

**Finance/Facility Committee
Transportation Committee
Agenda/July 17, 2017/9:00am**

In attendance; Mr. Csatos, Mr. Infantolino, Mr. Ritriivi and Ms. Heinold(via telephone)

FINANCE

1. Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board member's' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Date	Full Name	Notes to Administrator	Admin. Approval Date
7/20/17	BILIS, FALLON	NJDOE Certification Workshop Morristown, NJ \$0 Cost Est. mileage \$10.63	7/10/17
10/24-26/17	CALI, YVONNE	NJSBA Atlantic City, NJ Est. Cost \$500.00	7/14/17
10/24-26/17	CAPONEGRO, STEVEN	NJSBA Atlantic City, NJ Est. Cost \$500.00	7/14/17
10/24-26/17	CRIMI, FABIENNE	NJSBA Atlantic City, NJ Est. Cost \$500.00	7/14/17
10/24-26/17	CSATLOS, JOHN	NJSBA Atlantic City, NJ Est. Cost \$500.00	7/14/17
10/24-26/17	HEINOLD, KRISTINA	NJSBA Atlantic City, NJ Est. Cost \$500.00	7/14/17
10/24-26/17	INFANTOLINO, PHILIP	NJSBA Atlantic City, NJ Est. Cost \$500.00	7/14/17
10/24-26/17	RITRIVI, NICHOLAS	NJSBA Atlantic City, NJ Est. Cost \$500.00	7/14/17
10/23-26/17	ROZEK, LINDA	NJSBA Atlantic City, NJ Est. Cost \$500.00	7/14/17
10/24-26/17	SHANLEY, CHARLES	NJSBA Atlantic City, NJ Est. Cost \$500.00	7/14/17
10/24-26/17	THOMAS, ALITA	NJSBA Atlantic City, NJ Est. Cost \$500.00	7/14/17
10/24-26/17	VARLEY, MELISSA	NJSBA Atlantic City, NJ Est. Cost \$500.00	7/14/17

Motion; Second; FC YC NR SS AT KH LR

2. Approve a professional educational services contract with Anchored Minds and Bodies, LLC for Mindfulness Education Training for the the 2018 School Year at a cost of \$2,600.00.

Motion; Second; FC YC NR SS AT KH LR

3. Approve the following Out of District Tuition Contracts;

<u>Case#</u>	<u>Placement</u>	<u>ESY Amount</u>	<u>SY Amount</u>
17/18-005	Winston Prep. School		\$63,400.00

Motion; Second; FC YC NR SS AT KH LR

4. Approve accepting a donation of twenty (20) 8' folding tables for use district wide from the Borough of Florham Park.

Motion; Second; FC YC NR SS AT KH LR

Discussion; Mr. Csatos reviewed all resolutions proposed highlighting #3., which is the placement for settlement agreement being revised #1617NI003EO.

Other Finance Items:

FY18 State Aid Increase - State Of NJ DOE Notice Increase of \$33,949.00 Mr. Csatos explained regulations regarding the use of this funding.

FY17 ExtraOrdinary Aid - State of NJ DOE Notice Awarded .5675 of eligible costs or \$64,188.00. Mr. Csatos explained regulations regarding the use of this funding.

Health Benefits - Mr. Csatos communicated recommended timeline from broker regarding the possible marketing and movement from the SEHBP for 7/1/18. All based on FPEA negotiations.

FY17 Audit - Mr. Csatos anticipated start date of July 24. June financials being closed out this week.

Revised Tuition Settlement Agreement #1617NI003EO - Mr. Csatos discussed revision due to school placement.

Tuition Settlement Agreement #17/18WW001EO - Mr. Ritri discussed communication with Dr. Varley and Mr. Giacobbe. Settlement to be discussed in executive session and possibly approved on 7/24/17.

FACILITIES

1. **Approve** the following facility requests:

2017-2018 Facility Use-July Agenda		
Girl Scout Troop (Casola)	BKL Teacher's Room	October 2017-May 2018
The Adult School	RMS (Various Rooms)	September 2017-January 2018
Florham Park PTA (BKL Fun Nights)	BKL Gym	Jan-February 2018
Florham Park PTA Color Run	BKL/BWD Outdoors	September 2018

Motion; Second; FC YC NR SS AT KH LR

2. **Approve** submitting the following Applications to the State of NJ Department of Education, County Morris for the 2017-2018 School Year.

Briarwood	Dual Use of Educational Space	Room 13	BSI/Office
Briarwood	Toilet Room Waiver	Room 6	Integrated PreSchool
Brooklake	Dual Use of Educational Space	Room 24	SGI/OT,PT
Ridgedale	Dual Use of Educational Space	Room 31	Media Center/SGI/SGI

Motion; Second; FC YC NR SS AT KH LR

Discussion; Mr. Csatos reviewed both resolutions. Mr. Csatos explained annual process of facility applications in #2 as well as regulations behind these applications.

Facilities Other Items

Summer Maintenance Program Update(s) - Mr. Infantolino provided an update of all summer maintenance activities highlighting the work of Mr. Claar and Mr. MacNaught(painters). Interior

door project being delayed two weeks on fabrication of doors. Initial meeting with architect regarding 52 wing roof replacement to take place next week.

New Horizons Camp Update - Program running smoothly and facility being cleaned appropriately.

Work Family Connection Update(Merit) - Mr. Csatos provided update on two initial meetings with Mr. Farr and administrators. Mr. Csatos has created new agreement, which is being reviewed by WFC owner. Meeting to be scheduled for late July and August. Part of agreement will require monthly meetings with administration.

Strategic Planning Action Plan - Mr. Csatos and Mr. Infantolino reviewed Goal#3., Item#3. All activities will be completed on a month to month basis.

RMS Auditorium Sound - Mr. Csatos communicated meetings with Mr. Christ, Mr. Ledde(resident) and outside vendor. Discussion centered on short term goals of improving intermittent sound(antennas, digital mixer) and long term (low frequency speakers(subwoofer) main electric and lighting).

TRANSPORTATION

1. Approve the following field trips:

School	Staff Member	Date	Trip Location	Class/Group
RMS	Paulson, Sondra	6/8/18	Prudential Center Newark, NJ	RMS Chorus

Motion; Second; FC YC NR SS AT KH LR

2. Approve a Shared Services Agreement with the Hanover Park Regional High School District for Student Transportation Vehicle Maintenance for the 2017-2018 Fiscal Year.

Motion; Second; FC YC NR SS AT KH LR

3. Approve a Student Transportation Parental Contract FPOD6 for the periods ESY17 and SY18 in the amount of \$2,654.28.

Motion; Second; FC YC NR SS AT KH LR

Discussion; Mr. Csatos reviewed all proposed resolutions.

Transportation Other Items

School Physician Meeting - Mr. Csatos communicated administrators and nurses felt initial meeting with new school physician was very positive. Focus on professionalism and care.

FY18 Aid In Lieu - State of NJ DOE Notice Mr. Csatos stated new legislation will cost the district and additional \$6,380 based on budgeted students.

