

**FLORHAM PARK BOARD OF EDUCATION**

Regular Public Meeting, January 25, 2016  
Ridgedale Middle School Auditorium  
67-71 Ridgedale Avenue

**AGENDA**

(Formal action will be taken on the following)

Mission Statement: We are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Core Content Curriculum Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

**A. CALL TO ORDER**

**B. ROLL CALL:**

| BOARD MEMBER            | PRESENT | ABSENT |
|-------------------------|---------|--------|
| Mrs. Rozek (Linda)      |         |        |
| Mr. Shanley (Skip)      |         |        |
| Mrs. Thomas (Alita)     |         |        |
| Mrs. Heinold (Kristina) |         |        |
| Ms. Haynes (Marianne)   |         |        |
| Mr. DeCoursey (Kevin)   |         |        |
| Dr. Carollo (John)      |         |        |

**C. EXECUTIVE SESSION:**

**WHEREAS**, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

**WHEREAS**, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

**BE IT RESOLVED**, that the Florham Park Board of Education adjourns to Executive Session; and

**BE IT FURTHER RESOLVED**, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion;      Second;              LR      SS      KH      MH      KD      AT      JC

**D. RECONVENE PUBLIC SESSION:**

Motion by \_\_\_\_\_ to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at \_\_\_\_\_ p.m. Said motion was seconded by \_\_\_\_\_.

**E. FLAG SALUTE**

**F. SUNSHINE STATEMENT:**

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

**G. SUPERINTENDENT'S REPORT**

- Enrollment: 976 Students
- HIB Report
- Security Drills:
  - BWD: 12/3/15 Fire Drill, 12/21/15 Code Orange
  - BKL: 12/8/15 Shelter in Place, 12/11/15 Fire Drill
  - RMS: 12/21/15 Fire Drill, 12/23/15 Code Orange
- LAN Associates HVAC Feasibility Study

**H. PUBLIC COMMENT-AGENDA ITEMS**

(Petitioners who have requested to speak during the public comment portion of the meeting will be allotted three (3) minutes.)

**I. COMMITTEE REPORTS**

Policy-  
Curriculum-  
Personnel-  
Finance/Facility-  
Transportation -  
H.P.R.H.S Articulation-  
Teacher Administrator Board-  
Project Community Pride-  
Borough Liaison-

**J. RESOLUTIONS:**

**POLICY**

**Upon recommendation of the Superintendent, move to:**

1. **Approve** the minutes of the December 21, 2015 Regular Board Meeting.

Motion;      Second;              LR      SS      KH      MH      KD      AT      JC

2. **Approve** the minutes of the December 21, 2015 Regular Board Meeting Executive Session.

Motion;      Second;              LR      SS      KH      MH      KD      AT      JC

3. **Approve** the minutes of the January 04, 2016 Re-organization Board Meeting.

Motion;      Second;              LR      SS      KH      MH      KD      AT      JC

4. **Approve** the minutes of the January 04, 2016 Re-organization Board Meeting Executive Session.

Motion;      Second;              LR      SS      KH      MH      KD      AT      JC

5. **Approve** the school calendar for the 2016/2017 school year. *(On file in Administration Offices)*

Motion;      Second;              LR      SS      KH      MH      KD      AT      JC

6. **Approve** the first reading of the following policies:

- 2624              Grading System
- 5131              Conduct/Discipline
- 5511              Dress and Grooming
- 5756              Transgender Students
- 7522              School District Provided Technology Devices to Staff Members
- 7523              School District Provided Technology Devices to Students
- 8454              Management of Pediculosis

Motion;      Second;              LR      SS      KH      MH      KD      AT      JC

7. **Approve** the following job description: *(On file in Administration Offices)*

Board Certified Behavior Analyst

Motion;      Second;              LR      SS      KH      MH      KD      AT      JC

8. **Approve** the following fundraisers for SY 2015/2016.

