

FLORHAM PARK BOARD OF EDUCATION
Regular Public Meeting, June 20, 2016
Ridgedale Middle School Auditorium
67-71 Ridgedale Avenue

AGENDA
(Formal action will be taken on the following)

Executive Session 6:30pm
Public Session 7:00pm

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

A. CALL TO ORDER

B. ROLL CALL:

BOARD MEMBER	PRESENT	ABSENT
Mrs. Rozek (Linda)		
Mr. Shanley (Skip)		
Mrs. Heinold (Kristina)		
Ms. Haynes (Marianne)		
Mr. DeCoursey (Kevin)		
Mrs. Thomas (Alita)		
Dr. Carollo (John)		

C. EXECUTIVE SESSION:

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion; Second; LR SS KH MH KD AT JC

D. RECONVENE PUBLIC SESSION:

Motion by _____ to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at _____ p.m. Said motion was seconded by _____.

E. FLAG SALUTE

F. SUNSHINE STATEMENT:

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

G. SUPERINTENDENT'S REPORT

- Enrollment: 984 Students
- HIB Report
- Lead Report
- Security Drills
- Achievement Award-Nolan Ehrenbeck
- Accommodation for hosting Junior Solar Sprints Competition at Ridgedale Middle School - Peter Christ & Cheryl Wasserman
- Brooklake Pen Pals Program
- Christy O'Connor Introduction
- Community Survey Presentation
- District Goals FY2017

H. PUBLIC COMMENT-AGENDA ITEMS

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

I. COMMITTEE REPORTS

Policy-
Curriculum-
Personnel-
Finance/Facility-
Transportation -
H.P.R.H.S Articulation-
Teacher Administrator Board-
Project Community Pride-
Borough Liaison-

J. RESOLUTIONS:

POLICY

Upon recommendation of the Superintendent, move to:

1. **Approve** the minutes of the May 23, 2016 Regular Board Meeting.

Motion; Second; LR SS KH MH KD AT JC

2. **Approve** the minutes of the May 23, 2016 Regular Board Meeting Executive Session.

Motion; Second; LR SS KH MH KD AT JC

3. **Approve** the first reading of the following policies and regulations:

- P2330 Homework
- R2330 Homework
- P5111 Eligibility of Resident/Nonresident Students (M)
- R5111 Eligibility of Resident/Nonresident Students (M)
- P5111.5 Early Childhood Education/Preschool
- P5112 Entrance Age
- P5114 Children Displaced by Domestic Violence
- P5116 Education of Homeless Children
- R5116 Education of Homeless Children
- P5120 Assignment of Students (M)
- P5130 Withdrawal from School (M)
- R5130 Withdrawal from School (M)
- P5200 Attendance (M)
- R5200 Attendance (M)
- P5230 Late Arrival and Early Dismissal
- R5230 Late Arrival and Early Dismissal
- P5240 Tardiness
- R5240 Tardiness
- P5250 Excusal from Class or Program
- P5300 Automated External Defibrillators (AEDs) (M)
- R5300 Automated External Defibrillators (AEDs) (M)
- P5305 Health Services Personnel
- P5306 Health Services to Nonpublic Schools (M)
- R5306 Health Services to Nonpublic Schools (M)
- P5307 Nursing Services Plan (M)
- P5308 Student Health Records (M)
- R5308 Student Health Records (M)
- P5310 Health Services (M)
- R5310 Health Services (M)
- P5320 Immunization
- R5320 Immunization
- P5330 Administration of Medication (M)
- R5330 Administration of Medication (M)
- P5331 Management of Life-Threatening Allergies in Schools (M)
- R5331 Management of Life-Threatening Allergies in Schools (M)
- P5332 Do Not Resuscitate Orders (M)
- P5335 Treatment of Asthma (M)
- P5337 Service Animals
- P5338 Diabetes Management (M)

