisor	70	\$32/HR	\$2,240.00	11-401-100-100	9/1/17	
E	Cogan, Kathleen	Co-Curricular	RMS	Team Leader Gr. 2	60	\$32/HR	\$1,920.00	11-401-100-100	9/1/17	
E	Couto, Sonia	Co-Curricular	RMS	Team Leader	49	\$32/HR	\$1,568.00	11-401-100-100	9/1/17	
E	DeFazio, Angelo	Co-Curricular	RMS	Drama Director	80	\$32/HR	\$2,560.00	11-401-100-100	9/1/17	
E	DeFazio, Angelo	Co-Curricular	RMS	Theatrics Director of Musical	110	\$32/HR	\$3,520.00	11-401-100-100	9/1/17	
E	DeFonte, Lisa	Co-Curricular	RMS	Homework Club Advisor	55	\$32/HR	\$1,760.00	11-401-100-100	9/1/17	
E	Dillon, Melissa	Co-Curricular	BKL	Homework Club Advisor	21	\$32/HR	\$672.00	11-401-100-100	9/1/17	
E	Enderle, Gina	Co-Curricular	BKL	Homework Club Advisor	21	\$32/HR	\$672.00	11-401-100-100	9/1/17	
E	Esposito, Nicholas	Co-Curricular	RMS	Team Leader	49	\$32/HR	\$1,568.00	11-401-100-100	9/1/17	
E	Eveland, Lisa	Co-Curricular	RMS	Homework Club Advisor	38	\$32/HR	\$1,216.00	11-401-100-100	9/1/17	
E	Ford, Karen	Co-Curricular	RMS	Golf Club	17.5	\$32/HR	\$560.00	11-402-100-100	9/1/17	
E	Foster, Robert	Co-Curricular	RMS	Cross Country	105	\$32/HR	\$3,360.00	11-402-100-100	9/1/17	
E	Francis, Jayme	Co-Curricular	RMS	Softball (Girls)	105	\$32/HR	\$3,360.00	11-402-100-100	9/1/17	
E	Francis, Jayme	Co-Curricular	RMS	Volleyball	36	\$32/HR	\$1,152.00	11-402-100-100	9/1/17	
E	Franklin, Roseann	Co-Curricular	BKL	Prize Patrol Advisor	10	\$32/HR	\$320.00	11-402-100-100	9/1/17	
E	Fried, Janice	Co-Curricular	BWD	Sign Language Advisor	24	\$32/HR	\$768.00	11-401-100-100	9/1/17	
E	Gatti, Jessica	Co-Curricular	BWD	Helping Hands Advisor	15	\$32/HR	\$480.00	11-401-100-100	9/1/17	
E	Gatti, Jessica	Co-Curricular	BWD	Technology Club Advisor	30	\$32/HR	\$960.00	11-401-100-100	9/1/17	
E	Gatti, Jessica	Co-Curricular	RMS	Team Leader Gr. 1	60	\$32/HR	\$1,920.00	11-401-100-100	9/1/17	
E	Harris, Michaela	Co-Curricular	RMS	Theatrical Coordinator	200	\$32/HR	\$6,400.00	11-401-100-100	9/1/17	
E	Hawk, Katie	Co-Curricular	BKL	Drama Club	55	\$32/HR	\$1,760.00	11-401-100-100	9/1/17	
E	Hawk, Katie	Co-Curricular	BKL	Homework Club Advisor	21	\$32/HR	\$672.00	11-401-100-100	9/1/17	
E	Hipwell, Harry	Co-Curricular	BKL	Strings Advisor	100	\$32/HR	\$3,200.00	11-402-100-100	9/1/17	
E	Janes, Karen	Co-Curricular	RMS	On-Call Homework Advisor	30	\$32/HR	\$960.00	11-401-100-100	9/1/17	
E	Janes, Karen	Co-Curricular	RMS	WW II Club	30	\$32/HR	\$960.00	11-401-100-100	9/1/17	
E	Kaluzavich, David	Co-Curricular	BKL	Chess Club Advisor	12	\$32/HR	\$384.00	11-402-100-100	9/1/17	
E	Karl, Beth	Co-Curricular	BKL	Math Olympiads	50	\$32/HR	\$1,600.00	11-402-100-100	9/1/17	
E	Kentner, Marian	Co-Curricular	RMS	Intramural Activities	35	\$32/HR	\$1,120.00	11-401-100-100	9/1/17	
E	Korab, Kelly	Co-Curricular	RMS	Golf Club	17.5	\$32/HR	\$560.00	11-402-100-100	9/1/17	
