

## **FLORHAM PARK BOARD OF EDUCATION**

Regular Public Meeting, December 18, 2017  
Ridgedale Middle School Auditorium  
67-71 Ridgedale Avenue

### AGENDA

(Formal action will be taken on the following)

#### **Executive Session 6:30pm**

#### **Public Session 7:00pm**

Mission Statement: The Florham Park Schools are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement. This results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Student Learning Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

#### **2017-2018 Board Goals**

- Ensure that all funds are used in an effective and efficient manner to achieve the Board and District goals and meet the long-range facilities and curricular needs.
- Support effective and transparent communication with the community.
- Monitor the effectiveness of our instructional programs based on student achievement data.
- To fortify and strengthen the unification of the Board team with a focus on individual and Board training.
- To assist in developing an engaged, connected, and growing environment within the community of local organizations and businesses.

#### **2017-2018 District Goals**

- To create a learning environment that maximizes student access to 21st Century Tools.
- Conduct a comprehensive program review for mathematics grades 5-8.
- Improve community relations and communications by providing community forums and exchanges that will effectively allow for parent/community input, provide accurate and timely information about our schools and programs and further foster ownership by the community of our schools.
- Continue to focus on English Language Arts and Reader's/Writer's workshop for all students. Ensure that teachers are being trained on all aspects of the workshop model partnering with Teacher's College of Columbia University.

**A. CALL TO ORDER:**

**B. ROLL CALL:**

<b>BOARD MEMBER</b>	<b>PRESENT</b>	<b>ABSENT</b>
Ms. Crimi (Fabienne)		
Ms. Cali (Yvonne)		
Mr. Ritrivi (Nicholas)		
Mr. Shanley (Skip)		
Ms. Thomas (Alita)		
Ms. Heinold (Kristina)		
Ms. Rozek (Linda)		

**C. EXECUTIVE SESSION:**

**WHEREAS**, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

**WHEREAS**, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

**BE IT RESOLVED**, that the Florham Park Board of Education adjourns to Executive Session; and

**BE IT FURTHER RESOLVED**, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion;            Second;                    FC    YC    NR    SS    AT    KH    LR

**D. RECONVENE PUBLIC SESSION:**

Motion by \_\_\_\_\_ to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at \_\_\_\_\_p.m. Said motion was seconded by \_\_\_\_\_.

**E. FLAG SALUTE:**

**F. SUNSHINE STATEMENT:**

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

**G. SUPERINTENDENT'S REPORT**

- Enrollment: 977 Students
- HIB Report
- Drill Report
- Brooklake School "Top Fundraising School in NJ 2016-2017" by Leukemia & Lymphoma Society
- BWD Chorus
- Recognition of Service-Marlene Rinaldi 30 Years
- District, School, and Board Goals Presentation

**H. PUBLIC COMMENT-AGENDA ITEMS**

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

**I. COMMITTEE REPORTS**

Policy-

Curriculum-

Personnel-

Finance/Facility-

Transportation -

H.P.R.H.S Articulation-

Teacher Administrator Board-

Project Community Pride-

Borough Liaison-

**J. RESOLUTIONS:**

**POLICY**

**Upon recommendation of the Superintendent, move to:**

- Approve** the minutes of the November 27, 2017 Regular Board Meeting.

Motion; Second; FC YC NR SS AT KH LR

- Approve** the minutes of the November 27, 2017 Regular Board Meeting Executive Session.

Motion; Second; FC YC NR SS AT KH LR

- Approve** the following fundraisers for the 2017-2018 school year:

Fundraiser	School	Organization/Staff Member	Dates
3rd Grade Fun Night	BKL	PTA	1/19/17
4th Grade Fun Night	BKL	PTA	2/2/17
5th Grade Fun Night	BKL	PTA	2/23/17
Valentine Sweet O'Grams	BKL	Drama Club	February 2017
Talent Show	RMS	PTA	3/8-9/18
Harlem Wizards Fundraiser	DIST	PTA	3/18/18
Ticket Sales & Refreshments School play	BKL	Drama Club	June 2017

Motion; Second; FC YC NR SS AT KH LR

- Approve** the Annual Review and Revisions of Agreement (Article 16) between Education and Law enforcement officials. (*On file in Administration Office*)

Motion; Second; FC YC NR SS AT KH LR

- Approve** establishing Monday January 3, 2018 as the Annual Reorganization Meeting of the Florham Park Board of Education as required by NJSA 18A:10-3(c).

Motion; Second; FC YC NR SS AT KH LR

- Approve** the first reading of Bylaw 0155 Board Committees.