R5338 Diabetes Management (M)
P5339 Screening for Dyslexia (M)
P5350 Student Suicide Prevention
R5350 Student Suicide
P5410 Promotion and Retention (M)
R5410 Promotion and Retention (M)
P5411 Graduation From Eighth Grade
P5420 Reporting Student Progress (M)
R5420 Reporting Student Progress (M)
P5440 Honoring Student Achievement
R5440 Honoring Student Achievement
P5460 Commencement Activities
P5466 Graduation and Yearbook Fees (M)
P5500 Expectations for Student Conduct (M)
R5500 Expectations for Student Conduct
P5512 Harassment, Intimidation, and Bullying (M)
R5512 Harassment, Intimidation, and or Bullying Procedure (M)
P5513 Care of School Property (M)
R5513 Care of School Property (M)
P5514 Student Use of Vehicles (Bicycles)
P5516 Use of Electronic Communication and Recording Devices (ECRD) (M)
P5519 Dating Violence at School (M)
R5519 Dating Violence at School (M)
P5520 Disorder and Demonstration
P5530 Substance Abuse (M)
R5530 Substance Abuse (M)
P5533 Student Smoking (M)
R5533 Student Smoking
P5550 Disaffected Students (M)
R5550 Disaffected Students (M)
P5560 Disruptive Students (M)
R5560 Disruptive Students (M)
P5561 Use of Physical Restraint
R5561 Use of Physical Restraint
P5570 Sportsmanship
R5570 Sportsmanship
P5600 Student Discipline/Code of Conduct (M)
R5600 Student Discipline/Code of Conduct (M)
P5610 Suspension (M)
R5610 Suspension Procedures
P5611 Removal of Students for Firearms Offenses (M)
R5611 Removal of Students for Firearms Offenses (M)
P5612 Assaults on District Board of Education Members or Employees (M)
R5612 Assaults on District Board of Education Members or Employees (M)
P5613 Removal of Students for Assaults with Weapons Offenses (M)
R5613 Removal of Students for Assaults with Weapons Offenses (M)
P5615 Suspected Gang Activity
P5620 Expulsion
P5700 Student Rights
P5701 Plagiarism
P5710 Student Grievance
P5721 Independent Publications
R5721 Distribution of Independent Publications
P5750 Equal Educational Opportunity (M)
R5750 Equal Educational Opportunity Complaint Procedure (M)
P5751 Sexual Harassment (M)

R5751 Sexual Harassment of Students (M)
P5752 Marital Status and Pregnancy (M)
P5755 Equity in Educational Programs and Services (M)
P5770 Student Right of Privacy
P5820 Student Government
P5830 Student Fund Raising
R5830 Student Fund Raising
P5841 Secret Societies
P5842 Equal Access of Student Organizations
P5850 Social Events and Class Trips
R5850 Social Events and Class Trips
P5880 Public Performances by Students

Motion; Second; LR SS KH MH KD AT JC

4. Approve the second reading of the following policies and regulations:

P1100 District Organization
P1110 Organizational Chart
P1120 Management Team
P1130 Staff Liaison Committees
P1140 Affirmative Action Program (M)
P1210 Board-Superintendent Relations
P1220 Employment of Chief School Administrator (M)
P1230 Superintendent's Duties (M)
P1240 Evaluation of Superintendent (M)
R1240 Evaluation of Superintendent (M)
P1260 Incapacity of Superintendent
P1310 Employment of School Business Administrator/ Board Secretary
P1320 Duties of School Business Administrator/Board Secretary
P1330 Evaluation of the School Business Administrator (M)
R1330 Evaluation of the School Business Administrator (M)
P1331 Evaluation of the Board Secretary
P1350 Incapacity of School Business Administrator/Board Secretary
P1400 Job Descriptions (M)
R1400 Job Descriptions (M)
P1510 Rights of Persons with Handicaps or Disabilities/Policy on Non-Discrimination (M)
R1510 Rights of Persons with Handicaps or Disabilities/Policy on Non-Discrimination (M)
P1523 Comprehensive Equity Plan (M)
P1530 Equal Employment Opportunities (M)
R1530 Equal Employment Opportunity Complaint Procedure (M)
P1540 Administrator's Code of Ethics
P1550 Affirmative Action Program for Employment and Contract Practices (M)
R1550 Affirmative Action Program for Employment and Contract Practices Complaint Procedure (M)
P1570 Internal Controls (M)
R1570 Internal Controls (M)
P1581 Victim of Domestic or Sexual Violence Leave (M)
P1620 Administrative Employment Contracts
P1631 Residency Requirement for Person Holding School District Office, Employment, or Position
P4111 Creating Positions
P4124 Employment Contract
P4125 Employment of Support Staff Members (M)
P4140 Termination
P4145 Layoffs
P4146 Nonrenewal of Nontenured Support Staff Member
R4146 Nonrenewal of Nontenured Support Staff Member

P4150 Discipline
P4152 Withholding an Increment
P4159 Support Staff Member/School District Reporting Responsibilities
P4160 Physical Examination (M)
R4160 Physical Examination (M)
P4161 Examination for Cause
P4211.3 Consulting Outside the District
R4211.3 Consulting Outside the District
P4212 Attendance
R4212 Support Staff Attendance
P4214 Conflict of Interest
P4215 Code of Ethics
P4218 Substance Abuse (M)
R4218 Substance Abuse (M)
P4219 Commercial Driver Controlled Substance and Alcohol Use Testing (M)
P4220 Employee Evaluation
R4220 Evaluation of Support Staff Members
P4230 Outside Activities
R4230 Outside Activities
P4233 Political Activities
R4233 Political Activities
P4240 Employee Training
R4240 Employee Training
P4281 Inappropriate Staff Conduct
R4281 Inappropriate Staff Conduct
P4282 Use of Social Networking Sites
P4283 Electronic Communications Between Support Staff Members and Students (M)
P4321 Acceptable Use of Computer Network(s)/Computers and Resources by Support Staff Members
R4321 Acceptable Use of Computer Network(s)/Computers and Resources by Support Staff Members
P4322 Staff Member's Use of Personal Cellular Telephones/Other Communication Devices
P4324 Right of Privacy
P4340 Grievance
P4351 Healthy Workplace Environment
P4352 Sexual Harassment (M)
R4352 Sexual Harassment of Support Staff Members Complaint Procedure
P4360 Support Staff Member Tenure
P4381 Protection Against Retaliation
P4410 Compensation
P4413 Overtime Compensation
P4415 Substitute Wages
P4420 Benefits
P4425 Work Related Disability Pay
P4431.1 Family Leave (M)
P4431.3 New Jersey's Family Leave Insurance Program
P4432 Sick Leave
R4432 Sick Leave
P4433 Vacations
P4434 Holidays
P4435 Anticipated Disability
P4436 Personal Leave
P4437 Military Leave
P4438 Jury Duty
P7100 Long-Range Facilities Planning (M)
R7100 Long-Range Facilities Planning (M)
P7101 Educational Adequacy of Capital Projects