| Fundraiser                     | School | Organization/Staff Member | Dates          |
|--------------------------------|--------|---------------------------|----------------|
| Winter Glow Dance              | RMS    | PTA                       | 1/22/16        |
| 4th Gr. Trivia Night           | BKL    | PTA                       | 2/19/16        |
| 3rd Gr. Fun Night              | BKL    | PTA                       | 2/5/16         |
| Hoops for Heart                | RMS    | Powers                    | 3/1/16-3/24/16 |
| Dr. Seuss Poster/Essay Contest | BWD    | PTA                       | 2/29/16-3/4/16 |

Motion;      Second;              LR      SS      KH      MH      KD      AT      JC

**PERSONNEL**

**1. Upon recommendation of the Superintendent, move to Approve the following Personnel Items:**

| AGENDA DATE (DOH) | SORT CODE | NAME               | ACTION                       | LOCATION CODE | POSITION/UPC                                       | FTE | DEGREE / STEP | SALARY/ COMPENSATION | GAAP CODE      | DATE EFFECTIVE | DATE OF TERMINATION |
|-------------------|-----------|--------------------|------------------------------|---------------|--|-----|---------------|----------------------|----------------|----------------|---------------------|
| 1/25/16           | B         | Cantwell, Danielle | Maternity Leave revised      | RMS           | Gr 7 Special Education / SED.001.RRM.05            |     |               |                      |                | 10/12/15       | 2/19/16             |
| 1/25/16           | D         | Contreras, Sergio  | Add to 15/16 Substitute List | DIST          | Per Diem Substitute                                |     |               | Per Contract         | 11-1XX         | TBD            | 6/30/16             |
| 1/25/16           | E         | Ford, Karen        | Co-Curricular                | RMS           | Bowling 1:1  | 20  | \$32/HR       | \$640.00             | 11-402-100-100 | 1/21/16        |                     |
| 1/25/16           | D         | Freeman, Thomas    | Appoint                      | DIST          | Per Diem Substitute Custodian                      |     |               | Per Contract         | 11-1XX         | TBD            | 6/30/16             |
| 1/25/16           | B         | Gatti, Jessica     | Revise Dates                 | BWD           | MLR Gr 2 / REG.001.LTS.06                          |     |               |                      | 11-120-100-101 | 9/1/15         | 6/30/16             |
| 1/25/16           | C         | Giangeruso, Fallon | Revise Salary                | DIST          | Exec. Asst. to the Superintendent / GAP.999.SEC.01 | 1   |               | \$60,080.00          | 11-000-230-105 | 7/1/15         |                     |
| 1/25/16           | B         | Maiorano, Michelle | Appoint                      | DIST          | BCBA/ SED.001.ABA.01                               | 1   | MA / 4        | \$55,633.00          | 11-000-216-100 | 2/8/16         |                     |
| 1/25/16           | D         | McDonald, Peter    | Revise Start Date            | DIST          | Per Diem Substitute Custodian                      |     |               | Per Contract         | 11-1XX         | 1/20/16        | 6/30/16             |
| 1/25/16           | C         | Liaw, Bernadine    | Paid Leave                   | RMS           | Staff Assistant/SED.999.CLA.16                     |     |               |                      |                | 1/29/16        | 2/11/16             |
| 1/25/16           | D         | Perrotta, Jennifer | Revise Start Date            | DIST          | Per Diem Substitute                                |     |               | Per Contract         | 11-1XX         | 1/14/16        | 6/30/16             |
| 1/25/16           | D         | Santo, Cassandra   | Revise Start Date            | DIST          | Per Diem Substitute                                |     |               | Per Contract         | 11-1XX         | 1/19/16        | 6/30/16             |
| 1/25/16           | B         | Sedita, Nicole     | Revise Dates                 | RMS           | LTR/ SED.001.LTR.01                                |     |               |                      |                | 10/26/15       | 2/26/16             |
| 1/25/16           | B         | Serfozo, Jeremy    | Movement on guide            | BKL/BWD       | Music / REG.001.TMC.05                             | 1   | BA + 30 / 8   | \$57,786.00          | 11-120-100-101 | 9/1/15         |                     |
| 1/25/16           | F         | Stewart, Beth      | Student Teaching Placement   | BWD           | FDU: Grade 1 (Keenan)                              |     |               |                      |                | TBD            | 5/13/16             |
| 1/25/16           | C         | Stiles, James      | Revise Salary                | DIST          | Technology Coordinator                             | 1   |               | \$76,096.00          | 11-000-252-100 | 2/1/16         |                     |
| 1/25/16           | D         | Winschuh, Lori Ann | Add to 15/16 Substitute List | DIST          | Per Diem Substitute                                |     |               | Per Contract         | 11-1XX         | TBD            | 6/30/16             |

Motion;      Second;      LR    SS    KH    MH    KD    AT    JC

**CURRICULUM**

**Upon recommendation of the Superintendent, move to:**

1. **Be It Resolved**, that the board accepts and approves the Superintendent's current to date bullying report.

