

CORRECTIVE ACTION PLAN

NAME OF SCHOOL - Florham Park

COUNTY Morris

TYPE OF AUDIT - Comprehensive Annual Financial Report

DATE OF BOARD MEETING - October 24, 2016

CONTACT PERSON – Mr. John Csatlos School Business Administrator

TELEPHONE NUMBER - (973) 822 – 3880 x 1005

<u>RECOMMENDATION NUMBER</u>	<u>CORRECTIVE ACTION APPROVED BY THE BOARD</u>	<u>METHOD OF IMPLEMENTATION</u>	<u>PERSON RESPONSIBLE FOR IMPLEMENTATION</u>	<u>COMPLETION DATE OF IMPLEMENTATION</u>
Student Body Activities				
Finding 2016-1	Review Internal controls regarding Receipts.	Administrative Review	School Business Administrator	January 1, 2017
Finding 2016-2	Creation of formal Shared Service Agreement	Administrative Review	School Business Administrator	January 1, 2017
Finding 2016-3	Review Internal Controls regarding Student Activities	Administrative Review	School Business Administrator	January 1, 2017
Finding 2016-4	Review Internal Controls for ASSA	Administrative Review	School Business Administrator	January 1, 2017
Finding 2016-5	Review Internal Controls for DRTRS	Administrative Review	School Business Administrator	January 1, 2017

c: County Superintendent



Chief School Administrator

10/24/16
Date



Board Secretary/Business Administrator

10/24/16
Date

c: County Superintendent