R7101 Educational Adequacy of Capital Projects
P7102 Site Selection and Acquisition
P7130 School Closing
P7230 Gifts, Grants, and Donations
R7230 Gifts, Grants, and Donations
P7243 Supervision of Construction
P7300 Disposition of Property
R7300.1 Disposition of Instructional Property
R7300.2 Disposition of Real Property
R7300.3 Disposition of Personal Property
R7300.4 Disposition of Federal Property
P7410 Maintenance and Repair (M)
R7410.01 Facilities Maintenance, Repair Scheduling, and Accounting (M)
P7420 Hygienic Management (M)
R7420 Handling and Disposal of Body Wastes and Fluids (M)
R7420.1 Blood borne Pathogen Exposure Control Plan (M)
R7420.2 Chemical Hygiene (M)
P7421 Indoor Air Quality Standards
R7421 Indoor Air Quality Standards
P7422 School Integrated Pest Management Plan (M)
R7422 School Integrated Pest Management Plan (M)
P7430 School Safety (M)
R7430 School Safety (M)
P7432 Eye Protection (M)
R7432 Eye Protection Practices (M)
P7433 Hazardous Substances
P7434 Smoking in School Buildings and on School Grounds (M)
P7435 Alcoholic Beverages on School Premises
P7436 Drug Free Workplace (M)
P7440 Security of School Premises
R7440 School Security
P7441 Electronic Surveillance In School Buildings and On School Grounds
R7441 Electronic Surveillance In School Buildings and On School Grounds
P7450 Property Inventory
P7460 Energy Conservation
P7480 Motor Vehicles on School Property
P7490 Animals on School Property
P7510 Use of School Facilities
R7510 Use of School Facilities
P7513 Recreational Use of Playgrounds
P7520 Loan of School Equipment
P7610 Vandalism
R7610 Vandalism
P7650 School Vehicle Assignment, Use, Tracking, Maintenance, and Accounting (M)
R7650 School Vehicle Assignment, Use, Tracking, Maintenance, and Accounting (M)
P8130 School Organization (M)
P8140 Student Enrollments (M)
R8140 Enrollment Accounting (M)
P8210 School Year
P8220 School Day
R8220 School Closings
P8310 Public Records
R8310 Public Records
P8311 Managing Electronic Mail
P8320 Personnel Records
R8320 Personnel Records

P8330 Student Records (M)
R8330 Student Records (M)
P8335 Family Educational Rights and Privacy Act
P8420 Emergency and Crisis Situations (M)
R8420 Emergency and Non-Fire Evacuation Plan (M)
R8420.1 Fire and Fire Drills (M)
R8420.2 Bomb Threats (M)
R8420.3 Natural Disasters and Man-made Catastrophes (M)
R8420.4 Kidnapping (M)
R8420.5 Asbestos Release (M)
R8420.6 Accidents To and From School (M)
R8420.7 Lockdown Procedures (M)
R8420.10 Active Shooter (M)
P8431 Preparedness for Toxic Hazard
R8431 Toxic Hazard Preparedness Program
P8441 Care of Injured and Ill Persons (M)
R8441 Care of Injured and Ill Persons (M)
P8442 Reporting Accidents
R8442 Procedures in Relation to Students Who Become Ill or are Injured in School
P8451 Control of Communicable Disease (M)
R8451 Control of Communicable Disease (M)
P8453 HIV/AIDS
P8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Abuse (M)
R8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Abuse (M)
P8462 Reporting Potentially Missing or Abused Children (M)
R8462 Reporting Potentially Missing or Abused Children (M)
P8465 Hate Crimes and Bias-Related Acts (M)
R8465 Hate Crimes and Bias-Related Acts (M)
P8467 Weapons (M)
R8467 Weapons (M)
P8468 Crisis Response
R8468 Crisis Response
P8470 Response to Concerted Job Action
P8506 School Lunch Program Biosecurity Plan (M)
P8540 School Nutrition Programs
P8600 Transportation (M)
P8601 Student Supervision After School Dismissal (M)
P8611 Subscription Busing
R8611 Subscription Busing
P8613 Waiver of Student Transportation
P8630 Bus Driver/Bus Aide Responsibility (M)
R8630 Emergency School Bus Procedures (M)
P8635 Student Transportation Vehicles and School Buses
P8651 Community Use of Transportation (M)
P8660 Transportation by Private Vehicle (M)
R8660 Transportation by Private Vehicle
P8670 Transportation of Disabled Students (M)
P8710 Property Insurance
P8740 Bonding
P8750 Employee Indemnification
P8760 Student Accident Insurance
P8770 School Board Insurance Group
P8810 Religious Holidays
P8820 Opening Exercises/Ceremonies