Motion;      Second;            LR    SS    KH    MH    KD    AT    JC

2. **Be It Resolved**, that the board accepts and approves the following English/Language Arts program textbook and related materials for the 2016/2017 school year.

- Units of Study by Lucy Calkins

Motion;      Second;            LR    SS    KH    MH    KD    AT    JC

**FINANCE**

**Upon recommendation of the Superintendent, move to:**

1. **Approve** the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through December 31, 2015 in the amount(s) of \$3,092,764.39.  
(*On file in Administration Offices*)

Motion;      Second;            LR    SS    KH    MH    KD    AT    JC

2. **Approve** the following District financial reports and submission to the Executive County Business Administrator.

|  |  |
|--|--|
| Board Secretary's (A148) Report for the Month(s) of December 2015. | Business Administrator/<br>Board Secretary |
|--|--|

|   |   |
|---|---|
| Treasurer's (A149) Report for the Month(s) of December 2015.<br>( <i>On file in Administration Office</i> ) | Business Administrator /<br>Board Secretary |
|---|---|

Motion;      Second;            LR    SS    KH    MH    KD    AT    JC

3. **Approve** the Report of Transfers submitted by the Business Administrator/Board Secretary for December 31, 2015 in the amount(s) of \$22,897.23.  
(*On file in Administration Office*)

Motion;      Second;            LR    SS    KH    MH    KD    AT    JC

4. **Be It Resolved**, that the Florham Park Board of Education approve, that as of December 31, 2015 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

Motion;      Second;            LR    SS    KH    MH    KD    AT    JC

**5. Professional Development/Travel:**

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board members' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Motion; Second; LR SS KH MH KD AT JC

| Date              | Employee Full Name | Notes  | Admin. Approval Date |
|-------------------|--------------------|--|----------------------|
| 2/1/16            | CHRIST, PETER      | Evidence-Centered Leadership Conference (\$350) MUJC New Providence, NJ  | 1/5/16               |
| 2/8/16            | CHRIST, PETER      | Evidence-Centered Leadership Conference (\$350) MUJC New Providence, NJ  | 1/5/16               |
| 3/10/16           | FORD, KAREN        | PARCC training   | 1/14/16              |
| 3/2/16            | GLAAB, SHERRI      | MUJC Elementary School Principals Subcommittee meeting   | 1/4/16               |
| 2/8/16            | HARRIS, MICHAELA   | Literacy Leaders Meet Up in Glen Rock, NJ 9-10:30 AM   | 1/12/16              |
| 2/3/16            | KNELER, ASHLIE     | Bureau of Ed. & Research: Effectively Dealing w/ Disruptive Students: Practical, Classroom-Proven Techniques Seminar Presented by Ernie Chapin New Brunswick (Piscataway) \$239 registration fee | 1/14/16              |
| 2/3/16            | ORLANDO, YVONNE    | Bureau of Ed. & Research: Effectively Dealing w/ Disruptive Students: Practical, Classroom-Proven Techniques Seminar Presented by Ernie Chapin New Brunswick (Piscataway) \$239 registration fee | 1/14/16              |
| 1/28/16 - 1/29/16 | SILKENSEN, BRIAN   | Techspo Conference Atlantic City, NJ Registration, Accommodation, & Mileage = Est. \$600.00  | 12/23/15             |
| 3/9/16            | SILKENSEN, BRIAN   | Career Ready Practice Morris-Union Jointure Commission (\$0)   | 1/4/16               |
| 3/15/16           | SILKENSEN, BRIAN   | Next Generation Science Standards Workshop Planning NGSS Aligned Lessons: Raritan Valley Community College Branchburg, NJ (\$125)  | 1/4/16               |
| 5/4/16            | SILKENSEN, BRIAN   | Analyzing Test Data Morris-Union Jointure Commission (\$0)   | 1/4/16               |
| 1/28/16-1/29/16   | STILES, JAMES      | Techspo Conference Atlantic City, NJ Registration, Accommodation, & Mileage = Est. \$600.00  | 12/23/15             |
| 3/10/16           | STILES, JAMES      | District Test Coordinator and District Technology Coordinator - 2016 PARCC Training - Whippany, NJ   | 1/15/16              |

