

Personnel/Policy Committee  
 Agenda  
 February 21, 2017  
 6:00 P.M.

Attendance: Melissa Varley, Alita Thomas, Yvonne Cali, Charles Shanley

**Policy:**

1. **Approve** the minutes of the January 23, 2017 Special Board Meeting.
2. **Approve** the minutes of the January 23, 2017 Special Board Meeting Executive Session.
3. **Approve** the following fundraisers for the 2016-2017 school year:

Fundraiser	School	Organization/Staff Member	Dates
4th Grade Fun Night	BKL	PTA	2/24/17
Yankee Candle Fundraiser	RMS	Class of 2017/Stein	2/28/17-3/10/17
5th Grade Fun Night	BKL	PTA	3/31/17
Spring Donation Drive	RMS	8th Grade Dance Committee	3/31/17
Field Day T Shirt Sales	BKL	PTA	5/1/17-5/15/17
Spring Musical-The Pajama Game	RMS	Drama Club	5/12/17-5/13/17

4. **Approve** the first reading of policy 5330.04 Administering an Opioid Antidote.  
 Dr. Varley discussed the policy. She stated that we would have to train our nurses. There was a discussion of training. Mrs. Cali stated that some districts were not doing this policy.
5. **Approve** the second reading of the following policies and regulations:

1510P & R      Americans with Disabilities Act (M)  
 2418P & R      Section 504 of the Rehabilitation Act of 1973- Students (M)  
 5116P & R      Education of Homeless Children  
 8330P & R      Student Records (M)

**Personnel:**

**1. Resignations:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
C	Harris, Michael	Resignation	BWD	Staff Assistant / SED.999.CLA.38	0.75				2/21/17	

**2. Appointments:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
C	Zipeto, Mona	Appoint	BWD	Staff Assistant / SED.999.CLA.38	0.75	Step 7	\$15,020.66	11-000-217-100	2/21/17	

**3. Leave of Absences:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Alves, Lauren	Dock/Unpaid Leave	BWD	Staff Assistant / SED.999.CLA.36					2/13/17	2/15/17
B	Gibbs, Kimberly	Revise Dates ML	RMS	Spanish Teacher /REG.001.TWL.02					4/18/17	10/13/17
B	Laub, Linda	Revise Dates Dock	BWD	ESL/SED.001.ESL.01					1/30/17	2/6/17
A	O'Connor, Christy	Maternity Leave	BWD	ELA Sup/Dir /IIP.001.SP.02					4/3/17	6/29/17
B	Rinaldi, Katherine	Revise Dates-Leave	RMS	Psychologist/SED.001.PSY.03					2/28/17	3/31/17

**4. Longevity:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
C	Manger, Danielle	Longevity - 15 years	BWD	Occ. Therapist/SED.001.OTP.01	1	Per Contract	\$650.00	11-213-100-106	3/1/17	

**5. Amend Effective Dates:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
A	Caponegro, Steve	Revise Dates	BKL	Int. Dir. of Special Services/SAP.001.PRI.02			\$166.67 Per Day	11-000-240-104	10/10/16	1/20/17
D	Rockoff, Steven	Revise Start Date	DIST	Per Diem Substitute			Per Contract	11-1XX	2/21/17	6/30/17

**6. Amend UPC:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Fano, Rebecca	Revise UPC	RMS	Spec. Ed./SED.001.RRM.01					1/3/17	

7. **Approve** the following positions for the FY17 Summer Custodial Program with regular rates of pay, and furthermore approve the posting of said positions;

Summer Custodians	12 Positions	\$9.00/HR
Summer Maintenance-Painting	1 Position	\$18.00/HR

8. “RICE” Notice to all employees referenced in agenda.  
 Due to a new court ruling all employees will have to be sent a RICE notice regardless of the reason they are on the agenda.  
 Dr. Varley discussed the “paper” burden that the district would occur.

9. Former Employee Monetary Payment. Dr. Varley gave an update regarding a former employee and moneys that are owed the district from this employee. More information is to be provided by Matt Giacobbe.