- P8860 Memorials
- P9100 Public Relations
- P9120 Public Relations Program (M)
- R9120 Public Information Program
- P9130 Public Complaints and Grievances
- R9130 Public Complaints and Grievances
- P9140 Ad Hoc Advisory Committees (M)
- R9140 Ad Hoc Advisory Committees (M)
- P9150 School Visitors
- R9150 School Visitors
- P9160 Public Attendance at School Events
- P9180 School Volunteers
- R9180 School Volunteers
- P9190 Community Organizations
- R9190 Community Organizations
- P9200 Cooperation Between Parents and School
- P9210 Parent Organizations
- P9230 Parental Responsibilities
- P9240 Rights of Parents
- P9260 Parental Liability for Vandalism
- P9270 Home Schooling and Equivalent Education Outside the Schools (M)
- R9270 Home Schooling and Equivalent Education Outside the Schools (M)
- P9280 Parent Conferences
- P9320 Cooperation with Law Enforcement Agencies (M)
- R9320 Cooperation with Law Enforcement Agencies (M)
- P9323 Notification of Juvenile Offender Case Disposition
- P9324 Sex Offender Registration and Notification
- R9324 Sex Offender Registration and Notification
- P9400 News Media Relations
- P9500 Cooperation with Educational Agencies
- P9541 Student Teachers/Interns
- P9550 Educational Research Projects
- P9560 Administration of School Surveys
- P9700 Special Interest Groups
- P9713 Recruitment by Special Interest Groups (M)

Motion; Second; LR SS KH MH KD AT JC

5. Approve the following fundraisers for SY 2015-2016.

Fundraiser	School	Organization/Staff Member	Dates
RMS School Supply Sale	RMS	PTA	5/26/16-6/24/16
BKL School Supply Sale	BKL	PTA	6/1/16-6/24/16