Motion; Second; LR SS KH MH KD AT JC

**6. Approve**, the submission of an amendment#1 to the Fiscal Year 2016 NCLB Grant to account for Fiscal Year 2015 carryover funding as required by the State of NJ Department of Education as follows;

|                   |   |            |
|-------------------|---|------------|
| Title 2A          | Support Services – Prof. Development        | \$2,638.00 |
| Title 3 Immigrant | Support Services – Professional Development | \$ 80.00   |

Motion; Second; LR SS KH MH KD AT JC

**7. Whereas**, the State of New Jersey, Department of Education permits the appropriation of reserved, undesignated 2014-2015 Excess Extraordinary Aid and Non-Public Transportation Aid, and

**Whereas**, the school business administrator has indicated that for the period ending June 30, 2015 such funding in the amount of \$23,013.00 and 8,555.00 exists respectively and \$24,368.00 is still available and can be designated for any general fund purpose,

**Now, Therefore Be It Resolved**, that the Florham Park Board of Education approves the appropriation of said funding to the 2015-2016 budget, specifically as follows;

|                |  |             |
|----------------|--|-------------|
| 11-190-100-610 | General Instruction – Supplies and Materials | \$24,368.00 |
|----------------|--|-------------|

Motion; Second; LR SS KH MH KD AT JC

8. **Approve** contracting with GL Group for the supply and installation of gymnasium wall padding at the Ridgedale Middle School compliant with proposal#EDS15-359 and the ESC of Morris County Cooperative Purchasing Education Data Bid#6881 not to exceed \$11,384.25.

Motion; Second; LR SS KH MH KD AT JC

9. **Approve** the purchase of the following textbooks and materials per quotes#15001250, 15001251 and 15001252;

Language Circle – Project Read \$27,772.92

Motion; Second; LR SS KH MH KD AT JC

**FACILITIES**

**Upon recommendation of the Superintendent, move to:**

1. **Approve the following facility requests:**

| 2015-2016 Facility Use-January Agenda |  |                   |                       |
|---------------------------------------|--|-------------------|-----------------------|
| 61                                    | Morris Magic Basketball                    | RMS Gym           | January 2016          |
| 62                                    | Florham Park PTA/Florham Park Cheerleaders | BWD AP Room       | January-February 2016 |
| 63                                    | No Idea Sports                             | RMS Gym           | Feb-March 2016        |
| 64                                    | Bounce Out the Stigma Basketball Camp      | RMS Gym & Kitchen | August 2016           |
| 65                                    | Morris Magic Basketball                    | RMS Gym           | February 2016         |
| 66                                    | NJ North Stars                             | RMS Gym           | Feb-March 2016        |
| 67                                    | Starting Five Basketball                   | RMS & BKL Gyms    | April 2016            |

Motion; Second; LR SS KH MH KD AT JC

**TRANSPORTATION**

**Upon recommendation of the Superintendent, move to:**

1. **Approve** the following field trips;

- a. Brooklake Elementary School, 5<sup>th</sup> Gr., Ridgedale Middle School, Florham Park, NJ.
- b. Brooklake Elementary School, 3<sup>rd</sup> Gr., Lifetime Athletic, Florham Park, NJ.

Motion; Second; LR SS KH MH KD AT JC

**K. OLD BUSINESS/NEW BUSINESS:**

**L. CORRESPONDENCE/COMMUNICATIONS:**

**M. PUBLIC COMMENT-OPEN:**

**N. ADJOURNMENT**

Move to adjourn the meeting at \_\_\_p.m