

**Finance/Facility Committee  
Transportation Committee  
MINUTES  
March 20, 2017  
9:00 A.M.**

**In attendance;** Dr. Varley, Mr. Csatos, Mr. Rittrivi, Ms. Heinold and Ms. Crimi

**FINANCE**

**1. Professional Development/Travel:**

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board member's' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

<b>Date</b>	<b>Full Name</b>	<b>Notes to Administrator</b>	<b>Admin. Approval Date</b>
3/10-12/17	CALI, YVONNE	Governance I Orientation Princeton, NJ Est. Cost \$30.00 (Mileage)	3/1/17
3/22/17	CALI, YVONNE	Morris County SBA Meeting-Changing Enrollment Madison, NJ Est. Cost mileage	3/3/17
4/7/17	CAPRIGLIONE, ROSALIA	Shadow Day Sparta, NJ Est Cost \$12.00 (Mileage)	3/6/17
3/10-12/17	CRIMI, FABIENNE	Governance I Orientation Princeton, NJ Est. Cost \$30.00 (Mileage)	3/1/17
5/11/17	KARL, BETH	Conference on Mathematics for Future Teachers Rutgers University Est. Cost Mileage	3/13/17
3/24/17	KUZEMCZAK, DONNA	Leadership Cohort	2/24/17
3/17/17	MANGER, DANIELLE	Listening and Beyond-a Therapeutic Listening Refresher Online Course Cost: \$195	3/13/17
3/29/17	PASCAL, GARY	MUJC Workshop A Day at the Movies: Lessons in School Law New Providence, NJ Est. Cost \$145.00+mileage	3/1/17
3/10-12/17	RITRIVI, NICHOLAS	Governance I Orientation Princeton, NJ Est. Cost \$30.00 (Mileage)	3/1/17
3/22/17	RITRIVI, NICHOLAS	Morris County SBA Meeting-Changing Enrollment Madison, NJ Est. Cost mileage	3/3/17
3/18/17	ROZEK, LINDA	NJSIG Analyzing and Constructing Salary Guides West Trenton, NJ Est. Cost \$149.00 + mileage	3/3/17
3/22/17	ROZEK, LINDA	Morris County SBA Meeting-Changing Enrollment Madison, NJ Est. Cost mileage	3/3/17
4/7/17	ROZEK, LINDA	NJSBA NJSIG 2017 School PR Forum West Trenton, NJ Est. Cost \$75 + mileage	3/3/17
3/22/17	SHANLEY, CHARLES (SKIP)	Morris County SBA Meeting-Changing Enrollment Madison, NJ Est. Cost mileage	3/3/17
4/13/17	SILKENSEN, BRIAN	Using PARCC Data To Improve Teaching & Learning in Math Workshop Monroe Township, NJ Est. Cost mileage	3/3/17
3/22/17	THOMAS, ALITA	Morris County SBA Meeting-Changing Enrollment Madison, NJ Est. Cost mileage	3/17/17
5/17-19/17	VARLEY, MELISSA	NJASA Spring Leadership Conference Atlantic City, NJ Est. Cost Registration, Mileage, Tolls=\$700.00	3/17/17

**2. Approve** the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through February 28, 2017 in the amount(s) of \$2,102,416.65. *(On file in Administration Office)*

**3. Approve** the following District financial reports and submission to the Executive County Business Administrator. *(On file in Administration Office)*

Board Secretary's (A148) Report for the Month (s) of February 2017.

Business Administrator / Board Secretary

Treasurer's (A149) Report for the Month(s) of February 2017.

Business Administrator / Board Secretary

4. **Approve** the Report of Transfers submitted by the Business Administrator/Board Secretary for February 28, 2017 in the amount(s) of \$95,762.41. *(On file in Administration Office)*
  
5. **Be It Resolved**, that the Florham Park Board of Education approve, that as of February 28, 2017 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

**Comments;** Mr. Ritrivi asked for information on Stewart Business Systems. Mr. Csatlós explained this company provides copier/printer maintenance, parts and consumable supplies for the district. Mr. Ritrivi and Mrs. Heinold were interested in learning more on specifics of the financial reports. A meeting will be arranged after budget season. Mr. Ritrivi commented to Ms. Heinold about recent special meeting and process of using RFPs to reduce cost of professionals.

## FACILITIES

1. **Approve the following facility requests:**

2016-2017 Facility Use-March Agenda			
60	Florham Park Police Department	RMS Front Lawn	April 2017
61	Hoop Heaven Basketball	BKL Gym	April 2017
62	Florham Park PTA Fun Fair	BKL/BWD Grounds	June 2017
63	Florham Park Gazebo Committee	RMS Auditorium	June/July 2017
64	Florham Park Jaycees Easter Egg Hunt	RMS Front Lawn	April 2017
65	Madison Babe Ruth Softball League	RMS Gym	March-April 2017
66	Bounce Out the Stigma Basketball	RMS Gym	August 2017
67	Alpha Best Explorations	BWD (various rooms)	April-May 2017

## TRANSPORTATION

1. **Approve the following field trips:**

School	Staff Member	Date	Trip Location	Class/Group
BKL	Franklin, Roseann	5/11/17	Ridgedale Middle School Florham Park, NJ	Preview RMS Musical
BKL	Franklin, Roseann	6/1/17 & 6/2/17	Ridgedale Middle School Florham Park, NJ	Move Up Day

Other Transportation Item(s);

- Complaint/Compliment Log - No update.
- Misconduct Log - All items were reviewed.
- Hazardous Route - Chief Trieber addressed the history of this issue as it relates to Columbia Tpke. Chief Trieber reviewed the statute/criteria and his review with Borough Engineer, Michael Scaramella. The roadway will have some upgrades in signage/countdown signs etc. and is not considered hazardous. Lowering mileage threshold is not a viable option. Chief Trieber answered questions regarding police presence on campus and commitment to schools posed by Ms. Crimi. Dr. Varley and Chief Trieber communicated new designation of class three officers. Growing community and facilities(Park Ave, Passaic Ave.) Cost share with Board of Education(\$35,000 per entity). One RMS, one BLK/BWD. Possible FY19 program.
- Busing for Seniors - Mr. Csatlós stated that he spoke with William Huyler, Borough Administrator a week ago and shared ideas on how the district may be able to assist the Borough with this service.