Motion; Second; LR SS KH MH KD AT JC

PERSONNEL

1. Upon recommendation of the Superintendent, move to approve the following Personnel Items:

Sort Code	Name	Action	Location	Position/UPC	FTE	Degree & Step	Salary/ Compensation	GAAP Code	Date Effective	Date of Termination
D	Ahearn, Carmela	Add to 15/16 ESY Sub List	DIST	ESY Per Diem Substitute Teacher		Per Contract			7/1/16	8/5/16
D	Allocca, Saverio	Add to 15/16 ESY Sub List	DIST	ESY Per Diem Substitute Teacher		Per Contract			7/1/16	8/5/16
D	Arroyo, Lisa	Add to 15/16 ESY Sub List	DIST	ESY Per Diem Substitute Teacher		Per Contract			7/1/16	8/5/16
E	Bruno, Tina	Appoint	DIST	Curriculum Council			\$4,000.00	11-000-221-110	9/1/16	6/30/17
D	Caniglia, Francine	Add to 15/16 ESY Sub List	DIST	ESY Per Diem Substitute Teacher		Per Contract			7/1/16	8/5/16
A	Caponegro, Steven	Merit Goal Payment	BKL	Principal / SAP.001.PRL02		Per contract	\$5,300.00	11-000-240-103	6/30/16	
D	Carlucci, Victoria	Add to 15/16 ESY Sub List	DIST	ESY Per Diem Substitute Teacher		Per Contract			7/1/16	8/5/16
C	Carrano, John	Resignation	BWD	Part Time Custodian/ OMP.999.CUS.10					6/30/16	6/30/16
D	Chichelo, Janice	Add to 15/16 ESY Sub List	DIST	ESY Per Diem Substitute Teacher		Per Contract			7/1/16	8/5/16
A	Christ, Peter	Merit Goal Payment	RMS	Principal / SAP.001.PRL03		Per contract	\$3,250.00	11-000-240-103	6/30/16	
D	Cogan, Kathleen	Add to 15/16 ESY Sub List	DIST	ESY Per Diem Substitute Teacher		Per Contract			7/1/16	8/5/16
B	Cosenza, Devon	Appoint MLR (EH)	RMS	Art Teacher/REG.001.LTR.05	1	BA/Step 1	\$48,545.00	11-130-100-101	9/1/16	6/30/17
D	Dwyer, Sheila	Add to 15/16 ESY Sub List	DIST	ESY Per Diem Substitute Teacher		Per Contract			7/1/16	8/5/16
E	Espositio, Nicholas	Appoint	DIST	Curriculum Council			\$4,000.00	11-000-221-110	9/1/16	6/30/17
B	Eveland, Linda	Appoint	DIST	Summer Math Enrichment Teacher		Per Contract	32 Hours	11-130-100-101	7/1/16	8/5/16
B	Fano, Rebecca	Appoint	RMS	Special Education / SED.001.RRM.17	0.7	MA/Step 1	\$39,161.50	11-213-100-101	9/1/16	
B	Ford, Karen	Additional Compensation (Summer)	DIST	10 days		Per Contract		11-000-218-104	7/1/16	8/5/16
B	Forman, Michelle	Appoint	RMS	Special Education / SED.001.RRM.02	1	BA/Step 3	\$50,360.00	11-213-100-101	9/1/16	
A	Glaab, Sherri	Merit Goal Payment	BWD	Principal / SAP.001.PRL01		Per contract	\$3,250.00	11-000-240-103	6/30/16	
D	Gregory, Mary	Add to 15/16 ESY Sub List	DIST	ESY Per Diem Substitute Teacher		Per Contract			7/1/16	8/5/16
E	Harris, Michaela	Appoint	DIST	Curriculum Council			\$4,000.00	11-000-221-110	9/1/16	6/30/17
D	Hauffe, Dana	Add to 15/16 ESY Sub List	DIST	ESY Per Diem Substitute Teacher		Per Contract			7/1/16	8/5/16
A	Hawkins, Shewa	Merit Goal Payment	DIST	Supervisor of S.E. / SSP.001.SUP.01		Per contract	\$2,500.00	11-000-219-104	6/30/16	
C	Johnston, Gina	Resignation	BKL	Staff Assistant/ SED.999.OOA.05					6/30/16	6/30/16
C	Jones, Jennifer	Resignation	BWD	Staff Assistant/ SED.999.CLA.28					6/30/16	6/30/16
E	Karl, Beth	Appoint	DIST	Curriculum Council			\$4,000.00	11-000-221-110	9/1/16	6/30/17
E	Keenan, Kathleen	Appoint	DIST	Curriculum Council			\$4,000.00	11-000-221-110	9/1/16	6/30/17
D	Kuzemczak, Donna	Add to 15/16 ESY Sub List	DIST	ESY Per Diem Substitute Teacher		Per Contract			7/1/16	8/5/16
B	Laub, Linda	Appoint	DIST	Summer ELA Enrichment Teacher		Per Contract	32 Hours	11-240-100-101	7/1/16	8/5/16
B	Lusk, Jillian	Additional Compensation (Summer)	DIST	12 days		Per Contract		11-000-219-104	7/1/16	8/5/16
D	Mc Intyre, Mary	Add to 15/16 ESY Sub List	DIST	ESY Per Diem Substitute Teacher		Per Contract			7/1/16	8/5/16
B	Mc Parland, Brian	Appoint	DIST	Summer Pre-Algebra Enrichment Teacher		Per Contract	32 Hours	11-130-100-101	7/1/16	8/5/16
B	Mlynarski, Lisa	Appoint	DIST	Summer Math Enrichment Teacher		Per Contract	32 Hours	11-130-100-101	7/1/16	8/5/16
B	Morton, Brielle	Resignation	RMS	PT Science Teacher/REG.001.SCI.01					6/30/16	6/30/16
E	Munzer, Jennifer	Appoint	DIST	Curriculum Council			\$4,000.00	11-000-221-110	9/1/16	6/30/17
D	Pereira, Odete	Add to 15/16 ESY Sub List	DIST	ESY Per Diem Substitute Teacher		Per Contract			7/1/16	8/5/16
B	Petrullo, Andrea	Resignation	BWD	PSD Teacher / SED.001.PSD.01					6/30/16	6/30/16
B	Rotella, Susanna	Movement on guide	BWD	Teacher / REG.001.K25.04	1	MA/Step 9	\$64,590.00	11-110-100-101	9/1/16	
A	Silkens, Brian	Revised- Family Leave	RMS	Supervisor / IIP.001.SUP.01				11-000-221-104	6/27/16	7/13/16
A	Silkens, Brian	Merit Goal Payment	DIST	Supervisor of C&I / IIP.001.SUP.01		Per contract	\$2,500.00	11-000-221-104	6/30/16	
E	Stein, Karen	Appoint	DIST	Curriculum Council			\$4,000.00	11-000-221-110	9/1/16	6/30/17
A	Varley, Melissa	Qualitative Merit Goal #1	DIST	Superintendent / GAP.001.CSA.01			\$3,625.00	11-000-230-100	6/30/16	

