

Personnel/Policy Committee

Agenda

January 16th, 2018

Attendance: Melissa Varley, Alita Thomas, Yvonne Cali, Charles Shanley

POLICY:

1. **Approve** the minutes of the December 18, 2017 Regular Board Meeting.
2. **Approve** the minutes of the December 18, 2017 Regular Board Meeting Executive Session.
3. **Approve** the minutes of the January 3, 2018 Special Board Meeting.
4. **Approve**, the Florham Park Board of Education designates the following meeting dates for Regular Meetings with Executive Sessions through December 31, 2018, in accordance with N.J.S.A. 18A;10-6, to be held at the Ridgedale Middle School Auditorium, at 6:30 p.m.; the Florham Park Board of Education designates the following meeting dates for Work Session Meetings through December 31, 2018, in accordance with N.J.S.A. 18A;10-6, to be held at the Board Office Conference Room, at 5:30 p.m. All Meetings shall be held in accordance with the "Open Public Meetings Act" and formal action maybe taken at any meeting.

WORK SESSION

Tuesday, January 16
Tuesday, February 20
Monday, March 19
Monday, April 16
Monday, May 21
Monday, June 18
Monday, July 16
Monday, August 20
Monday, September 17
Monday, October 15
Monday, November 19
Monday, December 10

REGULAR PUBLIC MEETINGS

Monday, January 22
Monday, February 26
Monday, March 26
Monday, April 23
Tuesday, May 29
Monday, June 25
Monday, July 23
Monday, August 27
Monday, September 24
Thursday, October 18
Monday, November 26
Monday, December 17

Other Meetings:

January 2019 Reorganization Meeting Thursday, January 3, 2019.

Action may be taken at all meetings.

Closed sessions may also be held.

5. **Approve** the Board of Education Committees Representatives, Delegates and Liaisons through December 31, 2018. (*Posted on district website and on file in administration office.*)

6. **Approve** the following agenda format for all regular meetings of the Board of Education for calendar year 2018.

A.	Call to Order
B.	Roll Call
C.	Executive Session
D.	Reconvene Public Session
E.	Flag Salute
F.	Sunshine Statement
G.	Superintendent's Report
H.	Public Comment-Agenda Items
I.	Committee Reports
J.	Resolutions
K.	Old/New Business
L.	Correspondence/Communications
M.	Public Comment-Open
N.	Adjournment

7. **WHEREAS**, The New Jersey School Boards Association has declared January 2018 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Florham Park Board of Education is one of more than 581 local school boards in new Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Florham Park Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th Grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the Florham Park Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2018 as SCHOOL BOARD RECOGNITION MONTH, and be it further

RESOLVED, That the Florham Park Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

8. Approve the following fundraisers for the 2017-2018 school year:

Fundraiser	School	Organization/Staff Member	Dates
Winter Collection	BWD	Gatti/Tierney	1/25/18-2/14/18
Bake Sale	RMS	8th Grade Dance Committee	2/14/18
2nd Grade Fun Night	BWD	PTA	3/14/18
St. Jude's Math-a-Thon & Story Quest	BKL	Rella/Zieja	3/19/18-3/25/18
American Heart Association Jump Rope for Heart	BWD/BKL	Chapin & Gilligan	4/11/18
Earth Day	BWD	PTA	4/20/18
Step-up Day Celebration & T-shirt Sales	BWD	PTA	4/23/18-6/11/18
Field Day T-shirt Sales	BWD	PTA	5/1/18-5/11/18
Videographer for 2nd Grade Play	BWD	PTA	5/15/18-5/25/18
July 4th King & Queen	BWD	PTA	6/4/18-6/15/18
Videographer for Kindergarten Celebrates	BWD	PTA	6/12/18-6/15/18
Picnic/Field Day	RMS	PTA	6/15/18
8th Grade Yearbook Breakfast	RMS	PTA	6/18/18
End of Year DJ Dance Party	BWD	PTA	6/20/18

9. Approve the first reading of the following policies and regulations: (REVISIONS)

- 0169.02P Board Member Use of Social Networks
- 3437P Military Leave
- 4437P Military Leave
- 7101R Educational Adequacy of Capital Projects
- 7425P Lead Testing of Water in Schools
- 7440P School District Security (M)
- 7440R School District Security (M)
- 7441P Electronic Surveillance in School Buildings and on School Grounds (M)
- 7441R Electronic Surveillance in School Buildings and on School Grounds (M)
- 8630P Bus Driver/Bus Aide Responsibility (M)
- 8630R Emergency School Bus Procedures (M)
- 9242P Use of Electronic Signatures

Dr. Varley discussed the various policies and directed the board members to view the new Bylaw 0169.02P. She wants them to read it to be sure they are comfortable with going forward with the first reading.

10. Approve the second reading of Bylaw 0155 Board Committees.

Dr. Varley pointed out that this would be the second reading of the Bylaw, it would go into effect in February.

11. Approve the 2018-2019 school calendar. *(On file in Administration Office)*

As much as possible, our calendar aligns with Hanover Park.

