
**FINANCE/FACILITY COMMITTEE
TRANSPORTATION COMMITTEE**

Minutes

Board Office Conference Room

Tuesday, January 17, 2017

9:00 am

In attendance; Dr. Varley, Mr. Csatlos, Mr. Infantolino, Mrs. Heinold, Mr. Ritrivi and Ms. Crimi

FINANCE

- December 2017 Financials - Mr. Csatlos reviewed all four reports and explained their requirement to be approved by the board. Mr. Csatlos offered new committee members opportunity this week to further review reports.
- FY18 Budget Update - Mr. Csatlos stated that the administrators have submitted on time. Mr. Csatlos will review with Dr. Varley and administrators next week. Mr. Csatlos will set up dates and times for committee review with administrators.
- Property Insurance - Mr. Csatlos stated that insurance broker, Arthur Gallagher is currently seeking and accepting quotes for property, workers comp, auto and legal liability errors and omissions insurance. Proposals will be reviewed upon submittal.

FACILITIES

- RMS I/A Tech Room - Mr. Infantolino reviewed accident. Mr. Infantolino stated Mr. Shanley's concerns were reviewed with Mr. Csatlos at a meeting at Morris County Vo-Tech. Program to be reviewed by curriculum before investment in new dust collector and annual main duct cleaning budgeted for. Original replacement quote revised by vendor for material monetary error.
- FY18 Budget - Maintenance and Capital Project - Mr. Infantolino explained budget will include a withdrawal from reserves for interior door replacement at both elementary schools and replacement of the RMS 52 wing roof. Mr. Infantolino provided clarity on what activities constitute "routine" vs. "required" vs. "capital projects".
- BLK Multipurpose Room Roof - Mr. Infantolino reviewed concern raised by Mr. Shanley. Mr. Infantolino spoke of meetings with staff and arrangement of inspection by "Flex" the responsive vendor under the 20 year warranty.

TRANSPORTATION

- Complaint/Compliment Log - Mr. Csatlos reviewed all items on report for this fiscal year. Mr. Csatlos outlined persons contacted and actions taken regarding recent safety concerns reported by Mr. Shanley. Drivers and students were addressed.
- Misconduct Log - Mr. Csatlos reviewed process for reporting by drivers and others along with common procedural steps by drivers and administrators to address issues.
- Parental Contract - Mr. Csatlos reviewed scope of contract recently approved at board meeting and stated parent has not completed various requirements to date in order to execute the contract.