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Sort Code	Name	Action	Location	Position/UPC	FTE	Degree & Step	Salary/ Compensation	GAAP Code	Date Effective	Date of Termination
A	Varley, Melissa	Qualitative Merit Goal #2	DIST	Superintendent / GAP.001.CSA.01			\$3,625.00	11-000-230-100	6/30/16	
A	Varley, Melissa	Quantitative Merit Goal #1	DIST	Superintendent / GAP.001.CSA.01			\$4,828.50	11-000-230-100	6/30/16	
A	Varley, Melissa	Quantitative Merit Goal #2	DIST	Superintendent / GAP.001.CSA.01			\$4,828.50	11-000-230-100	6/30/16	
A	Varley, Melissa	Quantitative Merit Goal #3	DIST	Superintendent / GAP.001.CSA.01			\$4,828.50	11-000-230-100	6/30/16	
D	Vasquez-Lugo, Shirley	Add to 15/16 ESY Sub List	DIST	ESY Per Diem Substitute Teacher		Per Contract			7/1/16	8/5/16

Motion; Second; LR SS KH MH KD AT JC

2. **Approve** the establishment of the substitute rate of pay of \$18.00/HR for the 2015-2016 Extended School Year and Summer Enrichment Programs.

Motion; Second; LR SS KH MH KD AT JC

3. **Approve** the certificated and non-certificated staff assignments, salaries and other compensation for the 2016-2017 school year. (On file in Administration Offices)

Motion; Second; LR SS KH MH KD AT JC

4. **Approve** the following contracts for the FY17. (On file in Administration Offices)

- a. Accounts Payable/Transportation Specialist
- b. Executive Assistant to the Business Administrator/Board Secretary
- c. Executive Assistant to the Superintendent
- d. Payroll/Benefits Specialist
- e. Supervisor of Buildings and Grounds

Motion; Second; LR SS KH MH KD AT JC

5. **Approve** the completion of the following qualitative merit goals and quantitative merit goals for the FY16 for the superintendent of schools.

- Qualitative Merit Goal #1 – To foster leadership growth within the district.
- Qualitative Merit Goal #2 – In collaboration with the Supervisor of Special Services, provide a comprehensive analysis and report of current in district and out of district student/services.
- Quantitative Merit Goal #1 – To improve communication with parents, the school community, and the township.
- Quantitative Merit Goal #2 – Ensure that 100% of the policies are updated.
- Quantitative Merit Goal #3 – Increase attendance of professional development experiences by 5%.

Motion; Second; LR SS KH MH KD AT JC

6. **Approve** the FY2017 District/Superintendent Goals for Dr. Melissa Varley Superintendent of Schools for Florham Park Board of Education. (On file in Administration Offices)

Motion; Second; LR SS KH MH KD AT JC

7. **RESOLVED**, that upon the recommendation of the Superintendent, the Florham Park Board of Education approves John R. Csatlos, Business Administrator/Board Secretary, effective July 1, 2016 through June 30, 2017 in accordance with the contract, approved by the Executive County Superintendent, and

BE IT FURTHER RESOLVED, that the Board President is authorized to execute the contract on behalf of the Board of Education. (On file in Administration Offices)

Motion; Second; LR SS KH MH KD AT JC

CURRICULUM

Upon recommendation of the Superintendent, move to:

- 1. Be It Resolved**, that the board accepts and approves the Superintendent's current to date bullying report.

Motion; Second; LR SS KH MH KD AT JC

- 2. Approve** the following out of district placements:

<u>Placement#</u>	<u>School</u>	<u>ESY16</u>	<u>ESY17</u>
16170002	PG Chambers	\$3,850.00	\$TBD

Motion; Second; LR SS KH MH KD AT JC

FINANCE

Upon recommendation of the Superintendent, move to:

- 1. Approve** the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through May 31, 2016 in the amount(s) of \$2,060,216.89. *(On file in Administration Offices)*

Motion; Second; LR SS KH MH KD AT JC

- 2. Approve** the following District financial reports and submission to the Executive County Business Administrator. *(On file in Administration Office)*

Board Secretary's (A148) Report for the Month (s) of May 2016.	Business Administrator / Board Secretary
Treasurer's (A149) Report for the Month(s) of May 2016.	Business Administrator / Board Secretary

Motion; Second; LR SS KH MH KD AT JC

- 3. Approve** the Report of Transfers submitted by the Business Administrator/Board Secretary for May 31, 2016 in the amount(s) of \$71,688.10. *(On file in Administration Office)*

Motion; Second; LR SS KH MH KD AT JC

- 4. Be It Resolved**, that the Florham Park Board of Education approve, that as of May 31, 2016 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

Motion; Second; LR SS KH MH KD AT JC

- 5. Approve** upon review of the May 2016 Treasure's Report the cancellation of the following "Stale checks":

<u>Date</u>	<u>Number</u>	<u>Vendor</u>	<u>Amount</u>
7/30/14	25618	LegalOne NJ	\$300.00
7/30/14	25622	NAESP	\$94.00
7/30/14	25623	NJ Council Education	\$120.00
2/17/15	26558	Wasserman, Cheryl	\$19.05
6/30/15	27117	Essex ESC	\$3,333.13
8/6/15	27184	NJSSC	\$500.00