12. Approve the partnering with the Hanover Park Regional High School District Tomorrow's Teachers to permit observations and field experience for the 2017-2018 school year.

13. Approve the Annual Review and Revisions of Agreement (Article 16) between Education and Law enforcement officials Addendum A. *(On file in Administration Office)*

This is an agreement with the FPPD to allow them to view our camera streams.

PERSONNEL:

1. Upon recommendation of the Superintendent, move to approve the following Personnel Items:

A. Appoint:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
C	Andrade, Luciana	Appoint	BWD	Staff Assistant/SED.999.CLA.28	0.75	Step 1	\$13,415.81	11-213-100-106	1/12/18	
C	Capuano, Amanda	Appoint	BWD	Staff Assistant/SED.999.CLA.09	0.75	Step 1	\$13,415.81	11-213-100-106	TBD	
C	D'Ambola-Mercado, Nicole	Appoint	BWD	Staff Assistant/SED.999.CLA.33	0.75	Step 1	\$13,415.81	11-216-100-106	TBD	

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
C	Gautam, Namita	Appoint	BKL	Staff Assistant/SED.999.CLA.27	0.75	Step 2	\$13,848.58	11-213-100-106	TBD	
C	Keys, Tachell	Appoint	BWD	Staff Assistant/SED.999.CLA.29	0.75	Step 1	\$13,415.81	11-216-100-106	TBD	
C	Shellenhamer, Keith	Appoint	BWD	Staff Assistant/SED.999.CLA.30	0.75	Step 2	\$13,848.58	11-213-100-106	TBD	
B	Stieh, Katherine	Appoint LTR (RF)	BKL	Teacher/REG.001.LTR.01	1	BA/Step 1	\$48,775.00	11-120-100-101	1/10/18	6/30/18

B. Additional Compensation:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Couto, Sonia	Longevity - 15 years	RMS	Teacher/REG.001.TWL.03	1	Per Contract	\$650.00	11-110-100-101	2/1/18	
B	Enderle, Gina	Movement on guide	BKL	Teacher/REG.001.K25.13	1	MA+30/Step 4	\$61,540.00	11-120-100-101	9/1/17	

C. Athletics/Co-Curricular:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
E	Cantwell, Danielle	Co-Curricular	RMS	Bowling 1:1	35	\$32/HR	\$1,120.00	11-402-100-100	1/23/18	

D. Leave of Absences:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Bilis, Fallon	Maternity Leave	DIST	Exec. Asst. to Super./GAP.999.SEC.01					5/7/18	9/30/18
C	Fitzgerald, Diana	Dock/Unpaid Leave	BKL	Staff Assistant / SED.999.OOA.07					12/21/17	12/22/17
C	Liaw, Bernadine	Dock/Unpaid Leave	RMS	Staff Assistant / SED.999.CLA.16					2/15/18	2/23/18

E. Retirements:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	McGovern, Mary	Retirement	BWD	Resource Teacher/SED.001.RRM.12					6/30/18	6/30/18
B	Taylor, Frances	Retirement	BWD	Teacher / REG.001.K25.06					6/30/18	6/30/18
B	Wasserman, Cheryl	Retirement	RMS	Industrial Arts / REG.001.TIA.01					6/30/18	6/30/18

F. Revisions:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
D	Bartolomeo, Barbara	Revise Start Date	DIST	Per Diem Substitute			Per Contract	11-1XX	1/3/18	6/30/18
D	Beckom, Tenisha	Rescind Appointment	DIST	Per Diem Substitute			Per Contract	11-1XX	1/2/18	1/2/18
D	Cecere, Tiffany	Revise Start Date	DIST	Per Diem Substitute			Per Contract	11-1XX	1/3/18	6/30/18
D	Healy, Matthew	Rescind Appointment	DIST	Per Diem Substitute			Per Contract	11-1XX	12/21/17	12/21/17
D	Merrell, Brooke	Rescind Appointment	DIST	Per Diem Substitute			Per Contract	11-1XX	12/21/17	12/21/17
B	Paliano, Lauren	Revise Salary	DIST	OG Teacher/REG.001.OGT.01	.46	MA/Step 4	\$27,112.40	11-120-100-101	1/16/18	
B	Perez, Jennifer	Revise Start Date	BKL	BCBA / SED.001.ABA.01					1/30/18	
D	Ryan, Kelsey	Revise Start Date	DIST	Per Diem Substitute			Per Contract	11-1XX	1/11/18	6/30/18
D	Schulster, Kelly	Revise Start Date	DIST	Per Diem Substitute			Per Contract	11-1XX	1/9/18	6/30/18
D	Sugg, Laura	Revise Start Date	DIST	Per Diem Substitute			Per Contract	11-1XX	1/3/18	6/30/18
D	Tino, Gianna	Rescind Appointment	DIST	Per Diem Substitute			Per Contract	11-1XX	1/2/18	1/2/18

Personnel, there was some discussion regarding the math test scores and how low they were. Dr. Varley discussed Denis Sheeran and how he has been very effective in helping our math teachers move forward. Further discussion centered around hiring an in district person to move forward with positive changes in our math instruction.