E	Kuzemczak, Donna	Co-Curricular	BKL	Prize Patrol Advisor	10	\$32/HR	\$320.00	11-402-100-100	9/1/17	
E	LaValle, Joseph	Co-Curricular	RMS	Athletic Director	107	\$32/HR	\$3,424.00	11-402-100-100	9/1/17	
E	LaValle, Joseph	Co-Curricular	RMS	Botanical Club	45	\$32/HR	\$1,440.00	11-401-100-100	9/1/17	
E	Lawton, Tracy	Co-Curricular	BKL	Art Club	100	\$32/HR	\$3,200.00	11-401-100-100	9/1/17	
E	Lazorko, Maria	Co-Curricular	BKL	Team Leader Gr. 4	60	\$32/HR	\$1,920.00	11-402-100-100	9/1/17	
E	Leone, Michael	Co-Curricular	DIST	Sound Technician	105	\$32/HR	\$3,360.00	11-402-100-100	9/1/17	
E	Leone, Michael	Co-Curricular	RMS	Jazz Band Director	30	\$32/HR	\$960.00	11-401-100-100	9/1/17	
E	Marchaterre, Jaclyn	Co-Curricular	BKL	Drama Club	55	\$32/HR	\$1,760.00	11-401-100-100	9/1/17	
E	Marchaterre, Jaclyn	Co-Curricular	BKL	Team Leader Gr. 3	60	\$32/HR	\$1,920.00	11-402-100-100	9/1/17	
E	Marchese, Vincent	Co-Curricular	RMS	Baseball (Boy's)	105	\$32/HR	\$3,360.00	11-402-100-100	9/1/17	
E	Marchese, Vincent	Co-Curricular	RMS	Basketball (Boy's)	105	\$32/HR	\$3,360.00	11-402-100-100	9/1/17	
E	Mc Parland, Brian	Co-Curricular	RMS	Basketball (Girl's)	105	\$32/HR	\$3,360.00	11-402-100-100	9/1/17	
E	Mc Parland, Brian	Co-Curricular	RMS	Soccer (Boy's)	105	\$32/HR	\$3,360.00	11-402-100-100	9/1/17	
E	Murray-Wank, Patricia	Co-Curricular	BWD	Art Club Advisor	30	\$32/HR	\$960.00	11-401-100-100	9/1/17	
E	Murray, Charles	Co-Curricular	BKL	Intramural Activities	120	\$32/HR	\$3,840.00	11-401-100-100	9/1/17	
E	Palmisano, Sharon	Co-Curricular	BWD	Art Club Advisor	30	\$32/HR	\$960.00	11-401-100-100	9/1/17	
E	Paulson, Sondra	Co-Curricular	RMS	Vocal Music Advisor	40	\$32/HR	\$1,280.00	11-401-100-100	9/1/17	
E	Perlee, Marissa	Co-Curricular	BKL	Team Leader Gr. 5	60	\$32/HR	\$1,920.00	11-402-100-100	9/1/17	
E	Perruso, Christopher	Co-Curricular	BKL	Science Club Advisor	20	\$32/HR	\$640.00	11-402-100-100	9/1/17	
E	Roberts, Kerin	Co-Curricular	RMS	Panther Press Advisor	75	\$32/HR	\$2,400.00	11-401-100-100	9/1/17	
E	Roberts, Kerin	Co-Curricular	RMS	Team Leader	49	\$32/HR	\$1,568.00	11-401-100-100	9/1/17	
C	Roma, Sharon	Revise Hours	DIST	ESY Staff Assistant		Per Contract	5.0 Hr's/25 Days		7/5/17	8/8/17
E	Scott, Paige	Co-Curricular	BWD	Drama Club Advisor	45	\$32/HR	\$1,440.00	11-401-100-100	9/1/17	
E	Serfozo, Jeremy	Co-Curricular	BKL	Bell Choir Advisor	45	\$32/HR	\$1,440.00	11-401-100-100	9/1/17	
E	Serfozo, Jeremy	Co-Curricular	BKL	Chorus Advisor	25	\$32/HR	\$800.00	11-401-100-100	9/1/17	
E	Serfozo, Jeremy	Co-Curricular	BWD	Orff Ensemble Advisor	45	\$32/HR	\$1,440.00	11-402-100-100	9/1/17	
E	Stein, Karen	Co-Curricular	RMS	Team Leader	49	\$32/HR	\$1,568.00	11-401-100-100	9/1/17	
E	Tedesco, Wendy	Co-Curricular	BKL	Technology Club Advisor	20	\$32/HR	\$640.00	11-402-100-100	9/1/17	
E	Van Way, Lisa	Co-Curricular	BWD	Drama Club Advisor	45	\$32/HR	\$1,440.00	11-401-100-100	9/1/17	