Motion; Second; LR SS KH MH KD AT JC

6. Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board members' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Date	Employee Full Name	Notes	Admin. Approval Date
6/17/16	GLAAB, SHERRI	Leadership Day Jefferson School Vauxhall NJ, 07088	6/3/16
6/20/16	ABDY, CAMILLE	Chemistry Challenge Philadelphia, PA	6/6/16
6/21/16	ABDY, CAMILLE	Chemistry Challenge Philadelphia, PA	6/9/16

Motion; Second; LR SS KH MH KD AT JC

7. Approve the following purchases for the FY17 through the ESC of Morris County-Educational Data Services, Inc. Cooperative:

Physical Education Supplies:	Amount Awarded:	Technology Supplies:	Amount Awarded:
Passon's Sports & US Games, BSN Sports	\$172.35	Electronix Express	\$36.79
School Specialty, Inc./Sportitme	\$131.50	Paxton/Patterson LLC	\$218.19
NASCO	\$420.57	Pitsco Education/Hearlihy	\$13.03
		Midwest Technology Products	\$155.24
Special Needs:		Klingspor's Woodworking Shop	\$26.90
NASCO	\$ 71.32		
School Specialty/Abilitations	\$160.84	General Classroom Supplies:	
		Cascade School Supplies, Inc.	\$25,693.73
Teaching Aids:			
Cascade School Supplies, Inc.	\$1,165.16	Copy Duplicator Supplies:	
Kurtz Bros., Inc.	\$80.68	W.B. Mason Co., Inc.	\$4,701.58
NASCO	\$ 7.23		
Lakeshore Learning Materials	\$424.87	Fine Art Supplies:	
National Art & School Supplies Inc.	\$31.89	Cascade School Supplies	\$63.94
Really Good Stuff	\$670.69	School Specialty/Sax Arts Education	\$92.19
School Specialty/ChildCraft	\$69.26	Ceramic Supply, Inc.	\$388.70
EAI Education/Eric Armin Inc.	\$27.23	W.B. Mason Co., Inc.	\$67.03
Bosland's Learning Plus, Inc.	\$2.92		
Charles J. Becker & BRO./Becker's School Supplies	\$9.34	Language Arts:	
Kaplan Early Learning Company	\$86.87	Teacher's Discovery/American Eagle Co. Inc.	\$81.68
Health and Trainer Supplies:		Library Supplies:	
Henry Schein, Inc.	\$529.22	Cascade School Supplies	\$132.72
School Health Corporation	\$764.85	Demco, Inc.	\$16.67
Math Supplies:		Office Computer Supplies:	
NASCO	\$20.90	Staples Contract & Commercial, Inc.	\$979.61
EAI Education/Eric Armin Inc.	\$66.42		

Motion; Second; LR SS KH MH KD AT JC

8. **Approve** the following vendors for 2016-2017 purchases of General Supplies and Materials Instructional and Non-Instructional as well as contracts for Contractor Services (Time and Materials) based on solicitation and award of bids by the following consortiums;
(On file in Administration Offices)

- a. ESC of Morris County – Educational Data Services
- b. Middlesex Regional ESC
- c. Hunterdon County ESC

Motion; Second; LR SS KH MH KD AT JC

9. **Approve** the submission of the Certification of Implementation of Corrective Action Plan related to the 2014-2015 Annual Audit Findings to the State of New Jersey.

Motion; Second; LR SS KH MH KD AT JC

10. **Approve** the submission of the FY16 Extraordinary Aid Applications with total eligible special education costs of \$534,699.00

Motion; Second; LR SS KH MH KD AT JC

11. **WHEREAS**, NJSA 18A:7F-41, NJAC 6A:23A-14.4 (a)(1) and NJAC 6A:23A-14.1 provide guidance and permit a Board of education to establish and/or deposit in to certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Florham Park Board of Education wishes to deposit anticipated current year surplus into the Capital Reserve Account and Maintenance Reserve Account at year end, and

WHEREAS, the Florham Park Board of Education has determined that approximately \$260,000.00 is available for such purpose of transfer;

NOW, THEREFORE, BE IT RESOLVED, by the Florham Park Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations, specifically

Maintenance Reserve (Not to exceed)	\$ 60,000.00
Capital Reserve (Not to exceed)	\$ 200,000.00

Motion; Second; LR SS KH MH KD AT JC

12. **Approve** contracting with AutomatedLogic to provide routine preventative maintenance/technical assistance to district wide HVAC control systems for FY17 at a cost not to exceed \$7,034.00, and Labor Rate Schedule for any required maintenance and/or supplies for HVAC controls.

Motion; Second; LR SS KH MH KD AT JC

13. **Approve** contracting with Protective Measures Security and Fire Systems, LLC to provide routine preventative maintenance/technical assistance to district wide Fire Alarm control systems for FY17 at a cost not to exceed \$5,350.00, and Labor Rate Schedule for any required maintenance.