Motion; Second; FC YC NR SS AT KH LR

**PERSONNEL:**

- Upon recommendation of the Superintendent, move to approve the following Personnel Items:**

**A. Appoint:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Palianto, Lauren	Appoint	DIST	Orton Gillingham Teacher / REG.001.OGT.01	0.60	MA/Step 4	\$35,560.00	11-120-100-101	TBD	

**B. Athletics/Co-Curricular:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
E	Smoot, Kathryn	Co-Curricular	RMS	WW II Club	30	\$32/HR	\$960.00	11-401-100-100	12/19/17	

**C. College Student Placements:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
F	Mele, Jennifer	Student Teaching	BWD	St. Elizabeth: K-5 (Chonowski)					1/22/18	12/14/18

**D. Leave of Absences:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
B	Cogan, Kathleen	Dock/Unpaid Leave	BKL	Teacher / REG.001.K25.16					3/29/18	3/29/18
B	Cogan, Kathleen	Dock/Unpaid Leave	BKL	Teacher / REG.001.K25.16					4/9/18	4/9/18

**E. Revisions:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
D	Casolaro, Dante	Rescind Appointment	DIST	Per Diem Substitute					12/1/17	12/1/17
C	Cassaday, Mary	Rescind Appointment	BWD	Staff Assistant / SED.999.CLA.27					11/28/17	11/28/17
B	Franklin, Roseann	Revise Dates-Leave	BKL	Teacher/REG.001.K25.25					10/31/17	1/15/18
D	Malone, Kelly	Revise Start Date	DIST	Per Diem Substitute					12/1/17	6/30/18
B	McParland, Brian	Rescind Appointment	DIST	School Safety Academy Specialist					12/15/17	12/15/17
F	Menniti, Juliana	Rescind Field Experience	BKL	FDU: K-5 (Volpe)					11/30/17	11/30/17
B	Nigro, Marc	Revise Dates LTR	BKL	Special Education / SED.001.LTR.16					12/4/17	6/30/18
B	Perler, Jason	Revise Dates-LTR	BKL	Special Education / SED.001.LTR.10					11/17/17	1/12/18
B	Scorsone, Jessica	Revise Dates MLR	BWD	IPS / SED.001.LTR.08					9/1/17	12/15/17

**F. Substitutes:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
D	Ryan, Kelsey	Add to 17-18 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/18
D	Sehulster, Kelly	Add to 17-18 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/18
D	Tino, Gianna	Add to 17-18 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/18
D	Walker, Nathalie	Add to 17-18 Substitute List	DIST	Per Diem Substitute			Per Contract	11-1XX	TBD	6/30/18

Motion;                      Second;                      FC      YC      NR      SS      AT      KH      LR

**CURRICULUM**

**Upon recommendation of the Superintendent, move to:**

- Be It Resolved**, that the board accepts and approved the Superintendent's current to date bullying report.

Motion;                      Second;                      FC      YC      NR      SS      AT      KH      LR

**FINANCE**

- Professional Development/Travel:**

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board member's' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Date	Full Name	Notes to Administrator	Admin. Approval Date
1/23/18	CHAPIN, SUSAN	Innovative, New Activities for Strengthening Your Physical Education Program West Orange, NJ Cost \$239.00 + Est. Mileage \$7	12/5/17
12/13/17	FORD, KAREN	United Way Meeting Morristown, NJ COST:\$0	11/28/17
1/23/18	GILLIGAN, JENNIFER	Innovative New Activities for PE Cost \$239.00 Newark, NJ	12/8/2017
1/5/18 & 1/11/18	KARL, BETH	USING DATA TO MOVE IT & PROVE IT Flanders, NJ Cost \$350 2 day workshop	11/27/17
12/12/17	MANNO, DONNA	Improving the preschool classroom environment Parsippany, NJ 07054	12/1/17
1/5/18	MC PARLAND, BRIAN	Using Data to Improve: Teaching, Learning, Leading and Results Flanders, NJ Cost \$350.00	11/16/17
1/11/18	MC PARLAND, BRIAN	Using Data to Improve: Teaching, Learning, Leading and Results Flanders, NJ Cost \$350.00	11/16/17

Motion;                      Second;                      FC      YC      NR      SS      AT      KH      LR

2. **Approve** the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through November 30, 2017 in the amount(s) of \$2,325,894.40. *(On file in Administration Office)*

Motion; Second; FC YC NR SS AT KH LR

3. **Approve** the following District financial reports and submission to the Executive County Business Administrator. *(On file in Administration Office)*

Board Secretary's (A148) Report for the Month (s) of November 2017. Business Administrator / Board Secretary

Treasurer's (A149) Report for the Month(s) of November 2017. Business Administrator / Board Secretary

Motion; Second; FC YC NR SS AT KH LR

4. **Approve** the Report of Transfers submitted by the Business Administrator/Board Secretary for November 30, 2017 in the amount(s) of \$13,496.17. *(On file in Administration Office)*

Motion; Second; FC YC NR SS AT KH LR

5. **Be It Resolved**, that the Florham Park Board of Education approve, that as of November 30, 2017 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

Motion; Second; FC YC NR SS AT KH LR

**FACILITIES**

1. **Approve** the following facility requests:

December 2017		

Motion; Second; FC YC NR SS AT KH LR

**TRANSPORTATION**

1. **Approve** the following field trips:

School	Staff Member	Date	Trip Location	Class/Group
RMS	Abdy/Kentner	1/24/18, 2/7/18, 2/21/18, 2/28/18, 3/7/18, 3/14/18, 3/21/18, 3/28/18	East Hanover Lanes East Hanover, NJ	Bowling

Motion; Second; FC YC NR SS AT KH LR

**K. OLD BUSINESS/NEW BUSINESS:**

**L. CORRESPONDENCE/COMMUNICATIONS:**

**M. PUBLIC COMMENT-OPEN:**

**N. ADJOURNMENT**

Move to adjourn the meeting at \_\_\_p.m.