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
E	Waldron, Lindsay	Co-Curricular	RMS	Soccer (Girls)	105	\$32/HR	\$3,360.00	11-402-100-100	9/1/17	
E	Waldron, Lindsay	Co-Curricular	RMS	Yearbook	60	\$32/HR	\$1,920.00	11-401-100-100	9/1/17	
E	Wasserman, Cheryl	Co-Curricular	RMS	Technology Club Advisor	35	\$32/HR	\$1,120.00	11-401-100-100	9/1/17	
E	Williver, Katie	Co-Curricular	BKL	Drama Club	55	\$32/HR	\$1,760.00	11-401-100-100	9/1/17	
E	Williver, Katie	Co-Curricular	RMS	Peer Leadership Advisor	65	\$32/HR	\$2,080.00	11-401-100-100	9/1/17	

There was some discussion regarding the co-curricular positions and how they are determined. Dr. Varley said that she would speak to the principals regarding their process.

3. Resignations:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Napolitano, Carmellina	Resignation	BWD	Preschool Disabled / SED.001.PSD.01	1	BA/Step 1	\$48,545.00	11-216-100-101	9/1/17	
C	Vasquez-Lugo, Shirley	Resignation	BKL	Staff Assistant / SED.999.CLA.27	.75				8/8/17	

Dr. Varley stated that Mrs. Napolitano resigned and will be missed.

4. Revisions:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
D	Coraggioso, Salvatore	Rescind Appointment	DIST	Summer Custodian			\$9.00/HR	11-000-262-100	7/10/17	7/10/17
C	Fastiggi, Rebecca	Revise Hours	DIST	ESY Staff Assistant		Per Contract	3.5 Hr's/25 Days		7/5/17	8/8/17
B	Ford, Karen	Revise	RMS	Guidance Counselor 10 Days		Per Contract			7/5/17	8/31/17
C	Roma, Sharon	Revise Hours	DIST	ESY Staff Assistant		Per Contract	5.0 Hr's/25 Days		7/5/17	8/8/17

Proposed Settlement Agreement

After several years with a court case, both parties have agreed to a settlement. The board members will vote on the proposed settlement agreement Monday night.

Beginning of School Year hires

We have been in the process of hiring for a first grade teacher (interviews and demos) we hope to have a decision by Wednesday afternoon. Dr. Varley will let the board members know as soon as she knows of the potential new hire. There have been demo lessons and interviews for the K-2 foreign language teacher as well, there is a limited pool of applicants. Mr. Christ is interviewing for a school secretary. Dr. Varley will try to bring the name to the board meeting on Monday. Mr. Pascal is diligently working on other things but, will start hiring aides soon. He is working on interviews and demo lessons for Preschool disabled.