Motion; Second; LR SS KH MH KD AT JC

- 14. Approve** contracting with GL Group for the installation interior windows, walls and doors at Ridgedale Middle School per proposal#EDS14-477 at a cost of \$13,750.00 as part of ESC of Morris County Education Data Services Cooperative Time and Material Bid#6881 – General Construction.

Motion; Second; LR SS KH MH KD AT JC

- 15. Approve** the purchase of goods from Millennium Communications Group, Inc. for the FY17 specifically, technology equipment – district firewall per E-Rate Bid Application#161040782 in the amount of \$9,533.06 and eligible for USAC E-Rate funding of \$1,906.61.

Motion; Second; LR SS KH MH KD AT JC

- 16. Approve** the purchase of technical services from Glencom Systems, Inc. for the FY17 specifically, the installation of technology equipment – district firewall per E-Rate Bid Application#161040782 in the amount of \$2,400.00 and eligible for USAC E-Rate funding of \$480.00.

Motion; Second; LR SS KH MH KD AT JC

- 17. Approve**, as required by statute, to exceed the 120% threshold of budgetary estimate for the FY16 for Legal Services.

Motion; Second; LR SS KH MH KD AT JC

- 18. Approve** contracting with Bayada Pediatrics for substitute nursing services for the FY17 at the following rates; RN \$60/hour, LPN \$50/hr.

Motion; Second; LR SS KH MH KD AT JC

- 19. Approve** the renewal of a professional educational services contract with ReThink for the FY17, specifically a cloud based professional learning platform per quote at a cost of \$5,400.00.

Motion; Second; LR SS KH MH KD AT JC

- 20. Approve** contracting with AYATA Business Communications for FY17 associated with the maintenance of the VO/IP Telecommunications System district wide at a cost of \$9,000.00.

Motion; Second; LR SS KH MH KD AT JC

- 21. Approve** the renewal of Professional Services and Support Licensing with Systems 3000 for the period FY17, specifically licensing and support of district Human Resources, Payroll and Accounting software at a cost of \$17,936.00.

Motion; Second; LR SS KH MH KD AT JC

- 22. Approve** a “Shared Services” Agreement for the FY17 with the ESC of Morris County and Educational Data Services Inc. for Bid/Purchasing Program at a cost not to exceed \$3,545.00.

Motion; Second; LR SS KH MH KD AT JC

- 23. Approve** a shared service agreement for FY16 with the Educational Services Commission of Morris County to provide “Health and Environmental Safety Services” at a cost of \$6,395.00

Motion; Second; LR SS KH MH KD AT JC

- 24. Approve** contracting with Stank Environmental LLC to provide IPM services for the FY17 at a cost not to exceed \$3,708.00.

Motion; Second; LR SS KH MH KD AT JC

- 25. Approve** contracting with Procure Associated LLC, Dr. Michael Kelly for School Physician Services as proposed for the period FY17 at a cost not to exceed \$21,781.41.

Motion; Second; LR SS KH MH KD AT JC

- 26. Approve** contracting with Economy Paper and Restaurant Supply Co. Inc. for the supply and installation of the exhaust hood as part of Capital Project #1530-015-16-1000 "Kitchen Renovations at Briarwood School" in the amount of \$28,535.00 per low quote received.

Motion; Second; LR SS KH MH KD AT JC

- 27. Approve** contracting with Jersey Elevator for monthly routine and required maintenance for the period FY17 at a cost not to exceed \$3,909.48.

Motion; Second; LR SS KH MH KD AT JC

- 28. Approve** contracting with Know Security Services for the monitoring of all district facilities for the period FY17 at a cost not to exceed \$1,575.00.

Motion; Second; LR SS KH MH KD AT JC

- 29. Approve** contracting with Stank Environmental LLC for Indoor IPM planning, monitoring and remediation for the period FY17 at a cost not to exceed \$3,708.00.

Motion; Second; LR SS KH MH KD AT JC

- 30. Approve** contracting with Stank Environmental LLC for Outdoor IPM planning and monitoring for the period FY17 at a cost not to exceed \$1,800.00.

Motion; Second; LR SS KH MH KD AT JC

FACILITIES

Upon recommendation of the Superintendent, move to:

- 1. Approve the following facility requests:**

2015-2016 Facility Use-June Agenda			
95	Hoop Heaven Basketball	RMS Gym & BKL Gym	June 2016
96	The Work Family Connection (Family Night)	BWD (Various Rooms)	June 2016
97	Morris Magic Basketball	RMS Gym	June 2016

Motion; Second; LR SS KH MH KD AT JC

TRANSPORTATION

Upon recommendation of the Superintendent, move to:

- 1. Approve** the Reports of School Bus Emergency Evacuation Drills per NJAC 6A:27-11.2. (On file in Administration Offices)

Motion; Second; LR SS KH MH KD AT JC

K. OLD BUSINESS/NEW BUSINESS:

L. CORRESPONDENCE/COMMUNICATIONS:

M. PUBLIC COMMENT-OPEN:

N. ADJOURNMENT

Move to adjourn the meeting at ____p.m